



LIST OF FORTHCOMING DECISIONS

Democratic Services Team

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Publication Date: 9 March 2015

List of Forthcoming Decisions

INTRODUCTION

This document sets out the decisions to be taken by the Executive and various Committees of Maidstone Borough Council on a rolling basis. This document will be published as updated with new decisions required to be made.

KEY DECISIONS

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

At Maidstone Borough Council, decisions which we regard as "Key Decisions" because they are likely to have a "significant" effect either in financial terms or on the community include:

- (1) Decisions about expenditure or savings which equal or are more than £250,000.
- (2) Budget reports.
- (3) Policy framework reports.
- (4) Adoption of new policies plans, strategies or changes to established policies, plans or strategies.
- (5) Approval of portfolio plans.
- (6) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether Borough-wide or in a particular locality.
- (7) Changes in fees and charges.
- (8) Proposals relating to changes in staff structure affecting more than one section.

Each entry identifies, for that "key decision" –

- the decision maker
- the date on which the decision is due to be taken
- the subject matter of the decision and a brief summary
- the reason it is a key decision
- to whom representations (about the decision) can be made

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- whether the decision will be taken in public or private
- what reports/papers are, or will be, available for public inspection

EXECUTIVE DECISIONS

The Cabinet collectively makes its decisions at a meeting and individual portfolio holders make decisions independently. In addition, Officers can make key decisions and an entry for each of these will be included in this list.

DECISIONS WHICH THE CABINET INTENDS TO MAKE IN PRIVATE

The Cabinet hereby gives notice that it intends to meet in private after its public meeting to consider reports and/or appendices which contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended). The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports and/or appendices to decisions which the Cabinet will take at its private meeting are indicated in the list below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please email committeeservices@maidstone.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

ACCESS TO CABINET REPORTS

Reports to be considered at the Cabinet's public meeting will be available on the Council's website (www.maidstone.gov.uk) a minimum of 5 working days before the meeting.

HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council actively encourages people to express their views on decisions it plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (details of whom are shown in the list below).

Alternatively, the Cabinet are contactable via our website (www.maidstone.gov.uk) where you can submit a question to the Leader of the Council. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

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WHO ARE THE CABINET?

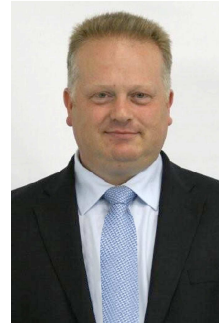


Councillor Annabelle Blackmore

Leader of the Council

annabelleblackmore@maidstone.gov.uk

Tel: 07854 684207



Councillor David Burton

Cabinet Member for Planning, Transport and Development

davidburton@maidstone.gov.uk

Tel: 07590 229910



Councillor Malcolm Greer

Cabinet Member for Economic and Commercial Development (also Deputy Leader)

malcolmgreer@maidstone.gov.uk

Tel: 01634 862876



Councillor Marion Ring

Cabinet Member for Environment & Housing

marionring@maidstone.gov.uk

Tel: 01622 686492



Councillor Steve McLoughlin

Cabinet Member for Corporate Services

stevemcloughlin@maidstone.gov.uk

Tel: 07711 565489



Councillor John Perry

Cabinet Member for Community and Leisure Services

johnperry@maidstone.gov.uk

Tel: 07770 734741

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Decision Maker and Date of When Decision is Due to be Made:	Title of Report and Brief Summary:	Key Decision and reason (if applicable):	Contact Officer:	Public or Private (if Private the reason why)	Documents to be submitted (other relevant documents may be submitted)
Cabinet Due Date: Wednesday 11 Mar 2015	Economic and Commercial Development OSC: Twilight Economy Review The final report and recommendations from the Economic and Commercial Development Overview and Scrutiny Committee's Twilight Economy Review		Sam Bailey sambailey@maidstone.gov.uk	Public	Economic and Commercial Development OSC: Twilight Economy Review
Cobtree Manor Estate Charity Committee Due Date: Wednesday 11 Mar 2015	Cobtree Shed A report into the introduction of a Shed scheme to Cobtree		Joanna Joyce joannajoyce@maidstone.gov.uk	public	Cobtree Shed
Cabinet Member for Corporate Services Due Date: Friday 13 Mar 2015	Land at Button Lane, Bearsted To consider to agree to the disposal of land at Button Lane to UK Power Networks		Lucy Stroud lucystroud@maidstone.gov.uk	Public	Land at Button Lane, Bearsted Enc. 1 for Land at Button Lane, Bearsted Enc. 2 for Land at Button Lane, Bearsted

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Cabinet Member for Planning, Transport and Development Due Date: Friday 20 Mar 2015	VARIATION TO TRAFFIC REGULATION ORDERS To consider the objections received in relation to the formal consultation following the advertising of; The Kent County Council (Borough of Maidstone) Waiting Restrictions Order (variation No 25) Order 2014.		Jeff Kitson jeffkitson@maidstone.gov.uk	Public	VARIATION TO TRAFFIC REGULATION ORDERS

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Cabinet Member for Environment and Housing Due Date: Friday 20 Mar 2015	ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014 - NEW ANTI-SOCIAL To provide Members with an overview of the important new measures for tackling anti-social behaviour contained within the Anti-Social Behaviour and Police Act 2014 (the Act). The local plans for its implementation and for Members to consider the implications for the Council, as a 'relevant body', for the purposes of the Act.	KEY Reason: Affects more than 1 ward	Martyn Jeynes martynjeynes@maidstone.gov.uk	Public	ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014 - NEW ANTI-SOCIAL

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Cabinet Member for Environment and Housing Due Date: Friday 20 Mar 2015	Agreement that Home Energy Conservation Act report can be submitted to DECC Agreement that the HECA report can be submitted to DECC		Helen Miller helenmiller@maidstone.gov.uk	Public	Agreement that Home Energy Conservation Act report can be submitted to DECC
Cabinet Member for Planning, Transport and Development Due Date: Friday 27 Mar 2015	Adoption of Parking Standards for New Development Proposed adoption of Kent County Council parking standards as an interim measure until the adoption of a Supplementary Planning Document on parking standards following adoption of the Maidstone Borough Local Plan.		Steve Clarke, Cheryl Parks steveclarke@maidstone.gov.uk, cherylarks@maidstone.gov.uk	Public	Adoption of Parking Standards for New Development

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Cabinet Member for Community and Leisure Services Due Date: Friday 27 Mar 2015	Maidstone Play Strategy - A Strategy for Outdoor Equipped Play Areas 2014-2024 To consider the adoption of the Maidstone Play Strategy – A Strategy for Outdoor Equipped Play Areas 2014-2024 and the actions within the document	KEY Reason: Expenditure > £250,000	Jason Taylor, Parks and Leisure Manager jasontaylor@maidstone.gov.uk	Public	Maidstone Play Strategy - A Strategy for Outdoor Equipped Play Areas 2014-2024
Cabinet Member for Corporate Services Due Date: Friday 27 Mar 2015	Bankruptcy Policy for Council Tax and Business Rates Debt The approach to be adopted by the council in collecting unpaid council tax and business rates through the use of bankruptcy proceedings.	KEY Reason: Policies, Plans, Strategies	Stephen McGinnes stephenmcginnes@maidstone.gov.uk	Public	Bankruptcy Policy for Council Tax and Business Rates Debt

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Cabinet Member for Corporate Services Due Date: Before Friday 27 Mar 2015	Energy Purchasing To consider the Council's energy purchasing arrangements 2016-2020	KEY Reason: Expenditure > £250,000	David Tibbit davidtibbit@maidstone.gov.uk	Public	Energy Purchasing
Cabinet Member for Corporate Services Due Date: Friday 27 Mar 2015	Lease of Giddyhorn Lane Tennis Courts Lease renewal to Maidstone Lawn Tennis Club of the tennis courts at Giddyhorn Lane Playing Fields		Lucy Stroud lucystroud@maidstone.gov.uk	Private because of commercially sensitive information.	Lease of Giddyhorn Lane Tennis Courts

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Cabinet Member for Economic and Commercial Development Due Date: Friday 27 Mar 2015	To consider the appointment of a Town Centre Programme Manager Following the work carried out as part of the Economic Development Strategy, the need for an additional resource has been identified, to manage the town centre programme.		John Foster johnfoster@maidstone.gov.uk	Public	To consider the appointment of a Town Centre Programme Manager
Audit Committee Due Date: Monday 30 Mar 2015	External Auditor's Audit Plan 2014/15 External Auditor's Audit Plan 2014/15		Paul Riley, Head of Finance & Customer Services paulriley@maidstone.gov.uk	Public	External Auditor's Audit Plan 2014/15

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Cobtree Manor Estate Charity Committee Due Date: Wednesday 8 Apr 2015	Cobtree Estate, Gate House, Chatham Road The Gate House, Chatham Road was subject to an overage provision for a period of 50 years (ending on 26 November 2058) which will be triggered on commencement of development. This is a report into the release of that overage.		Joanna Joyce joannajoyce@maidstone.gov.uk	public	Cobtree Estate, Gate House, Chatham Road

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Cabinet Due Date: Wednesday 8 Apr 2015	Maidstone Borough Local Plan - employment and mixed use site allocations Report to consider the representations made to Policies EMP1 and RMX1 of the Maidstone Borough Local Plan (Reg 18) and to recommend site/s for future stages of public consultation.	KEY Reason: Policies, Plans, Strategies	Rob Jarman, Head of Planning and Development Robjarman@maidstone.gov.uk	Public	Maidstone Borough Local Plan - employment and mixed use site allocations
Cabinet Due Date: Wednesday 8 Apr 2015	Discretionary Housing Payment Future policy for the award of discretionary housing payments.		Stephen McGinnes stephenmcginnes@maidstone.gov.uk	Public	Discretionary Housing Payment Appendix A - DHP Policy Appendix B - Equality Impact Assessment

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Cabinet Due Date: Wednesday 8 Apr 2015	Customer Service Improvement Strategy 2013-16: Progress and 2014/15 refresh To consider the progress made on implementing the Customer Service Improvement Strategy in 2013/14 and the refresh of the Strategy for 2014/15.	KEY Reason: Policies, Plans, Strategies	Georgia Hawkes, Head of Business Improvement georgiahawkes@maidstone.gov.uk	Public	Customer Service Improvement Strategy 2013-16 Channel Shift Strategy 2011 Customer Service Improvement Strategy 2013-16: Progress and 2014/15 refresh
Cabinet Due Date: Wednesday 8 Apr 2015	Maidstone Borough Local Plan: housing sites update The report will advise the Cabinet of the overall implications of the decisions on Local Plan housing allocations made in February and recommend next steps.	KEY Reason: Policies, Plans, Strategies	Sarah Anderton, Principal Planning Officer (Spatial Policy) sarahanderton@maidstone.gov.uk	Public	Maidstone Borough Local Plan: housing sites update

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Cabinet Due Date: Wednesday 8 Apr 2015	Car park charges in Mote Park To consider options for the introduction of car park charges in Mote Park.	KEY Reason: Fees & Charges	Dawn Hudd dawnhudd@maidstone.gov.uk	Public	Mote Park Consultation Report Car park charges in Mote Park
Cabinet Due Date: Wednesday 8 Apr 2015	Office Accommodation Project To note progress on the project and to consider funding for the next phase.	KEY Reason: Expenditure > £250,000	David Tibbit davidtibbit@maidstone.gov.uk	Public	Office Accommodation Project
Cabinet Due Date: Wednesday 8 Apr 2015	Office Accommodation Project To provide an update on the office accommodation project and to consider funding for the next phase		David Tibbit davidtibbit@maidstone.gov.uk	Private - provides information on leasehold arrangements that might prejudice the Council's position	Office Accommodation Project

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Cabinet Due Date: Wednesday 8 Apr 2015	Communications and Engagement Strategy A strategy setting out the council's approach to communication and engagement over the next three years.	Reason: Affects more than 1 ward	Roger Adley Rogeradley@maidstone.gov.uk	Public	Communications and Engagement Strategy
Cabinet Due Date: Wednesday 8 Apr 2015	Economic Development Strategy 2014 To consider the responses to the consultation draft of the Economic Development Strategy, the proposed changes and to adopt the Strategy	KEY Reason: Affects more than 1 ward	John Foster johnfoster@maidstone.gov.uk	Public	Qualitative Employment Site Assessment September 2014 Economic Development Strategy 2014
Council Due Date: Wednesday 22 Apr 2015	Community Safety Plan 2015-16 - Annual Refresh Statutory requirement to refresh the CSP Plan	KEY Reason: Policy Framework Document	John Littlemore, Head of Housing & Community Services johnlittlemore@maidstone.gov.uk	Public	Community Safety Plan 2015-16 - Annual Refresh

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Leader of the Council Due Date: Friday 24 Apr 2015	Equality Objectives - 2014/15 Update and Review Equality Objectives - 2014/15 Update and Review		Clare Wood clarewood@maidstone.gov.uk	Public	Equality Objectives - 2014/15 Update and Review