



LIST OF FORTHCOMING DECISIONS

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INTRODUCTION

This document sets out the decisions to be taken by the Executive and various Committees of Maidstone Borough Council on a rolling basis. This document will be published as updated with new decisions required to be made.

KEY DECISIONS

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

At Maidstone Borough Council, decisions which we regard as “Key Decisions” because they are likely to have a “significant” effect either in financial terms or on the community include:

- (1) Decisions about expenditure or savings which equal or are more than £250,000.
- (2) Budget reports.
- (3) Policy framework reports.
- (4) Adoption of new policies plans, strategies or changes to established policies, plans or strategies.
- (5) Approval of portfolio plans.
- (6) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether Borough-wide or in a particular locality.
- (7) Changes in fees and charges.
- (8) Proposals relating to changes in staff structure affecting more than one section.

Each entry identifies, for that “key decision” –

- the decision maker
- the date on which the decision is due to be taken
- the subject matter of the decision and a brief summary
- the reason it is a key decision
- to whom representations (about the decision) can be made

List of Forthcoming Decisions

- whether the decision will be taken in public or private
- what reports/papers are, or will be, available for public inspection

EXECUTIVE DECISIONS

The Cabinet collectively makes its decisions at a meeting and individual portfolio holders make decisions independently. In addition, Officers can make key decisions and an entry for each of these will be included in this list.

DECISIONS WHICH THE CABINET INTENDS TO MAKE IN PRIVATE

The Cabinet hereby gives notice that it intends to meet in private after its public meeting to consider reports and/or appendices which contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended). The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports and/or appendices to decisions which the Cabinet will take at its private meeting are indicated in the list below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please email committeeservices@maidstone.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

ACCESS TO CABINET REPORTS

Reports to be considered at the Cabinet's public meeting will be available on the Council's website (www.maidstone.gov.uk) a minimum of 5 working days before the meeting.

HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council actively encourages people to express their views on decisions it plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (details of whom are shown in the list below).

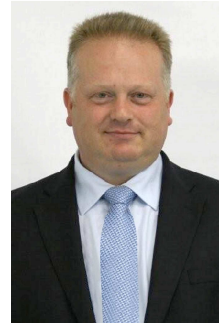
Alternatively, the Cabinet are contactable via our website (www.maidstone.gov.uk) where you can submit a question to the Leader of the Council. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

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WHO ARE THE CABINET?



Councillor Annabelle Blackmore
Leader of the Council
annabelleblackmore@maidstone.gov.uk
Tel: 07854 684207



Councillor David Burton
Cabinet Member for Planning, Transport and
Development
davidburton@maidstone.gov.uk
Tel: 07590 229910



Councillor Malcolm Greer
Cabinet Member for Economic and
Commercial Development (also Deputy
Leader)
malcolmgreer@maidstone.gov.uk
Tel: 01634 862876



Councillor Marion Ring
Cabinet Member for Environment & Housing
marionring@maidstone.gov.uk
Tel: 01622 686492



Councillor Steve McLoughlin
Cabinet Member for Corporate Services
stemcloughling@maidstone.gov.uk
Tel: 07711 565489



Councillor John Perry
Cabinet Member for Community and Leisure
Services
johnperry@maidstone.gov.uk
Tel: 07770 734741

List of Forthcoming Decisions

| Decision Maker and Date of When Decision is Due to be Made: | Title of Report and Brief Summary: | Key Decision and reason (if applicable): | Contact Officer: | Public or Private (if Private the reason why) | Documents to be submitted (other relevant documents may be submitted) |
|---|---|--|--|---|---|
| <p>Cabinet Member for Environment and Housing</p> <p>Due Date: Tuesday 24 Feb 2015</p> | <p>Photovoltaic array at Maidstone Depot</p> <p>To instal a 50kw PV array at Maidstone Depot to reduce carbon emissions in line with the Carbon Management Plan and to generate savings for the Council</p> | | <p>Gary Stevenson gary.stevenson@maidstone.gov.uk</p> | <p>Public</p> | <p>Photovoltaic array at Maidstone Depot</p> |
| <p>Council</p> <p>Due Date: Wednesday 25 Feb 2015</p> | <p>Harrietsham Parish Council - Increase in Number of Councillors</p> <p>To consider an increase in the number of Parish Councillors on Harrietsham Parish Council</p> | | <p>Paul Riley, Head of Finance & Customer Services paulriley@maidstone.gov.uk</p> | <p>Public</p> | <p>Harrietsham Parish Council - Increase in Number of Councillors</p> |

Forthcoming Decisions
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| <p>Cabinet Member for Environment and Housing</p> <p>Due Date: Friday 27 Feb 2015</p> | <p>Provision of fencing at Stilebridge and Water Lane sites</p> <p>Provision of fencing at the Borough Council owned Stilebridge and Water Lane Gypsy and Traveller sites, Maidstone</p> | | <p>Sarah Robson sarahrobson@maidstone.gov.uk</p> | <p>Public</p> | <p>Cabinet Report Provision of fencing at Stilebridge and Water Lane sites</p> |
| <p>Cabinet Member for Planning, Transport and Development</p> <p>Due Date: Friday 27 Feb 2015</p> | <p>VARIATION TO TRAFFIC REGULATION ORDERS</p> <p>To consider the objections received in relation to the formal consultation following the advertising of;</p> <p>The Kent County Council (Borough of Maidstone) Waiting Restrictions Order (variation No 25) Order 2014.</p> | | <p>Jeff Kitson jeffkitson@maidstone.gov.uk</p> | <p>Public</p> | <p>VARIATION TO TRAFFIC REGULATION ORDERS</p> |

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| <p>Cabinet Member for Community and Leisure Services</p> <p>Due Date: Friday 27 Feb 2015</p> | <p>Maidstone Play Strategy - A Strategy for Outdoor Equipped Play Areas 2014-2024</p> <p>To consider the adoption of the Maidstone Play Strategy – A Strategy for Outdoor Equipped Play Areas 2014-2024 and the actions within the document</p> | <p>KEY Reason: Expenditure > £250,000</p> | <p>Jason Taylor, Parks and Leisure Manager jason.taylor@maidstone.gov.uk</p> | <p>Public</p> | <p>Maidstone Play Strategy - A Strategy for Outdoor Equipped Play Areas 2014-2024</p> |
| <p>Cabinet Member for Corporate Services</p> <p>Due Date: Before Friday 27 Feb 2015</p> | <p>Energy Purchasing</p> <p>To consider the Council's energy purchasing arrangements 2016-2020</p> | <p>KEY Reason: Expenditure > £250,000</p> | <p>David Tibbit david.tibbit@maidstone.gov.uk</p> | <p>Public</p> | <p>Energy Purchasing</p> |

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| Cabinet Member for Corporate Services Due Date: Friday 27 Feb 2015 | Bankruptcy Policy for Council Tax and Business Rates Debt The approach to be adopted by the council in collecting unpaid council tax and business rates through the use of bankruptcy proceedings. | KEY Reason: Policies, Plans, Strategies | Stephen McGinnes stephenmcginnes@maidstone.gov.uk | Public | Bankruptcy Policy for Council Tax and Business Rates Debt |
| Cabinet Member for Corporate Services Due Date: Monday 2 Mar 2015 | Land at Button Lane, Bearsted To consider to agree to the disposal of land at Button Lane to UK Power Networks | | Lucy Stroud lucystroud@maidstone.gov.uk | Public | Land at Button Lane, Bearsted |

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| <p>Cabinet Member for Environment and Housing</p> <p>Due Date: Friday 6 Mar 2015</p> | <p>ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014 - NEW ANTI-SOCIAL</p> <p>To provide Members with an overview of the important new measures for tackling anti-social behaviour contained within the Anti-Social Behaviour and Police Act 2014 (the Act). The local plans for its implementation and for Members to consider the implications for the Council, as a 'relevant body', for the purposes of the Act.</p> | <p>KEY Reason: Affects more than 1 ward</p> | <p>Martyn Jeynes martynjeynes@maidstone.gov.uk</p> | <p>Public</p> | <p>ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014 - NEW ANTI-SOCIAL</p> |

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| <p>Cabinet</p> <p>Due Date: Wednesday 11 Mar 2015</p> | <p>Office Accommodation Project</p> <p>To provide an update on the office accommodation project and to consider funding for the next phase</p> | | <p>David Tibbit davidtibbit@maidstone.gov.uk</p> | <p>Private - provides information on leasehold arrangements that might prejudice the Council's position</p> | <p>Office Accommodation Project</p> |
| <p>Cabinet</p> <p>Due Date: Wednesday 11 Mar 2015</p> | <p>Maidstone Borough Local Plan - employment and mixed use site allocations</p> <p>Report to consider the representations made to Policies EMP1 and RMX1 of the Maidstone Borough Local Plan (Reg 18) and to recommend site/s for future stages of public consultation.</p> | <p>KEY Reason: Policies, Plans, Strategies</p> | <p>Rob Jarman, Head of Planning and Development Robjarman@maidstone.gov.uk</p> | <p>Public</p> | <p>Maidstone Borough Local Plan - employment and mixed use site allocations</p> |

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| <p>Cabinet</p> <p>Due Date: Wednesday 11 Mar 2015</p> | <p>Discretionary Housing Payment</p> <p>Future policy for the award of discretionary housing payments.</p> | | <p>Stephen McGinnes stephenmcginnes@maidstone.gov.uk</p> | <p>Public</p> | <p>Discretionary Housing Payment Appendix A - DHP Policy Appendix B - Equality Impact Assessment</p> |
| <p>Cabinet</p> <p>Due Date: Wednesday 11 Mar 2015</p> | <p>Customer Service Improvement Strategy 2013-16: Progress and 2014/15 refresh</p> <p>To consider the progress made on implementing the Customer Service Improvement Strategy in 2013/14 and the refresh of the Strategy for 2014/15.</p> | <p>KEY Reason: Policies, Plans, Strategies</p> | <p>Georgia Hawkes, Head of Business Improvement georgiahawkes@maidstone.gov.uk</p> | <p>Public</p> | <p>Customer Service Improvement Strategy 2013-16 Channel Shift Strategy 2011 Customer Service Improvement Strategy 2013-16: Progress and 2014/15 refresh</p> |
| <p>Cabinet</p> <p>Due Date: Wednesday 11 Mar 2015</p> | <p>Office Accommodation Project</p> <p>To note progress on the project and to consider funding for the next phase.</p> | <p>KEY Reason: Expenditure > £250,000</p> | <p>David Tibbit davidtibbit@maidstone.gov.uk</p> | <p>Public</p> | <p>Office Accommodation Project</p> |

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| <p>Cabinet</p> <p>Due Date: Wednesday 11 Mar 2015</p> | <p>Maidstone Borough Local Plan: housing sites update</p> <p>The report will advise the Cabinet of the overall implications of the decisions on Local Plan housing allocations made in February and recommend next steps.</p> | <p>KEY Reason: Policies, Plans, Strategies</p> | <p>Sarah Anderton, Principal Planning Officer (Spatial Policy) sarahanderton@maidstone.gov.uk</p> | <p>public</p> | <p>Maidstone Borough Local Plan: housing sites update</p> |
| <p>Cabinet Member for Environment and Housing</p> <p>Due Date: Friday 20 Mar 2015</p> | <p>Agreement that Home Energy Conservation Act report can be submitted to DECC</p> <p>Agreement that the HECA report can be submitted to DECC</p> | | <p>Helen Miller helenmiller@maidstone.gov.uk</p> | <p>Public</p> | <p>Agreement that Home Energy Conservation Act report can be submitted to DECC</p> |

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| <p>Cabinet Member for Corporate Services</p> <p>Due Date: Friday 27 Mar 2015</p> | <p>Lease of Giddyhorn Lane Tennis Courts</p> <p>Lease renewal to Maidstone Lawn Tennis Club of the tennis courts at Giddyhorn Lane Playing Fields</p> | | <p>Lucy Stroud lucystroud@maidstone.gov.uk</p> | <p>Private because of commercially sensitive information.</p> | <p>Lease of Giddyhorn Lane Tennis Courts</p> |
| <p>Cabinet</p> <p>Due Date: Wednesday 8 Apr 2015</p> | <p>Communications and Engagement Strategy</p> <p>A strategy setting out the council's approach to communication and engagement over the next three years.</p> | <p>Reason: Affects more than 1 ward</p> | <p>Roger Adley Rogeradley@maidstone.gov.uk</p> | <p>Public</p> | <p>Communications and Engagement Strategy</p> |

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| Cabinet Due Date: Wednesday 8 Apr 2015 | Economic Development Strategy 2014 To consider the responses to the consultation draft of the Economic Development Strategy, the proposed changes and to adopt the Strategy | KEY Reason: Affects more than 1 ward | John Foster johnfoster@maidstone.gov.uk | Public | Qualitative Employment Site Assessment September 2014 Economic Development Strategy 2014 |
| Council Due Date: Wednesday 22 Apr 2015 | Community Safety Plan 2015-16 - Annual Refresh Statutory requirement to refresh the CSP Plan | KEY Reason: Policy Framework Document | John Littlemore, Head of Housing & Community Services johnlittlemore@maidstone.gov.uk | Public | Community Safety Plan 2015-16 - Annual Refresh |
| Cabinet Due Date: Wednesday 11 Mar 2015 | Discretionary Housing Payment Future policy for the award of discretionary housing payments. | | Stephen McGinnes stephenmcginnes@maidstone.gov.uk | Public | Discretionary Housing Payment Appendix A - DHP Policy Appendix B - Equality Impact Assessment |

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