Dual & Hackney Carriage licence (new) - Maidstone Borough Council					
	AO	Admin Officer			
	LO	Licensing Officer			
	Training/Policy				
	Time			**Cost**	
	AO & LO				
Send out application forms, receive and process application, DBS checks, update spreadsheet, filing, reconciliation, and issue licence	1.21			£77.53	
Compliance checks	0.5			£54.92	
Online forms				£8.13	
Arranging & attendance for test - Hackney Carriage by-laws and topography test & marking				£36.61	
Equipment and maintenance - CCTV etc.				£60.98	
Consumables & printing				£9.98	
Support service and general cost charge				£67.17	
TOTAL				£315.32	

£250