

COUNCIL**9 December 2015**

Is the final decision on the recommendations in this report to be made at this meeting?

Yes**Calendar of Meetings**

Final Decision-Maker	Council
Lead Head of Service	Paul Riley, Head of Finance and Resources
Lead Officer and Report Author	Paul Riley, Head of Finance and Resources Poppy Collier, Democratic Services Officer
Classification	Public
Wards affected	None

This report makes the following recommendations to this Committee:

1. That the Calendar of Meetings 2016/17 as attached at Appendix A be agreed.

This report relates to the following corporate priorities:

- Keeping Maidstone Borough an attractive place for all
- Securing a successful economy for Maidstone Borough
Ensuring that the Council's committees are scheduled to consider business regarding the above priorities.

Timetable

Meeting	Date
Council	9 December 2015

Calendar of Meetings

1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 To consider the new Calendar of Meetings for 2016/17.
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2. INTRODUCTION AND BACKGROUND

- 2.1 The proposed Calendar of Meetings for 2016/17 is attached at Appendix A. This sets out the proposed dates for the Council and Service, Regulatory and Other Committees within the Committee structure. The calendar also includes dates for new Member Induction training as well as Induction training dates for new Planning Committee and Audit, Governance and Standards Committee members, together with dates for Planning Committee member training throughout the municipal year.
 - 2.2 It will be noted that the Annual Meeting of Council is on Saturday 21 May 2016, to be held in conjunction with a Civic Parade.
 - 2.3 It will be noted that following the Annual Meeting there will be meetings of all four service Committees, the Democracy Committee and the Employment Committee, to be held on 24 May 2016. The meetings will elect the Chair and Vice-Chair for each committee, other than for the Chair of Policy and Resources Committee who will be appointed at the Annual Meeting.
 - 2.4 With the exception of Planning Committee there will be no other meetings during August.
 - 2.5 Extraordinary Council meetings will be called if necessary.
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3. AVAILABLE OPTIONS

- 3.1 The dates of the meetings are in accordance with the normal pattern for meetings based on the Committee structure.
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4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS

- 4.1 That the Calendar of Meetings be agreed.

5. CROSS-CUTTING ISSUES AND IMPLICATIONS

None identified.

Issue	Implications	Sign-off
Impact on Corporate Priorities	NA	
Risk Management	NA	
Financial	None identified.	Suzan Jones, Finance Team
Staffing	NA	
Legal	None identified.	Team Leader Corporate Governance
Equality Impact Needs Assessment	None identified.	Clare Wood, Policy & Information Officer
Environmental/Sustainable Development	NA	
Community Safety	NA	
Human Rights Act	NA	
Procurement	NA	
Asset Management	NA	

6. REPORT APPENDICES

The following documents are to be published with this report and form part of the report:

- Appendix A: Calendar of Meetings 2016/17
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7. BACKGROUND PAPERS

None.