

**Committee Work Programme**



# **Heritage, Culture and Leisure Committee Work Programme**

## **INTRODUCTION**

This document sets out the decisions to be taken by the various Committees of Maidstone Borough Council on a rolling basis. This document will be published as updated with new decisions required to be made.

## **DECISIONS WHICH COMMITTEES INTEND TO MAKE IN PRIVATE**

Committees hereby give notice that they intend to meet in private after its public meeting to consider reports and/or appendices which contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended). The private meeting of any Committee is open only to Councillors and Council officers.

Reports and/or appendices to decisions which Committees will take at their private meetings are indicated in the list below, with the reasons for the decision being made in private.

## **ACCESS TO COMMITTEE REPORTS**

Reports to be considered at any of the Committees' public meeting will be available on the Council's website ([www.maidstone.gov.uk](http://www.maidstone.gov.uk)) a minimum of 5 working days before the meeting.

## **HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?**

You can submit a question to the relevant Committee, details are on our website ([www.maidstone.gov.uk](http://www.maidstone.gov.uk)).

<b>Decision Maker and Date of When Decision is Due to be Made:</b>	<b>Title of Report and Brief Summary:</b>	<b>Contact Officer:</b>	<b>Public or Private (if Private the reason why)</b>	<b>Documents to be submitted (other relevant documents may be submitted)</b>
<b>Heritage, Culture and Leisure Committee</b>  Due Date: Tuesday 6 Sep 2016	Strategic Plan Performance Update Q1 for HCL  A Quarter 1 performance update for Heritage Culture and Leisure Committee and it's related Indicators/Actions	Anna Collier <a href="mailto:annacollier@maidstone.gov.uk">annacollier@maidstone.gov.uk</a>	Public	Strategic Plan Performance Update Q1 for HCL
<b>Heritage, Culture and Leisure Committee</b>  Due Date: Tuesday 6 Sep 2016	Surrenden Field, Staplehurst  A report regarding the future management of this playing field in Staplehurst	Jason Taylor, Parks and Leisure Manager <a href="mailto:jason.taylor@maidstone.gov.uk">jason.taylor@maidstone.gov.uk</a>	Public	Surrenden Field, Staplehurst
<b>Heritage, Culture and Leisure Committee</b>  Due Date: Tuesday 6 Sep 2016	Mote Park Car Park Charging Review  Review of pay and display car park charges in Mote Park	Dawn Hudd <a href="mailto:dawn.hudd@maidstone.gov.uk">dawn.hudd@maidstone.gov.uk</a>	Public	HCL Committee Report 13 07 2015 Mote Park Car Park Charging Review

<p><b>Heritage, Culture and Leisure Committee</b></p> <p>Due Date: Tuesday 6 Sep 2016</p>	<p>First Quarter Budget Monitoring 2016/17</p> <p>First Quarter Budget Monitoring 2016/17 - Heritage, Culture &amp; Leisure</p>	<p>Mark Green  <a href="mailto:markgreen@maidstone.gov.uk">markgreen@maidstone.gov.uk</a></p>	<p>Public</p>	<p>First Quarter Budget Monitoring 2016/17</p>
<p><b>Heritage, Culture and Leisure Committee</b></p> <p>Due Date: Tuesday 4 Oct 2016</p>	<p>Parks 10 Year Plan</p> <p>A report stating the current situation with Maidstones Parks, setting out issues and giving options going forward.</p>	<p>Jason Taylor, Parks and Leisure Manager  <a href="mailto:jason.taylor@maidstone.gov.uk">jason.taylor@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Parks 10 Year Plan</p>
<p><b>Heritage, Culture and Leisure Committee</b></p> <p>Due Date: Tuesday 4 Oct 2016</p>	<p>Mote Park Adventure Zone</p> <p>Procurement and Planning update</p>	<p>Dawn Hudd  <a href="mailto:dawn.hudd@maidstone.gov.uk">dawn.hudd@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Mote Park Adventure Zone  Mote Park Adventure Zone</p>
<p><b>Heritage, Culture and Leisure Committee</b></p> <p>Due Date: Tuesday 4 Oct 2016</p>	<p>Tourism Destination Management Pla - Progress Update</p> <p>Six monthly progress report on the Tourism Destination Management Plan</p>	<p>Dawn Hudd  <a href="mailto:dawn.hudd@maidstone.gov.uk">dawn.hudd@maidstone.gov.uk</a></p>		<p>Tourism Destination Management Pla - Progress Update</p>

<p><b>Heritage, Culture and Leisure Committee</b></p> <p>Due Date: Tuesday 4 Oct 2016</p>	<p>Public Realm Design Guide and Public Art Policy</p> <p>To produce final draft report for town centre design guide and borough-wide art policy</p>	<p>Fran Wallis  <a href="mailto:franwallis@maidstone.gov.uk">franwallis@maidstone.gov.uk</a></p>	<p>public</p>	<p>Public Realm Design Guide and Public Art Policy</p>
<p><b>Heritage, Culture and Leisure Committee</b></p> <p>Due Date: Tuesday 1 Nov 2016</p>	<p>Strategic Plan Performance Update Q2 for HCL</p> <p>A quarter 2 performance update for the Heritage, Culture, and Leisure Committee and related indicators/Actions</p>	<p>Anna Collier  <a href="mailto:annacollier@maidstone.gov.uk">annacollier@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Strategic Plan Performance Update Q2 for HCL</p>
<p><b>Heritage, Culture and Leisure Committee</b></p> <p>Due Date: Tuesday 29 Nov 2016</p>	<p>Review of MCL Festivals and Events 2016</p> <p>A review of Proms in the Park and the Mela following consultation into the future shape and delivery of these events, and an overview of other events that have taken place in our venues during the year.</p>	<p>Dawn Hudd  <a href="mailto:dawnhudd@maidstone.gov.uk">dawnhudd@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Review of MCL Festivals and Events 2016</p>

<p><b>Heritage, Culture and Leisure Committee</b></p> <p>Due Date: Tuesday 3 Jan 2017</p>	<p>Maidstone Museums Sustainability Options Paper</p> <p>Paper setting out future governance and management arrangements for Maidstone Museums.</p>	<p>Dawn Hudd  <a href="mailto:dawnhudd@maidstone.gov.uk">dawnhudd@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Maidstone Museums Sustainability Options Paper</p>
<p><b>Heritage, Culture and Leisure Committee</b></p> <p>Due Date: Tuesday 3 Jan 2017</p>	<p>Mote Park - A New Cafe/Visitor Centre</p> <p>Business case for a new café and visitor centre for Mote Park relating to £2.5m capital funding identified in capital programme.</p>	<p>Dawn Hudd  <a href="mailto:dawnhudd@maidstone.gov.uk">dawnhudd@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Mote Park - A New Cafe/Visitor Centre</p>
<p><b>Heritage, Culture and Leisure Committee</b></p> <p>Due Date: Tuesday 31 Jan 2017</p>	<p>Plaques and People Protocol</p> <p>New protocol for the erection of commemorative plaques and the inclusion of names in the Council Chamber</p>	<p>Dawn Hudd  <a href="mailto:dawnhudd@maidstone.gov.uk">dawnhudd@maidstone.gov.uk</a></p>	<p>Public</p>	<p>Plaques and People Protocol</p>
<p><b>Decision Maker and Date of When Decision is Due to be Made:</b></p>	<p><b>Title of Report and Brief Summary:</b></p>	<p><b>Contact Officer:</b></p>	<p><b>Public or Private (if Private the reason why)</b></p>	<p><b>Documents to be submitted (other relevant documents may be submitted)</b></p>