

MAIDSTONE BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2022 TO 31 DECEMBER 2022

This Forward Plan sets out the details of the key decisions which the Executive or Lead Members expect to take and the non-Key decisions that the Executive or Lead Members expect to take during the next four-month period. The plan will be updated weekly for the relevant period and a new plan for a new four-month period, published monthly on the last Friday of the month.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current members of the Executive are:

| | | | |
|--|--|--|--|
|  <p>Councillor David Burton Leader of the Council DavidBurton@maidstone.gov.uk 07590 229910</p> |  <p>Councillor John Perry Deputy Leader and Lead Member for Corporate Services JohnPerry@Maidstone.gov.uk 07770 734741</p> |  <p>Councillor Lottie Parfitt-Reid Lead Member for Communities and Public Engagement LottieParfittReid@Maidstone.gov.uk 07919 360000</p> |  <p>Councillor Martin Round Lead Member for Environmental Services MartinRound@maidstone.gov.uk 07709 263447</p> |
|  <p>Councillor Simon Webb Lead Member for Housing and Health SimonWebb@Maidstone.gov.uk 07878 018997</p> |  <p>Councillor Claudine Russell Lead Member for Leisure and Arts ClaudineRussell@Maidstone.gov.uk</p> |  <p>Councillor Paul Cooper Lead Member for Planning and Infrastructure PaulCooper@Maidstone.gov.uk 01622 244070</p> | |

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at the Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the Council's website: www.maidstone.gov.uk

Members of the public are welcome to attend meetings of the Executive which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on www.maidstone.gov.uk or you may contact the Democratic Services Team on telephone number 01622 602899 for further details.

David Burton
Leader of the Council

| Details of the Decision to be taken | Decision to be taken by | Lead Member | Expected Date of Decision | Key | Exempt | Proposed Consultees / Method of Consultation | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated |
|---|--------------------------------|---|----------------------------------|------------|---------------|--|--|---|
| <p>Proposed Change to Maidstone AQMA and Request to Consult on New Air Quality Action Plan</p> <p>As a result of a continuing trend of improvements in air quality in Maidstone in recent years</p> | Executive | Lead Member for Environmental Services | 26 Oct 2022 | No | No Open | Communities, Housing and Environment Policy Advisory Committee 11 Oct 2022 | <p>Maidstone AQMA Modelling J10-12378A-10 F3 (002).pdf</p> <p>Maidstone AQMA Modelling J10-12378A-10 F3 (002).pdf</p> <p>Proposed Change to Maidstone AQMA and Request to Consult on New Air Quality Action Plan</p> | <p>Stuart Maxwell</p> <p>stuart.maxwell@midkent.gov.uk</p> |
| Communication and Engagement Strategy updated strategy and in year action plan | Executive | Lead Member for Communities and Public Engagement | 26 Oct 2022 | Yes | No Open | <p>Communities, Housing and Environment Policy Advisory Committee 11 Oct 2022</p> <p>Informal Cabinet, Wider Leadership Team and CHE PAC</p> | Communication and Engagement Strategy | <p>Angela Woodhouse</p> <p>Head of Policy and Communications</p> <p>angelawoodhouse@maidstone.gov.uk</p> |

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| Finance, Performance and Risk Monitoring Report | Executive | Leader of the Council | 26 Oct 2022 | No | No Open | Corporate Services Policy Advisory Committee 12 Oct 2022 | Finance, Performance and Risk Monitoring Report | Paul Holland paulholland@maidstone.gov.uk |
| Fleet Replacement Programme Outline of the replacement programme for the Council's fleet over a 5 year cycle in line with the Council's Green Fleet Strategy and the Capital funding budget. | Executive | Lead Member for Environmental Services | 26 Oct 2022 | Yes | No Open | Communities, Housing and Environment Policy Advisory Committee 11 Oct 2022 | Fleet Replacement Programme | Jennifer Stevens jenniferstevens@maidstone.gov.uk |
| Charges for Replacement Wheeled Bins Proposal to introduce charges for the replacement of damaged refuse and recycling wheeled bins, in line with the Mid Kent Waste Partnership. | Executive | Lead Member for Environmental Services | 26 Oct 2022 | No | No Open | Communities, Housing and Environment Policy Advisory Committee 11 Oct 2022 | Charges for Replacement Wheeled Bins | Jennifer Stevens jenniferstevens@maidstone.gov.uk |
| Granada House Refurbishment Report on the outcome of the tender process | Executive | Lead Member for Housing and Health | 26 Oct 2022 | Yes | No Part exempt | Communities, Housing and Environment Policy Advisory | Granada House Refurbishment | Andrew Connors Housing Enabling Officer |

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| and seeking approval to proceed with the works and the necessary financial commitments | | | | | | Committee 11 Oct 2022 Update to Cabinet/Lead Member prior to PAC Meeting, once procurement process is complete. | | andrewconnors@maidstone.gov.uk |
| Maidstone Leisure Centre To decide the future of Maidstone Leisure Centre | Executive | Lead Member for Leisure and Arts | 26 Oct 2022 | Yes | No Part exempt | Economic Regeneration and Leisure Policy Advisory Committee Communities, Housing and Environment Policy Advisory Committee Corporate Services Policy Advisory Committee 4 Oct 2022 11 Oct 2022 12 Oct 2022 | Maidstone Leisure Centre | Mike Evans mikeevans@maidstone.gov.uk |
| Council Fire & Building Safety Policy The role and | Executive | Lead Member for Housing | 26 Oct 2022 | Yes | No Open | Communities, Housing and Environment Policy | Council Fire & Building Safety Policy | John Littlemore Head of Housing & |

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| expectations on all Council's following the Grenfell tragedy is changing, and so the creation of a new policy to cover work in this area is very important and timely. The report and policy addresses and responds to changing guidance and legislation, as well as provides clarity in terms of best practice in terms of the Council will work to best effect with other authorities through partnership working, to manage risk in the community. | | and Health | | | | Advisory Committee 11 Oct 2022 | | Community Services johnlittlemore@maidstone.gov.uk |
| Reference from Council - Motion - Water Quality The reference from Council outlines the previous consideration of the Motion on Water Quality, which is due to be considered by the Executive. | Executive | | 26 Oct 2022 | No | No Open | The motion was previously considered by the full Council, and has been referred directly to the Executive in accordance with Part C1, Rule 12.9 of the Borough Council's | Reference from Council - Motion - Water Quality | Oliviya Parfitt, Debbie Snook oliviyparfitt@maidstone.gov.uk, debbiesnook@maidstone.gov.uk |

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| | | | | | | Constitution. | | |
| Feasibility of extra CCTV in Park Wood To advise the Executive on the current provision of CCTV in the borough and the feasibility of extending the CCTV system to Park Wood. | Executive | Lead Member for Communities and Public Engagement | 26 Oct 2022 | No | No Open | Previous request from the Communities, Housing and Environment Policy Advisory Committee on 12 Jul 2022 | Feasibility of extra CCTV in Park Wood | Martyn Jeynes martynjeynes@maidstone.gov.uk |
| Design and Sustainability DPD Issues and Option Reg18a consultation | Executive | Lead Member for Planning and Infrastructure | 26 Oct 2022 | Yes | No Open | Planning and Infrastructure Policy Advisory Committee 5 Oct 2022 | Design and Sustainability DPD Issues and Option | Helen Garnett helengarnett@maidstone.gov.uk |
| Council Tax Reduction Scheme 2023-24 We are required to review our Council Tax Reduction Scheme on an annual basis and to put a scheme in place by March 2023. | Executive | Lead Member for Communities and Public Engagement | 26 Oct 2022 | Yes | No Open | Corporate Services Policy Advisory Committee 12 Oct 2022 | Council Tax Reduction Scheme 2023-24 | Zoe Kent Interim Head of Revenues & Benefits zoekent@swale.gov.uk |

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| Rural England Prosperity Fund, Investment Plan a new fund has been allocated to the council for investment in our rural areas | Executive | Leader of the Council | 23 Nov 2022 | Yes | No Open | Economic Regeneration and Leisure Policy Advisory Committee 8 Nov 2022 Informal Exec and Key Stakeholders consulted as part of developing the plan | Rural England Prosperity Fund, Investment Plan | Angela Woodhouse Head of Policy and Communications angelawoodhouse@maidstone.gov.uk |
| Strategic CIL Assessments & Spend | Executive | Lead Member for Planning and Infrastructure | 23 Nov 2022 | Yes | No Open | Planning and Infrastructure Policy Advisory Committee 9 Nov 2022 | Strategic CIL Assessments & Spend | William Cornall, Rob Jarman, Carole Williams Head of Planning and Development, Robjarman@maidstone.gov.uk, carole.williams@midkent.gov.uk |
| Governance and procedural arrangements for CIL Ward spend Governance and procedural arrangements for CIL Ward spend | Executive | Lead Member for Planning and Infrastructure | 23 Nov 2022 | No | No Open | Planning and Infrastructure Policy Advisory Committee 9 Nov 2022 | Governance and procedural arrangements for CIL Ward spend | Carole Williams carole.williams@midkent.gov.uk |

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| | | | | | | | | |
| Equalities Policy and Action Plan - Update Annual Update report - providing an update on actions taken to meet objections, propose any revisions or changes | Lead Member for Corporate Services and Deputy Leader | Lead Member for Corporate Services | 25 Nov 2022 | No | No Open | Corporate Services Policy Advisory Committee 16 Nov 2022 | Equalities Policy and Action Plan - Update | Orla Sweeney orlasweeney@maidstone.gov.uk |
| Housing Strategy 2022-27 The proposed themes for the new housing strategy were approved by the CHE Committee in early 2022, and these have since been subject to public consultation. Therefore the new housing strategy, as drafted, takes account of these consultation responses, and is now ready for consideration for adoption. | Executive | Lead Member for Housing and Health | 21 Dec 2022 | Yes | No Open | Communities, Housing and Environment Policy Advisory Committee 13 Dec 2022 | Housing Strategy 2022-27 | John Littlemore Head of Housing & Community Services johnlittlemore@maidstone.gov.uk |
| Mid Kent Waste Collection Contract Approval to enter into contract with the successful bidder following a competitive | Executive | Lead Member for Environmental Services | 21 Dec 2022 | Yes | No Part exempt | | Mid Kent Waste Collection Contract | Jennifer Stevens jenniferstevens@maidstone.gov.uk |

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| dialogue procurement process. | | | | | | | | |