

AUDIT, GOVERNANCE AND STANDARDS COMMITTEE MEETING

Date: Monday 14 September 2020

Time: 6.30 p.m.

Venue: Remote Meeting - The public proceedings of the meeting will be broadcast live and recorded for playback on the Maidstone Borough Council website

Membership:

Councillors Adkinson (Vice-Chairman), Brindle, Coulling (Parish Representative), Cox, Daley, Fissenden, Harvey (Chairman), Perry, Round and Titchener (Parish Representative)

The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.

<u>AGENDA</u>	<u>Page No.</u>
1. Apologies for Absence	
2. Notification of Substitute Members	
3. Urgent Items	
4. Notification of Visiting Members	
5. Disclosures by Members and Officers	
6. Disclosures of Lobbying	
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information	
8. Minutes of the meeting held on 29 July 2020 - to follow	
9. Questions and answer session for members of the public (if any)	
10. Questions from Members to the Chairman (if any)	
11. Committee Work Programme	1 - 2
12. Complaints Received Under the Members' Code of Conduct	3 - 7
13. Audit, Governance & Standards Committee Annual Report 2019/20	8 - 19

Issued on Friday 4 September 2020

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

14. 2020/21 Updated Internal Audit & Assurance Plan	20 - 27
15. Accounts 2019/20	28 - 113
16. Budget Strategy - Risk Assessment Update	114 - 130

INFORMATION FOR THE PUBLIC

In order to ask a question at this remote meeting, please call **01622 602899** or email committee@maidstone.gov.uk by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Thursday 10 September 2020). You will need to provide the full text in writing.

If your question is accepted, you will be provided with instructions as to how you can access the meeting.

In order to submit a written statement in relation to an item on the agenda, please call **01622 602899** or email committee@maidstone.gov.uk by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Thursday 10 September 2020). You will need to tell us which agenda item you wish to comment on.

If you require this information in an alternative format please contact us, call **01622 602899** or email committee@maidstone.gov.uk.

To find out more about the work of the Committee, please visit www.maidstone.gov.uk.