

AUDIT, GOVERNANCE AND STANDARDS COMMITTEE MEETING

Date: Monday 16 September 2019
Time: 6.30 p.m.
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Adkinson (Vice-Chairman), Brindle, Cox, Daley, Fissenden, Harvey (Chairman), McLoughlin, Perry, Round and Titchener (Parish Representative)

The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.

AGENDA

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|---|---------|
| 1. Apologies for Absence | |
| 2. Notification of Substitute Members | |
| 3. Urgent Items | |
| 4. Notification of Visiting Members | |
| 5. Disclosures by Members and Officers | |
| 6. Disclosures of Lobbying | |
| 7. To consider whether any items should be taken in private because of the possible disclosure of exempt information | |
| 8. Minutes of the meeting held on 30 July 2019 | 1 - 12 |
| 9. Question and answer session for members of the public (if any) | |
| 10. Committee Work Programme 2019/20 | 13 - 14 |
| 11. Annual Complaints Report 2018/19 | 15 - 36 |
| 12. Complaints Received Under the Members' Code of Conduct and Investigation into the Release of Exempt Information Contrary to Part I of Schedule 12A to the Local Government Act 1972 | 37 - 48 |
| 13. Update to the Covert Surveillance and Access to Communications Data Policy and Guidance Notes | 49 - 88 |

Issued on Friday 6 September 2019

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

14. Contract Management Update	89 - 95
15. Annual Accounts 2018/19 Update	96 - 132
16. Budget Strategy - Risk Assessment Update	133 - 147
17. Internal Audit Charter	148 - 162

PUBLIC SPEAKING AND ALTERNATIVE FORMATS

If you require this information in an alternative format please contact us, call **01622 602899** or email committee@maidstone.gov.uk.

In order to speak at this meeting, please contact Democratic Services using the contact details above, by 5 p.m. one clear working day before the meeting (i.e. Thursday 12 September 2019). If asking a question, you will need to provide the full text in writing. If making a statement, you will need to tell us which agenda item you wish to speak on. Please note that slots will be allocated on a first come, first served basis.

To find out more about the work of the Committee, please visit www.maidstone.gov.uk.