

Maidstone Borough Council

Economic and Commercial Development Overview and Scrutiny Committee

Tuesday 24 March 2015

Future Work Programme and SCRAIP update

Report of: Orla Sweeney, Overview and Scrutiny Officer

1. Introduction

- 1.1 To consider the Committee's future work programme (FWP).
- 1.2 To consider the information update given by the Chairman.

2. Recommendation

- 2.1 That the Committee considers the draft future work programme, attached at **Appendix A**. Items on the draft programme were agreed at the meeting of 24 February 2015.
- 2.2 That the Committee considers the List of Forthcoming Decisions relevant to the Committee at **Appendix B** and whether these are items require further investigation or monitoring.
- 2.3 That the Committee notes the SCRAIPs from 27 January 2015, attached as **Appendix C**.
- 2.4 That the Committee considers its continuous professional development needs and recommends possible training or development sessions it would like to undertake.

3 Future Work Programme

- 3.1 Throughout the course of the municipal year the Committee is asked to put forward work programme suggestions. These suggestions are planned into its annual work programme. Members are asked to consider the work programme at each meeting to ensure that it remains appropriate and covers all issues Members currently wish to consider within the Committee's remit.
- 3.2 The Committee is reminded that the Constitution states under Overview and Scrutiny Procedure Rules number 9: Agenda items that 'Any Member shall be entitled to give notice to the proper officer that he wishes an item relevant to the functions of the Committee or Sub-Committee to be included on the agenda for the next available meeting of the Committee or Sub-Committee. On receipt of such a request the proper officer will ensure that it is included on the next available agenda, the Member must attend the

meeting and speak on the item put forward.'

- 3.3 As well as the work programme for the meetings, the following additional activities will be taking place outside of committee meetings to help with the Careers Advice and Guidance Review:
- A visit to Maplesden Noakes school to see first-hand how careers advice and guidance is delivered;
 - An interview with someone who has undertaken a work experience placement with Maidstone Borough Council; and
 - A visit to the Kent Association of Further Education Colleges (KAFEC) and interview session.

4 List of Forthcoming Decisions

- 4.1 The List of Forthcoming Decisions (**Appendix B**) is a live document containing all key and non-key decisions. The list of forthcoming decisions contained in **Appendix B**.
- 4.2 Due to the nature of the List of Forthcoming Decisions, and to ensure the information provided to the Committee is up to date, a verbal update will be given at the meeting by the Chairman. The Committee can view the live document online at:
<http://meetings.maidstone.gov.uk/mgListPlans.aspx?RPId=443&RD=0>

5 SCRAIP update

- 5.1 SCRAIPs from the meeting of 27 January 2015 are at **Appendix C** to this report.

6. Impact on Corporate Objectives

- 6.1 The Strategic Plan sets the Council's key objectives for the medium term and has a range of objectives which support the delivery of the Council's priorities.
- 6.2 The Committee will consider reports that deliver against the following Council priorities:
- 'For Maidstone to have a growing economy' and 'For Maidstone to be a decent place to live'.