

# MAIDSTONE BOROUGH COUNCIL FORWARD PLAN

## FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2022 TO 31 DECEMBER 2022

This Forward Plan sets out the details of the key decisions which the Executive or Lead Members expect to take and the non-Key decisions that the Executive or Lead Members expect to take during the next four-month period. The plan will be updated weekly for the relevant period and a new plan for a new four-month period, published monthly on the last Friday of the month.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current members of the Executive are:

 <p><b>Councillor David Burton</b> Leader of the Council DavidBurton@maidstone.gov.uk 07590 229910</p>	 <p><b>Councillor John Perry</b> Deputy Leader and Lead Member for Corporate Services JohnPerry@Maidstone.gov.uk 07770 734741</p>	 <p><b>Councillor Lottie Parfitt-Reid</b> Lead Member for Communities and Public Engagement LottieParfittReid@Maidstone.gov.uk 07919 360000</p>	 <p><b>Councillor Martin Round</b> Lead Member for Environmental Services MartinRound@maidstone.gov.uk 07709 263447</p>
 <p><b>Councillor Simon Webb</b> Lead Member for Housing and Health SimonWebb@Maidstone.gov.uk 07878 018997</p>	 <p><b>Councillor Claudine Russell</b> Lead Member for Leisure and Arts ClaudineRussell@Maidstone.gov.uk</p>	 <p><b>Councillor Paul Cooper</b> Lead Member for Planning and Infrastructure PaulCooper@Maidstone.gov.uk 01622 244070</p>	

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at the Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the Council's website: [www.maidstone.gov.uk](http://www.maidstone.gov.uk)

Members of the public are welcome to attend meetings of the Executive which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on [www.maidstone.gov.uk](http://www.maidstone.gov.uk) or you may contact the Democratic Services Team on telephone number 01622 602899 for further details.

**David Burton**  
**Leader of the Council**

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Lead Member</b>	<b>Expected Date of Decision</b>	<b>Key</b>	<b>Exempt</b>	<b>Proposed Consultees / Method of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
<p>Mid Kent Waste Contract Extension</p> <p>Proposal to extend existing contract until March 2024 to enable the completion of the new contract procurement.</p>	Lead Member for Environmental Services	Lead Member for Environmental Services	17 Aug 2022	Yes	Yes Part exempt	Urgent decision	Mid Kent Waste Contract Extension	<p><b>William Cornall, Jennifer Stevens</b></p> <p>williamcornall@maidstone.gov.uk, jenniferstevens@maidstone.gov.uk</p>
<p>Proposed Change to Maidstone AQMA and Request to Consult on New Air Quality Action Plan</p> <p>As a result of a continuing trend of improvements in air quality in Maidstone in recent years</p>	Executive	Lead Member for Environmental Services	21 Sep 2022	No	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022	<p>Maidstone AQMA Modelling J10-12378A-10 F3 (002).pdf</p> <p>Maidstone AQMA Modelling J10-12378A-10 F3 (002).pdf</p> <p>Proposed Change to Maidstone AQMA and Request to Consult on New Air Quality Action Plan</p>	<p><b>Stuart Maxwell</b></p> <p>stuart.maxwell@midkent.gov.uk</p>

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<p>Review of the Council's Housing Allocations Policy</p> <p>The Council has an established housing allocations policy in place, that has been refined previously through the decisions made by the Communities Housing and Environment Committee. However, given the ever growing demand for a largely finite pool of affordable housing in the borough, this report undertakes a more fundamental review of the existing policy and makes recommendations as to how it could be amended.</p>	Executive	Lead Member for Housing and Health	21 Sep 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022	Review of the Council's Housing Allocations Policy	<p><b>John Littlemore</b></p> <p>Head of Housing &amp; Community Services</p> <p>johnlittlemore@maidstone.gov.uk</p>
<p>Fleet Replacement Programme</p> <p>Outline of the replacement programme for the Council's fleet over a 5 year cycle in line with the Council's</p>	Executive	Lead Member for Environmental Services	21 Sep 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022	Fleet Replacement Programme	<p><b>Jennifer Stevens</b></p> <p>jenniferstevens@maidstone.gov.uk</p>

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Green Fleet Strategy and the Capital funding budget.								
Communication and Engagement Strategy updated strategy and in year action plan	Executive	Lead Member for Communities and Public Engagement	21 Sep 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022  Informal Cabinet, Wider Leadership Team and CHE PAC	Communication and Engagement Strategy	<b>Angela Woodhouse</b>  Head of Policy and Communications  angelawoodhouse@maidstone.gov.uk
Charges for Replacement Wheeled Bins Proposal to introduce charges for the replacement of damaged refuse and recycling wheeled bins, in line with the Mid Kent Waste Partnership.	Executive	Lead Member for Environmental Services	21 Sep 2022	No	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022	Charges for Replacement Wheeled Bins	<b>Jennifer Stevens</b>  jenniferstevens@maidstone.gov.uk
Draft Statements of Common Ground Report seeking approval to two Statements of Common Ground (one with the Defence	Lead Member for Planning and Infrastructure	Lead Member for Planning and Infrastructure	24 Aug 2022	No	No Part exempt	Planning and Infrastructure Policy Advisory Committee 7 Sep 2022	Draft Statements of Common Ground	<b>Philip Coyne, Mark Egerton, Helen Garnett</b>

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Infrastructure Organisation and one with KCC Minerals). Report also seeks approval to vary the current Statement of Common Ground protocol.								philipcoyne@maidstone.gov.uk, markegerton@maidstone.gov.uk, helengarnett@maidstone.gov.uk
Maidstone Leisure Centre To decide the future of Maidstone Leisure Centre	Executive	Lead Member for Leisure and Arts	21 Sep 2022	Yes	No Part exempt	Economic Regeneration and Leisure Policy Advisory Committee 6 Sep 2022	Maidstone Leisure Centre	<b>Mike Evans</b>  mikeevans@maidstone.gov.uk
Granada House Refurbishment Report on the outcome of the tender process and seeking approval to proceed with the works and the necessary financial commitments	Lead Member for Housing and Health	Lead Member for Housing and Health	23 Sep 2022	Yes	No Part exempt	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022  Update to Cabinet/Lead Member prior to PAC Meeting, once procurement process is complete.	Granada House Refurbishment	<b>Andrew Connors</b>  Housing Enabling Officer  andrewconnors@maidstone.gov.uk

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Review of the Council's Housing Allocations Policy	Executive		21 Sep 2022	No	No			<b>John Littlemore</b>  Head of Housing & Community Services  johnlittlemore@maidstone.gov.uk
Council Fire & Building Safety Policy The role and expectations on all Council's following the Grenfell tragedy is changing, and so the creation of a new policy to cover work in this area is very important and timely. The report and policy addresses and responds to changing guidance and legislation, as well as provides clarity in terms of best practice in terms of the Council will work to best effect with other authorities through partnership working, to manage risk in the community.	Executive	Lead Member for Housing and Health	26 Oct 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 11 Oct 2022	Council Fire & Building Safety Policy	<b>John Littlemore</b>  Head of Housing & Community Services  johnlittlemore@maidstone.gov.uk

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Review of Housing Assistance Policy (including DFG) This policy addresses a number of services and funding streams delivered from within the Housing and Community Services department, to include the Disabled Facilities Grant and the Help You Home scheme too. The document sets out how these funding streams are utilised to deliver the desired community benefits.	Executive	Lead Member for Housing and Health	23 Nov 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022	Review of Housing Assistance Policy (including DFG)	<b>John Littlemore</b>  Head of Housing & Community Services  johnlittlemore@maidstone.gov.uk