



# LIST OF FORTHCOMING DECISIONS

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# List of Forthcoming Decisions

## INTRODUCTION

This document sets out the decisions to be taken by the Executive and various Committees of Maidstone Borough Council on a rolling basis. This document will be published as updated with new decisions required to be made.

## KEY DECISIONS

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

At Maidstone Borough Council, decisions which we regard as “Key Decisions” because they are likely to have a “significant” effect either in financial terms or on the community include:

- (1) Decisions about expenditure or savings which equal or are more than £250,000.
- (2) Budget reports.
- (3) Policy framework reports.
- (4) Adoption of new policies plans, strategies or changes to established policies, plans or strategies.
- (5) Approval of portfolio plans.
- (6) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether Borough-wide or in a particular locality.
- (7) Changes in fees and charges.
- (8) Proposals relating to changes in staff structure affecting more than one section.

Each entry identifies, for that “key decision” –

- the decision maker
- the date on which the decision is due to be taken
- the subject matter of the decision and a brief summary
- the reason it is a key decision
- to whom representations (about the decision) can be made

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- whether the decision will be taken in public or private
- what reports/papers are, or will be, available for public inspection

### **EXECUTIVE DECISIONS**

The Cabinet collectively makes its decisions at a meeting and individual portfolio holders make decisions independently. In addition, Officers can make key decisions and an entry for each of these will be included in this list.

### **DECISIONS WHICH THE CABINET INTENDS TO MAKE IN PRIVATE**

The Cabinet hereby gives notice that it intends to meet in private after its public meeting to consider reports and/or appendices which contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended). The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports and/or appendices to decisions which the Cabinet will take at its private meeting are indicated in the list below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please email [committeeservices@maidstone.gov.uk](mailto:committeeservices@maidstone.gov.uk). You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

### **ACCESS TO CABINET REPORTS**

Reports to be considered at the Cabinet's public meeting will be available on the Council's website ([www.maidstone.gov.uk](http://www.maidstone.gov.uk)) a minimum of 5 working days before the meeting.

### **HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?**

The Council actively encourages people to express their views on decisions it plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (details of whom are shown in the list below).

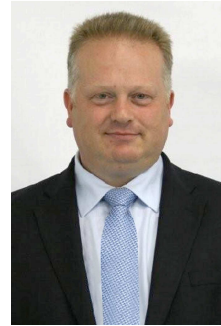
Alternatively, the Cabinet are contactable via our website ([www.maidstone.gov.uk](http://www.maidstone.gov.uk)) where you can submit a question to the Leader of the Council. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

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### WHO ARE THE CABINET?



**Councillor Annabelle Blackmore**  
Leader of the Council  
[annabelleblackmore@maidstone.gov.uk](mailto:annabelleblackmore@maidstone.gov.uk)  
Tel: 07854684207



**Councillor David Burton**  
Cabinet Member for Planning, Transport and  
Development  
[davidburton@maidstone.gov.uk](mailto:davidburton@maidstone.gov.uk)  
Tel: 07590 229910



**Councillor Malcolm Greer**  
Cabinet Member for Economic and  
Commercial Development (also Deputy  
Leader)  
[malcolmgreer@maidstone.gov.uk](mailto:malcolmgreer@maidstone.gov.uk)  
Tel: 01634 862876



**Councillor Marion Ring**  
Cabinet Member for Environment & Housing  
[marionring@maidstone.gov.uk](mailto:marionring@maidstone.gov.uk)  
Tel: 01622 686492



**Councillor Steve McLoughlin**  
Cabinet Member for Corporate Services  
[stemcloughlin@maidstone.gov.uk](mailto:stemcloughlin@maidstone.gov.uk)  
Tel: 01622 761998



**Councillor John Perry**  
Cabinet Member for Community and Leisure  
Services  
[johnperry@maidstone.gov.uk](mailto:johnperry@maidstone.gov.uk)  
Tel: 07770 734741

## **List of Forthcoming Decisions**

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Decision Maker and Date of When Decision is Due to be Made:	Title of Report and Brief Summary:	Key Decision and reason (if applicable):	Contact Officer:	Public or Private (if Private the reason why)	Documents to be submitted (other relevant documents may be submitted)
<b>Property Investment Cabinet Committee</b>  Due Date: Thursday 8 Jan 2015	Property Investment  Purchase of property for investment purposes		David Tibbit <a href="mailto:davidtibbit@maidstone.gov.uk">davidtibbit@maidstone.gov.uk</a>	Private - it discloses information regarding negotiations taking place	Property Investment
<b>Cabinet</b>  Due Date: Wednesday 14 Jan 2015	Maidstone Borough Local Plan - Development Management Policies  Proposed amendments to the development management policies in the local plan following regulation 18 public consultation in Spring 2014.	KEY Reason: Policies, Plans, Strategies	Rob Jarman, Head of Planning and Development <a href="mailto:Robjarman@maidstone.gov.uk">Robjarman@maidstone.gov.uk</a>	Public	Maidstone Borough Local Plan - Development Management Policies

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<b>Cabinet</b>  Due Date: Wednesday 14 Jan 2015	Customer Service Improvement Strategy 2013-16: Progress and 2014/15 refresh  To consider the progress made on implementing the Customer Service Improvement Strategy in 2013/14 and the refresh of the Strategy for 2014/15.	KEY Reason: Policies, Plans, Strategies	Georgia Hawkes, Head of Business Improvement <a href="mailto:georgiahawkes@maidstone.gov.uk">georgiahawkes@maidstone.gov.uk</a>	Public	Customer Service Improvement Strategy 2013-16 Channel Shift Strategy 2011 Customer Service Improvement Strategy 2013-16: Progress and 2014/15 refresh
<b>Cabinet</b>  Due Date: Wednesday 14 Jan 2015	Discretionary Housing Payment  Future policy for the award of discretionary housing payments.		Stephen McGinnes <a href="mailto:stephenmcginnes@maidstone.gov.uk">stephenmcginnes@maidstone.gov.uk</a>	Public	Discretionary Housing Payment Appendix A - DHP Policy Appendix B - Equality Impact Assessment
<b>Cabinet</b>  Due Date: Wednesday 14 Jan 2015	A Sustainable Future for Mote Park  Measures to secure the financial future of Mote Park	KEY Reason: Expenditure > £250,000	Marcus Lawler <a href="mailto:MarcusLawler@maidstone.gov.uk">MarcusLawler@maidstone.gov.uk</a>	Private Local Government Act 1972 paragraph 3 (commercial sensitivity)	A Sustainable Future for Mote Park

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<b>Cabinet</b>  Due Date: Wednesday 14 Jan 2015	Exempt Appendix - A Sustainable Future for Mote Park  Business case	KEY Reason: Expenditure > £250,000	Marcus Lawler <a href="mailto:MarcusLawler@maidstone.gov.uk">MarcusLawler@maidstone.gov.uk</a>	Private. Local Government Act 1972 paragraph 3 (commercial sensitivity)	Exempt Appenix - A Sustainable Future for Mote Park
<b>Cabinet</b>  Due Date: Wednesday 14 Jan 2015	Review of Business Cases  Submission of four business cases for early scrutiny. The business cases include: A Sustainable Future for Mote Park; Regeneragtion of Brunswick Street; Widening Crematorium Services; and Investment In Support Of The Economic Development Strategy.	KEY Reason: Expenditure > £250,000	Marcus Lawler <a href="mailto:MarcusLawler@maidstone.gov.uk">MarcusLawler@maidstone.gov.uk</a>	Public	Review of Business Cases



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<p><b>Cabinet Member for Environment and Housing</b></p> <p>Due Date: Friday 16 Jan 2015</p>	<p>Assessment of waste and recycling services</p> <p>The outcome of an assessment of the service against the requirements of the Waste Regulations 2011</p>		<p>Gary Stevenson <a href="mailto:gary.stevenson@midkent.gov.uk">gary.stevenson@midkent.gov.uk</a></p>	<p>Public</p>	<p>Assessment of waste and recycling services</p>
<p><b>Cabinet</b></p> <p>Due Date: Wednesday 28 Jan 2015</p>	<p>Maidstone Borough Local Plan - new and amended site allocations</p> <p>This report will recommend changes to the housing, employment and mixed use site allocation policies resulting from the consultation on the Reg 18 version of the Local Plan. It will also recommend new site allocations, particularly as a result of the latest Call for Sites.</p>	<p>KEY Reason: Policies, Plans, Strategies</p>	<p>Rob Jarman, Head of Planning and Development <a href="mailto:Robjarman@maidstone.gov.uk">Robjarman@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Maidstone Borough Local Plan - new and amended site allocations</p>

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<p><b>Cabinet Member for Community and Leisure Services</b></p> <p>Due Date: Friday 30 Jan 2015</p>	<p>Maidstone Play Strategy - A Strategy for Outdoor Equipped Play Areas 2014-2024</p> <p>To consider the adoption of the Maidstone Play Strategy – A Strategy for Outdoor Equipped Play Areas 2014-2024 and the actions within the document</p>	<p>KEY Reason: Expenditure &gt; £250,000</p>	<p>Jason Taylor, Parks and Leisure Manager <a href="mailto:jason.taylor@maidstone.gov.uk">jason.taylor@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Maidstone Play Strategy - A Strategy for Outdoor Equipped Play Areas 2014-2024</p>
<p><b>Cabinet Member for Corporate Services</b></p> <p>Due Date: Friday 30 Jan 2015</p>	<p>Lease of Giddyhorn Lane Tennis Courts</p> <p>Lease renewal to Maidstone Lawn Tennis Club of the tennis courts at Giddyhorn Lane Playing Fields</p>		<p>Lucy Stroud <a href="mailto:lucy.stroud@maidstone.gov.uk">lucy.stroud@maidstone.gov.uk</a></p>	<p>Private because of commercially sensitive information.</p>	<p>Lease of Giddyhorn Lane Tennis Courts</p>

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<p><b>Cabinet Member for Environment and Housing</b></p> <p>Due Date: Friday 30 Jan 2015</p>	<p>ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014 - NEW ANTI-SOCIAL</p> <p>To provide Members with an overview of the important new measures for tackling anti-social behaviour contained within the Anti-Social Behaviour and Police Act 2014 (the Act). The local plans for its implementation and for Members to consider the implications for the Council, as a 'relevant body', for the purposes of the Act.</p>	<p>KEY Reason: Affects more than 1 ward</p>	<p>Martyn Jeynes <a href="mailto:martynjeynes@maidstone.gov.uk">martynjeynes@maidstone.gov.uk</a></p>	<p>Public</p>	<p>ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014 - NEW ANTI-SOCIAL</p>

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<p><b>Cabinet Member for Environment and Housing</b></p> <p>Due Date: Friday 30 Jan 2015</p>	<p>Cabinet Report Provision of fencing at Stilebridge and Water Lane sites</p> <p>Provision of fencing at the Borough Council owned Stilebridge and Water Lane Gypsy and Traveller sites, Maidstone</p>		<p>Sarah Robson <a href="mailto:sarahrobson@maidstone.gov.uk">sarahrobson@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Cabinet Report Provision of fencing at Stilebridge and Water Lane sites</p>
<p><b>Cabinet Member for Corporate Services</b></p> <p>Due Date: Friday 6 Feb 2015</p>	<p>Bankruptcy Policy for Council Tax and Business Rates Debt</p> <p>The approach to be adopted by the council in collecting unpaid council tax and business rates through the use of bankruptcy proceedings.</p>	<p>KEY Reason: Policies, Plans, Strategies</p>	<p>Stephen McGinnes <a href="mailto:stephenmcginnes@maidstone.gov.uk">stephenmcginnes@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Bankruptcy Policy for Council Tax and Business Rates Debt</p>

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<p><b>Cabinet</b></p> <p>Due Date: Wednesday 11 Feb 2015</p>	<p>Budget Strategy 2015 16 Onwards</p> <p>Agree proposed General Fund revenue and capital estimates for 2015 16 and revised figures for 2014 15 in accordance with the Budget Strategy and Medium Term Financial and Capital Strategies and Projections, and the consequent level of Council Tax for submission to Council.</p>	<p>KEY Reason: Expenditure &gt; £250,000</p>	<p>Paul Riley, Head of Finance &amp; Customer Services <a href="mailto:paulriley@maidstone.gov.uk">paulriley@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Budget Strategy 2015 16 Onwards</p>
<p><b>Cabinet</b></p> <p>Due Date: Wednesday 11 Feb 2015</p>	<p>Budget Monitoring 3rd Quarter 2014/15</p> <p>Revenue and capital budget monitoring update</p>		<p>Paul Riley, Head of Finance &amp; Customer Services <a href="mailto:paulriley@maidstone.gov.uk">paulriley@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Budget Monitoring 3rd Quarter 2014/15</p>

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<p><b>Cabinet</b></p> <p>Due Date: Wednesday 11 Feb 2015</p>	<p>Treasury Management Strategy 2015 16</p> <p>Review Treasury Management for 2014 15 and consider future Treasury Management Strategy for 2015 16. This will include Prudential Borrowing limits and a proposed Approved Investment Strategy. These matters will be submitted to Council.</p>	<p>KEY Reason: Expenditure &gt; £250,000</p>	<p>Paul Riley, Head of Finance &amp; Customer Services <a href="mailto:paulriley@maidstone.gov.uk">paulriley@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Treasury Management Strategy 2015 16</p>

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<p><b>Cabinet</b></p> <p>Due Date: Wednesday 11 Feb 2015</p>	<p>Review of Regulation 18 Consultation responses to proposed housing allocations, assessment of 2014 call for sites, changes to existing proposed housing allocations and proposed new housing allocations</p> <p>Review of Regulation 18 Consultation responses to proposed housing allocations, assessment of 2014 call for sites submissions, changes to existing proposed housing allocations and proposed new housing allocations</p>	<p>KEY Reason: Policies, Plans, Strategies</p>	<p>Rob Jarman, Head of Planning and Development <a href="mailto:Robjarman@maidstone.gov.uk">Robjarman@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Review of Regulation 18 Consultation responses to proposed housing allocations, assessment of 2014 call for sites, changes to existing proposed housing allocations and proposed new housing allocations</p>

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<p><b>Cabinet Member for Planning, Transport and Development</b></p> <p>Due Date: Friday 27 Feb 2015</p>	<p>VARIATION TO TRAFFIC REGULATION ORDERS</p> <p>To consider the objections received in relation to the formal consultation following the advertising of;</p> <p>The Kent County Council (Borough of Maidstone) Waiting Restrictions Order (variation No 25) Order 2014.</p>		<p>Jeff Kitson <a href="mailto:jeffkitson@maidstone.gov.uk">jeffkitson@maidstone.gov.uk</a></p>	<p>Public</p>	<p>VARIATION TO TRAFFIC REGULATION ORDERS</p>
<p><b>Cabinet Member for Corporate Services</b></p> <p>Due Date: Friday 27 Feb 2015</p>	<p>Energy Purchasing</p> <p>To consider the Council's energy purchasing arrangements 2016-2020</p>	<p>KEY Reason: Expenditure &gt; £250,000</p>	<p>David Tibbit <a href="mailto:davidtibbit@maidstone.gov.uk">davidtibbit@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Energy Purchasing</p>



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<p><b>Cabinet</b></p> <p>Due Date: Wednesday 8 Apr 2015</p>	<p>Communications and Engagement Strategy</p> <p>A strategy setting out the council's approach to communication and engagement over the next three years.</p>	<p>KEY</p> <p>Reason: Affects more than 1 ward</p>	<p>Roger Adley <a href="mailto:Rogeradley@maidstone.gov.uk">Rogeradley@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Communications and Engagement Stragey</p>