

Appendix A

**Scrutiny Coordinating Committee Work Programme (2014/15)**

<b>Meeting Date</b>	<b>Agenda Items</b>	<b>Comments</b>
10 July 2014	<ul style="list-style-type: none"> <li>• Election of Chairman / Vice Chairman</li> <li>• Terms of Reference – Review</li> <li>• Cross Cutting Issues for Review and to note the 2014/15 Review Topics</li> <li>• Draft Scrutiny Annual Report – 2013/14</li> <li>• FWP and Member Development Needs</li> </ul>	<p>Christian Scade</p> <p>Christian Scade / Tessa Mallett</p> <p>Tessa Mallett</p> <p>Christian Scade</p>
3 October 2014	<ul style="list-style-type: none"> <li>• Audit Committee Work Programme</li>   <li>• Review of SCRAIPs from 2014-15</li> </ul>	<p>The terms of reference for the Scrutiny Coordinating Committee includes developing mechanisms for addressing cross cutting issues and preventing duplication. This includes consideration of the Audit Committee’s Work Programme.</p> <p>Audit Committee meet on 14 July to elect a Chairman and Vice Chairman for the 2014/15 municipal year.</p>

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<b>Meeting Date</b>	<b>Agenda Items</b>	<b>Comments</b>
	<ul style="list-style-type: none"> <li>• Making Quality Recommendations</li> <li>• Member Development Needs (Update)</li> </ul>	
24 November 2014	<ul style="list-style-type: none"> <li>• Scrutiny Committee Action Implementation Plans (SCRAIPs)</li> <li>• OSC work programmes, including review work</li> <li>• Future Work Programme (FWP)</li> </ul>	<p>Update report – to include all recommendations from 2014/15</p> <p>Updates from each of the Chairs / Vice Chairs</p> <p>To consider items for consideration during 2014/15</p>
11 March 2015	<ul style="list-style-type: none"> <li>• Scrutiny Committee Action Implementation Plans (SCRAIPs) – Update</li> <li>• Overview and Scrutiny Annual Report</li> <li>• Future Work Programme</li> </ul>	<p>Update report – to include all recommendations from 2014/15 to date</p> <p>Discussion item – to plan the report</p> <p>To consider any remaining business for 2014/15</p>
TBC	<ul style="list-style-type: none"> <li>• Draft Overview and Scrutiny Annual Report</li> </ul>	<p>To consider the draft report, concluding the 2014/15 municipal year's business.</p>

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