

# MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 JUNE 2024 TO 30 SEPTEMBER 2024

This Forward Plan sets out the details of the key and non-key decisions which the Cabinet or Cabinet Members expect to take during the next four-month period.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current Cabinet Members are:



**Councillor Stuart Jeffery**  
Leader of the Council  
Email [stuartjeffery@maidstone.gov.uk](mailto:stuartjeffery@maidstone.gov.uk)



**Councillor Clive English**  
Deputy Leader and Cabinet Member for  
Environmental Services and Enforcement  
Email [cliveenglish@maidstone.gov.uk](mailto:cliveenglish@maidstone.gov.uk)



**Councillor Kathy Cox**  
Cabinet Member for Corporate Services  
Email [KathyCox@Maidstone.gov.uk](mailto:KathyCox@Maidstone.gov.uk)



**Councillor Tony Harwood**  
Cabinet Member for Planning Policy and  
Management  
Email [tonyharwood@maidstone.gov.uk](mailto:tonyharwood@maidstone.gov.uk)



**Councillor Stephen Thompson**  
Cabinet Member for Healthier Stronger  
Communities  
Email: [StephenThompson@Maidstone.gov.uk](mailto:StephenThompson@Maidstone.gov.uk)



**Councillor Mike Summersgill**  
Cabinet Member for Climate Transition and  
Nature Recovery  
Email [MichaelSummersgill@Maidstone.gov.uk](mailto:MichaelSummersgill@Maidstone.gov.uk)



**Councillor David Naghi**

Cabinet Member for Community Cohesion  
and Safety

Email [Davidnaghi@maidstone.gov.uk](mailto:Davidnaghi@maidstone.gov.uk)



**Councillor Simon Wales**

Cabinet Member for Housing and Homelessness

Email [SimonWales@Maidstone.gov.uk](mailto:SimonWales@Maidstone.gov.uk)

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the [Council's website](#).

Members of the public are welcome to attend meetings of the Cabinet which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on the [Council's Website](#), or you may contact the Democratic Services Team on telephone number **01622 602899** for further details.

**Councillor Stuart Jeffery**  
**Leader of the Council**

| <b>Details of the Decision to be taken</b>  | <b>Decision to be taken by</b> | <b>Relevant Cabinet Member</b>         | <b>Expected Date of Decision</b> | <b>Key</b> | <b>Exempt</b> | <b>Proposed Consultees / Method of Consultation</b>  | <b>Documents to be considered by Decision taker</b>       | <b>Representations may be made to the following officer by the date stated</b>  |
|---|--------------------------------|--|----------------------------------|------------|---------------|--|---|---|
| <p>Productivity Plan</p> <p>Response to Minister for local government re productivity in local government. to provide a summary of the work we have done and plan to do in transforming the services we deliver. Also includes details of the barriers that currently reduce our ability to deliver greater productivity.</p> | Leader of the Council          | Leader of the Council                  | Not before 8th Jul 2024          | No         | No            | Climate Transition, Corporate and Environmental Services Policy Advisory Committee<br>8 Jul 24 | Productivity Plan   | <p><b>Anna Collier, Adrian Lovegrove</b></p> <p>Head of Insight, Communities &amp; Governance Policies, Communities and Engagement, Head of Finance</p> <p>annacollier@maidstone.gov.uk,<br/>adrianlovegrove@maidstone.gov.uk</p> |
| 4th Quarter Finance, Performance & Risk Monitoring Report   | Cabinet                        | Cabinet Member for Corporate Services. | 24 Jul 2024                      | No         | No Open       | Climate Transition, Corporate and Environmental Services Policy Advisory Committee<br>8 Jul 24 | 4th Quarter Finance, Performance & Risk Monitoring Report | <p><b>Paul Holland</b></p> <p>paulholland@maidstone.gov.uk</p>  |

| <b>Details of the Decision to be taken</b>   | <b>Decision to be taken by</b> | <b>Lead Member</b>  | <b>Expected Date of Decision</b> | <b>Key</b> | <b>Exempt</b>  | <b>Proposed Consultees / Method(s) of Consultation</b>   | <b>Documents to be considered by Decision taker</b>                     | <b>Representations may be made to the following officer by the date stated</b>   |
|--|--------------------------------|---|----------------------------------|------------|----------------|--|---|--|
| Allocation of Council Land for Biodiversity Net Gain Off Site Provision  | Cabinet                        | Cabinet Member for Climate Transition and Nature Recovery | 24 Jul 2024                      | No         | No Open        | Climate Transition, Corporate and Environmental Services Policy Advisory Committee<br>8 Jul 24 | Allocation of Council Land for Biodiversity Net Gain Off Site Provision | <b>James Wilderspin</b><br><br>Biodiversity and Climate Change Manager<br><br>jameswilderspin@maidstone.gov.uk                               |
| CIL Bidding Round 2<br><br>To review the next CIL Bidding Round (24-25)  | Cabinet                        | Cabinet Member for Planning, Policy and Management        | 24 Jul 2024                      | Yes        | No Open        | Planning and Healthier Stronger Communities Policy Advisory Committee<br>9 Jul 24              | CIL Bidding Round 2   | <b>Rob Jarman, Carole Williams</b><br><br>Head of Development Management,<br><br>Robjarman@maidstone.gov.uk, carolewilliams@maidstone.gov.uk |
| Consideration to administer a CPO on behalf of Golding Homes<br><br>Report setting out a request from Golding Homes to administer a Compulsory Purchase order to secure a site for development | Cabinet                        | Cabinet Member for Housing and Homelessness               | 24 Jul 2024                      | No         | No Part exempt | Housing and Community Cohesion Policy Advisory Committee<br>23 Jul 24                          | Consideration to administer a CPO on behalf of Golding Homes            | <b>Katie Exon</b><br><br>Head of Property and Leisure<br><br>katieexon@maidstone.gov.uk  |

| <b>Details of the Decision to be taken</b>  | <b>Decision to be taken by</b> | <b>Lead Member</b>                                 | <b>Expected Date of Decision</b> | <b>Key</b> | <b>Exempt</b>   | <b>Proposed Consultees / Method(s) of Consultation</b>                              | <b>Documents to be considered by Decision taker</b>  | <b>Representations may be made to the following officer by the date stated</b>                         |
|---|--------------------------------|--|----------------------------------|------------|-----------------|---|--|--|
| Draft Statement of Common Ground with KCC Regarding Review of Kent Minerals and Waste Local Plan 2024-39  | Cabinet                        | Cabinet Member for Planning, Policy and Management | 24 Jul 2024                      | No         | No              | Planning and Healthier Stronger Communities Policy Advisory Committee<br>9 Jul 24   | Draft Statement of Common Ground with KCC Regarding Review of Kent Minerals and Waste Local Plan 2024-39 | <b>Thom Hoang, Mark Egerton</b><br><br>ThomHoang@Maidstone.gov.uk,<br>markegerton@maidstone.gov.uk     |
| Property Acquisition 1000 affordable Homes Programme  | Cabinet                        | Cabinet Member for Housing and Homelessness        | 24 Jul 2024                      | Yes        | No Fully exempt | Housing and Community Cohesion Policy Advisory Committee<br>23 Jul 2024             | Property Acquisition 1000 affordable Homes Programme   | <b>Philip Morris</b><br><br>philipmorris@maidstone.gov.uk  |
| Headcorn Neighbourhood Plan Regulation 16<br><br>To seek approval for Maidstone Borough Council's response to the Headcorn Neighbourhood Plan Regulation 16 consultation. | Cabinet                        | Cabinet Member for Planning Policy and Management  | 24 Jul 2024                      | No         | No Open         | Planning and Healthier Stronger Communities Policy Advisory Committee<br>9 Jul 2024 | Headcorn Neighbourhood Plan Regulation 16  | <b>Erik Nilsen, Nicola Stokes</b><br><br>ErikNilsen@Maidstone.gov.uk,<br>NicolaStokes@Maidstone.gov.uk |

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|--|--------------------------------|---|----------------------------------|------------|---------------|--|--|---|
| <p>Kent Mineral Sites Plan Regulation 18 Updated Response</p> <p>Updated response to KCC's Kent Mineral Sites Plan Regulation 18</p>   | Cabinet                        | Cabinet Member for Planning Policy and Management         | 24 Jul 2024                      | No         | No Open       | Planning and Healthier Stronger Communities Policy Advisory Committee<br>9 Jul 2024            | Kent Mineral Sites Plan Regulation 18 Updated Response | <p><b>Thom Hoang, Mark Egerton</b></p> <p>ThomHoang@Maidstone.gov.uk,<br/>markegerton@maidstone.gov.uk</p>                  |
| <p>Maidstone House and the Link decarbonisation</p> <p>Requests approval for funding for project to decarbonise Maidstone House and the Link</p>   | Cabinet                        | Cabinet Member for Climate Transition and Nature Recovery | 24 Jul 2024                      | Yes        | No Open       | Climate Transition, Corporate and Environmental Services Policy Advisory Committee<br>8 Jul 24 | Maidstone House and the Link decarbonisation           | <p><b>Mark Green</b></p> <p>Director of Finance, Resources &amp; Business Improvement</p> <p>markgreen@maidstone.gov.uk</p> |
| <p>Maidstone Local Cycling &amp; Walking Infrastructure Plan</p> <p>Report requesting permission to go to consultation on the Maidstone Local Cycling &amp; Walking Infrastructure Plan.</p> | Cabinet                        | Cabinet Member for Planning, Policy and Management        | 24 Jul 2024                      | No         | No Open       | Planning and Healthier Stronger Communities Policy Advisory Committee<br>9 Jul 24              | Maidstone Local Cycling & Walking Infrastructure Plan  | <p><b>Tom Gilbert</b></p> <p>tomgilbert@maidstone.gov.uk</p>  |

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| Natural Flood Management schemes<br><br>Approval for funding to develop Natural Flood Management schemes | Cabinet                        | Cabinet Member for Environmental Services                 | 24 Jul 2024                      | No         | No Open       | Climate Transition, Corporate and Environmental Services Policy Advisory Committee<br>8 Jul 24 | Natural Flood Management schemes  | <b>Mark Green</b><br><br>Director of Finance, Resources & Business Improvement<br><br>markgreen@maidstone.gov.uk |
| Solar Energy Investment Projects   | Cabinet                        | Cabinet Member for Climate Transition and Nature Recovery | 24 Jul 2024                      | No         | No Open       | Climate Transition, Corporate and Environmental Services Policy Advisory Committee<br>8 Jul 24 | Solar Energy Investment Projects  | <b>James Wilderspin</b><br><br>Biodiversity and Climate Change Manager<br><br>jameswilderspin@maidstone.gov.uk   |
| The Biodiversity and Climate Change Action Plan Update and Annual Review 2024                            | Cabinet                        | Cabinet Member for Climate Transition and Nature Recovery | 18 Sep 2024                      | No         | No Open       | Climate Transition, Corporate and Environmental Services Policy Advisory Committee<br>3 Sep 24 | The Biodiversity and Climate Change Action Plan Update and Annual Review 2024 | <b>James Wilderspin</b><br><br>Biodiversity and Climate Change Manager<br><br>jameswilderspin@maidstone.gov.uk   |

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|--|--------------------------------|--|----------------------------------|------------|---------------|---|---|---|
| <p>Infrastructure Funding Statement</p> <p>Statement of developer contributions collected and spent from previous financial year (23-24)</p> | Cabinet                        | Cabinet Member for Planning, Policy and Management | 18 Sep 2024                      | No         | No Open       | Planning and Healthier Stronger Communities Policy Advisory Committee<br>4 Sep 24 | Infrastructure Funding Statement                    | <p><b>Rob Jarman, Carole Williams</b></p> <p>Head of Development Management,</p> <p>Robjarman@maidstone.gov.uk,<br/>carolewilliams@maidstone.gov.uk</p> |
| Parish Charter Review  | Cabinet                        | Cabinet Member for Community Cohesion and Safety   | 18 Sep 2024                      | No         | No Open       | Housing and Community Cohesion Policy Advisory Committee<br>10 Sep 2024           | Parish Charter Review                               | <p><b>Orla Sweeney</b></p> <p>orlasweeney@maidstone.gov.uk</p>  |