

**MAIDSTONE BOROUGH COUNCIL  
ACTING AS CORPORATE TRUSTEE  
OF THE QUEEN'S OWN ROYAL WEST  
KENT REGIMENT MUSEUM TRUST**

**21 MAY 2016**

Is the final decision on the recommendations in this report to be made at this meeting?

**Yes**

**ALLOCATION OF SEATS ON THE QUEEN'S OWN ROYAL  
WEST KENT REGIMENT MUSEUM TRUST COMMITTEE**

<b>Final Decision-Maker</b>	Maidstone Borough Council acting as Corporate Trustee of the Queen's Own Royal West Kent Regiment Museum Trust
<b>Lead Head of Service</b>	Paul Riley, Head of Finance and Resources
<b>Lead Officer and Report Author</b>	Debbie Snook, Democratic Services Officer
<b>Classification</b>	Public
<b>Wards affected</b>	N/A

**This report makes the following recommendations to this Committee:**

1. That the allocation of seats on the Queen's Own Royal West Kent Regiment Museum Trust Committee as set out below be approved:

Conservative	2
Liberal Democrats	2
Independent	1
UKIP	0
Labour	0

**This report relates to the following corporate priorities:** N/A

**Timetable**

<b>Meeting</b>	<b>Date</b>
Maidstone Borough Council Acting as Corporate Trustee of the Queen's Own Royal West Kent Regiment Museum Trust	21 May 2016

# ALLOCATION OF SEATS ON THE QUEEN'S OWN ROYAL WEST KENT REGIMENT MUSEUM TRUST COMMITTEE

## 1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 In accordance with Section 15 of the Local Government and Housing Act 1989, to review the representation of the different Political Groups on the Queen's Own Royal West Kent Regiment Museum Trust Committee.
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## 2. INTRODUCTION AND BACKGROUND

- 2.1 Following the Borough Council elections on 5 May 2016, the composition of the Council has changed, and this necessitates a review of the allocation of seats on Committees, including the Queen's Own Royal West Kent Regiment Museum Trust Committee. The review must take into account the governance arrangements which came into effect at the Annual Meeting in 2015, and are detailed in the Constitution.
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## 3. AVAILABLE OPTIONS

- 3.1 To achieve political balance, the allocation of seats on the Queen's Own Royal West Kent Regiment Museum Trust Committee would be as follows:

Conservative	2
Liberal Democrats	2
Independent	1
UKIP	0
Labour	0

- 3.2 Section 17 of the Local Government and Housing Act 1989 provides for exceptions to the political balance requirements. Essentially, the Council can amend the political balance of a Committee provided that notice of the intention to give such consideration has been given to all Members of the Council and that when the alternative arrangements are put to the vote at the Council meeting, no Member of the Council votes against them.
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## 4. PREFERRED OPTION AND REASONS FOR RECOMMENDATION

- 4.1 It is proposed, following consultation with Group Leaders, that the Queen's Own Royal West Kent Regiment Museum Trust Committee be politically balanced, and that the allocation of seats on the Committee be as set out in paragraph 3.1 above.

## 5. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK

5.1 The Group Leaders have been advised of the proposed allocation of seats on the Queen's Own Royal West Kent Regiment Museum Trust Committee.

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## 6. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION

6.1 Once the allocation of seats has been decided upon, there is a duty to give effect to the allocation by making appointments to them in accordance with the wishes of the Group Leaders on behalf of their respective Political Groups.

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## 7. CROSS-CUTTING ISSUES AND IMPLICATIONS

<b>Issue</b>	<b>Implications</b>	<b>Sign-off</b>
<b>Impact on Corporate Priorities</b>	N/A	Head of Finance and Resources
<b>Risk Management</b>	The review of the allocation of seats on the Committee will ensure an appropriate political balance in membership.	Head of Finance and Resources
<b>Financial</b>	The Committee forms part of the original plan for the Committee system of governance and as such there are no additional financial implications.	Head of Finance and Resources
<b>Staffing</b>	There are no staffing implications.	Head of Finance and Resources
<b>Legal</b>	The legal implications are set out in the body of the report.	Legal Team
<b>Equality Impact Needs Assessment</b>	There are no equality issues.	Policy & Information Manager
<b>Environmental/Sustainable Development</b>	There are no environmental/sustainable development implications.	Head of Service/Manager
<b>Community Safety</b>	There are no community safety implications.	Head of Service/Manager
<b>Human Rights Act</b>	There are no human rights implications.	Head of Service/Manager

<b>Procurement</b>	There are no procurement implications.	Head of Finance and Resources
<b>Asset Management</b>	There are no asset management implications.	Head of Finance and Resources

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**8. BACKGROUND PAPERS**

**None**