

Outside Body	Briefly describe the purpose of your organisation	What are your organisation's current objectives – what do you want to achieve in the next two to three years?	What are your expectations of your MBC councillor representatives/s?	How do your expectations compare with what you received from your MBC Councillor representative/s?	What specific knowledge, skills and experience do you need your MBC Councillor representative/s to have?	How often and when does your committee/board meet each year?	What time of the year is best for recruiting/renewing MBC Councillor representatives?	How many MBC Councillor spaces do you have on your board/committee?	What is their role – ie Board member, observer, committee member etc.?	Who is/are your current MBC representatives?
Action with Communities in Rural Kent	Action with Communities in Rural Kent exists to help rural communities identify, articulate and address their needs	We are currently working on a new strategy covering the period 1 <sup>st</sup> April 2016 – 31 <sup>st</sup> March 2021. Among the things we wish to achieve in the next two to three years are: securing a sound financial base for core services; Being able to bankroll programmes that we develop, but which pay in arrears, as opposed to passing them on to larger organisations once we've brought investment in to Kent; Creation of services that operate effectively in counties across rural England, but which no agency within Kent seems interested in supporting financially (even where saving taxpayers millions of pounds a year elsewhere)	To reflect key policies of MBC so as to inform our work and to take back to MBC information/evidence on any agendas we work on that are of interest to the statutory functions of the local authority	Very well	Knowledge / skills / experience in any of the following: regeneration, rural policy, economic development, community development, charity governance.	Six	This is not a 'deal-breaker' for us; as long as it happens somewhere during the year, there is no problem!	Our Management Committee has no reserved spaces for MBC, but the authority has the right to put forward a candidate for election. We also have a structure called the 'Council' which MBC has two reserved spaces on. This 'council' has not met for several years, but its members do receive various pieces of information on our work & invitations to events we run on specific rural community topics.	The current Management Committee representative from MBC is a committee member.	Martin Round and Shellina Prendergast
Age UK	Age UK Maidstone exists to promote the welfare of the older residents of the Borough of Maidstone. We provide a wide variety of services aimed at improving the quality of life for elderly.	Our current objectives are to grow our existing services and to launch our new Cognitive Stimulation Clubs for people with Dementia in Headcorn and Maidstone. The next financial year will be the last of our current funding arrangements with Kent County Council. During the next financial year Kent County Council will be run a tendering process for older people's service in West Kent. We believe the contract will be in the region of £1 million and we will be working with our partner Age UK's on winning the bid as either the lead organisation or a delivery partner.	We expect our Borough representative to attend 10 to 12 Board meetings a year and our AGM. To be involved in our discussions and represent the Borough's views as required. We expect the Councillor an ambassador for us with the Borough informing other Councillors of the work we do. When appropriate the Councillor should inform us of projects the Borough is carrying out with our client group.	In practice Borough representatives have not been able to attend all meetings as they sometimes clash with their Borough commitments. When in attendance they have always fully engaged with our work and are good ambassadors for the work we do. Councillors have also become volunteers with us and helped us to deliver our projects.	We expect the representatives to have an understanding of older people's issues. It is helpful if they have experience in the voluntary sector either on a Board, as a volunteer or an employee but it is not essential. They needed to be interested in our work.	Our Board meets on the morning of the second Wednesday of each month normally excluding August and December. Attend the AGM in October.	September in time for our AGM in October	Two	They are an observer representing the Borough's interests	Vacant
Allington Millennium Green Trust	The trust's main purpose is to create and maintain Allington Millennium Green, which should include significant 'natural' areas where people can enjoy Nature and wildlife at first hand. It is intended to be a semi-wild area, where people can simply walk and sit, with no provision for formal recreation of any kind. There is a huge diversity of wild plants on the Green, and it is easily the richest habitat in this respect in the whole of Allington.	We have a number of projects in hand, or planned: replacement of some fencing; repair to the concrete surface of a seating area; installation of a new bench; installation of a tool storage container; tree surgery and management; undergrowth management; wild flower meadow management; fund raising for all of the above and for the costs of insurance and other items.	Our MBC councillors have always fulfilled our expectations, by being supportive in every way, and by helping to secure funding whenever they are able to do so.	(See the previous answer.)	In particular, knowledge of available funding, and of the council's services which impinge directly on us, such as the planning process	Two or three times formally, but on many other occasions on an informal basis.	No specific time, and the MBC already has the right to appoint a Director. Councillor Daley continues to be the appointee.	No specific places at present, but we would be open to suggestions if another councillor were to be interested in joining us.	Director of Allington Millennium Green Limited, the Sole Corporate Trustee for Allington Millennium Green Trust	Councillor Dan Daley, plus a retired councillor, Brian Moss.
Citizen Advice Bureau	The Citizens Advice service provides free, independent, confidential and impartial advice to everyone on their rights and responsibilities. It values diversity, promotes equality and challenges discrimination.	Available as a separate document	Available as a separate document	Available as a separate document	Available as a separate document	Bi-monthly (6 times) plus and AGM. We also have four Committees which are Chaired by a Trustee. These meet between 4-6 times each year.	During September for our AGM	One	They are a co-opted member of the Board with full responsibilities. Sometimes they can also be the Chair of one of the Board's Committees of which there are currently 4.	Marion Ring
Cutbush and Corral	The objects of the charity are: the relief of poverty by the provision of almshouse accommodation for the beneficiaries; and such charitable purposes for the benefit of the residents as the trustees decide	The charity now owns and manages 149 properties in the Borough and following a period of growth the Trustees have recently decided to focus on consolidation. The priority for the next couple of years will be maintenance and improvement of the existing stock.	The Trustees are keen to appoint individuals that are able to commit time and energy to ensure the charity continues to run successfully	MBC representatives have made a useful contribution to the business of the charity.	The charity seeks Trustees that have good local knowledge, a sound understanding of the needs of vulnerable adults and the issues that face people on low income. A background in social policy, housing, buildings, finance would be particularly welcome	There are four full Board meetings each year. The Board is supported by two sub-committees that also meet four times a year	Our financial year runs Jan to Dec. Therefore autumn/winter is ideal for recruitment with appointments in January.	Four (nb The person nominated by MBC <b>does not</b> have to be a Councillor)	Nominated Trustee (each appointment made for four years or the unexpired term of the appointees predecessor)	Denise Joy and Clive English
Hayle Park Nature Reserve	The Nature Reserve is as is suggested by the title established to maintain and enhance the Natural Landscape and Biodiversity of this significant part of the Loose Valley	The immediate objectives are to update the Management Plan, to secure designation as a Local Nature Reserve, and to adopt by laws to regulate on site behaviour and reduce the risk of ecological damage and anti-social behaviour.	The MBC representatives are expected to contribute time and commitment to managing the organisation through participating in Board Meetings, liaising with Council Departments and other stakeholders where appropriate.	For the most part MBC members have with one exception contributed significantly, particularly with knowledge and expertise.	A knowledge of procedure and a reasonable knowledge of governance is useful, as is other expertise of say landscapes, parks or planning.	The Board meets 5 times a year on average, and there are many informal meetings of one kind or another.	The Board Members from MBC are Local Ward Members so are best re-examined after the relevant election, it should be borne in mind that the Board Members serve 4 year terms, as full members.	Two		Currently these are the Derek Mortimer, and Ian Chittenden, with Brian Clark taking over from Mike Hogg who has resigned. Paul Wilby will replace Ian at the AGM (July)
Howard de Walden Centre	The provision of a youth and community centre for the residents of Maidstone and its neighbourhood	The organisation currently rents rooms on a long term and short term basis at affordable rates to more than 15 local organisations and community groups including IMAGO, Little Monsters Pre School, M4S and Kent County Council. The building is used throughout the day and most evenings. Our location allows us the opportunity to reach some of Maidstone's ethnic populations, in particular the nepalese community. The building is currently occupied around 60% of the time, so over the next two to three years we plan to continue these lettings and grow the number of local groups that we support. The building is well used by groups, but under used by individuals, so we plan to reach more local individuals who may wish to hire our space for family functions in the evenings and weekends. We also have an ongoing refurbishment and improvement plan; which will continue to be implemented over the next two to three years.	To play an active role in the delivery of our aims and objectives	We have been fortunate in the quality of nominations received from Maidstone Borough Council and we value the work and commitment we have had from our Councillor representatives	It would help if they had an understanding of charity law and basic financial knowledge as well as knowing about the implications of running a building	The Board meets 6 times a year for ordinary meetings and has an AGM. Usually our meetings happen on a Monday afternoon	We have always worked in sync with the terms of office for Councillors and this has worked well for us	Two	Active Board members	Martin Cox

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Kent County Playing Fields Association	We are a charitable organisation whose main purpose is to support recreation and sport & play	Our main objective is to provide, maintain, encourage and enhance the provision of recreational facilities throughout Kent. Our objectives remain constant	To act in an observational manner only and to attend one AGM & one Council Meeting (ACM) per year	Councillor David Nahgi attended one council meeting in 2014	MBC representative should ideally be interested in sport and recreation within the community	Our Management Committee meets a minimum of four times per year, plus the AGM & ACM. Our Golf Committee meets two times per year plus an annual Golf Competition Fund Raise named the Cecil Leitch 5 Club Competition	Ideally before June each year so that Annual report & Accounts can be updated with new appointments	One	Observer	David Nahgi
Kent Community Rail Partnership Steering Committee and Medway Valley Line Group	The Partnership improves the effectiveness of local railways and brings social, economic and environmental benefits to all those served by community rail services. The CRP work focuses on promoting improvements to station environments and surroundings, for all and promoting local rail lines and nearby attractions to local businesses and a wider public as a means to improve Health & Wellbeing and Tourism. We also work with seeking to improve integration of rail services with other means of sustainable transport, schools to encourage young people to get into the habit of using rail. Crucially we seek to engage local communities in this work so that they see their local lines and stations as a core part of the life of their villages and towns, placing a greater value on the benefits ensuring access which they can obtain from their railway.	The representative(s) will be expected to work with the CRP/MVL to develop, co-ordinate, and implement co-operative endeavours to improve the provision of rail and associated sustainable transport initiatives.	In addition to undertaking the normal duties of members of the Kent Community Rail Partnership Steering Committee (which approves and monitors delivery of the annual Action Plan) and the Medway Valley Line Group (MVL), the representative(s) appointed by the Maidstone Borough Council's Strategic Planning and Sustainable Transport Committee will be expected to maintain and improve liaison and communication between Maidstone Borough Council and the Community Rail Partnership and the Medway Valley Line Group.	Maidstone Council should be an active participant in the Partnership with regular attendance at meetings, helping to ensure the long term sustainability of the Partnership and its contribution to local communities and transport improvements. In addition to attendance at formal meetings, it is always much appreciated if representatives are able to support some of our public events where we promote the Partnership and its work to constituents.	Familiarity with Transport and particularly Public transport plans and issues.	Quarterly			Committee Member	Clive English and James Willis
Maidstone Area Arts Partnership	OUR VISION - Individuals and communities in Maidstone flourishing through the contribution of Arts and Culture OUR MISSION - To represent and promote arts and culture in Maidstone and participate as a proactive partner in its artistic and cultural development	Help member flourish; fully represent arts organisations in the Maidstone Area; Improve public awareness of artistic and cultural activities and its benefits to individuals and communities; Contribute to the development of artistic and cultural initiatives for individual and wider community benefit; secure funding for and undertake projects that use the arts to support community development; secure financial viability	They should advise how MAAP can use the Arts to support MBC strategic initiatives, lets us know of proposed objectives/activities that afford an opportunity for MAAP to contribute, update member organisations on MBC plans, give advice where MAAP seeks support/funding from MBC -always subject to confidentiality of conflict interests. Understand the needs and aspirations of member organisations and take them into account when making decisions on behalf of MBC	There has been a gap between MBC cultural plans (none) and councillors knowledge of them or any relevant initiatives. The new Arts, Culture and Heritage Committee will hopefully overcome this and is very well represented on MAAP.		We meet quarterly on a weekday evening. The day is not fixed and is deliberately varied to ensure that dates do not consistently clash with member meeting dates.	Around our AGM in June, but we are happy to follow any date that is best from a councillor perspective.	We do not set an upper limit but have found that three is a good balance that assures attendance and enables elected representative input which is valued.	They attend meetings of members and are treated as such. We expect them to provide both an MBC perspective and their personal views on issues under consideration. Both are valued.	They are all councillors and are David Pickett and Gordon Newton. We no longer have officer involvement which is a significant deficiency.
Maidstone Beauvais Twinning Association	To retain and foster the links of friendship between Beauvais and Maidstone that has existed for over 50 years as well as supporting links with others under the umbrella of the Comité de Jumelage in Beauvais.	To encourage and support links with schools, sports clubs and music/Choir groups. Exchange of visits for culture and leisure including the idea of using the internet wherever it is feasible to apply. To initiate social events for members. the possibility to forming links with towns in other countries.	To embed as working members of the committee as defined by our Constitution so as to provide a strong link with MBC as well as ensuring that the ethos of good governmentship displayed by MBS is maintained.	Cllr. Wendy Hinder is the acting Chair and Cllr. Richard Ash is an Executive Committee member with voting rights, both elected by MBC. Cllrs. Malcolm Cox and David Pickett are members in their own rights having been elected to serve as Executive Committee members by the last AGM. Two other MBC vacancies remain to be filled. It should be noted that early in 2015 Cllr Bryan Vizzard as Chair and Cllr Wendy Hinder as well as two other members of the executive visited Beauvais to discuss ideas for the future with our counterparts as well as staff from 5 French schools. The visit was paid out of their own pockets so as to eke out the funds of the Association	Someone who has an interest in developing the ideals of social and formal links with people from other cultures and countries. Language is not a barrier as we have found that there is always one with the verbal skills to assist in translations.	We try to arrange a meeting every 6 weeks through out the year	At the start of the municipal year with members able to serve, with voting rights, for up to three years.	Currently there are two vacancies - four in total	As stated in the Constitution the MBC approve Councillors are automatically members of the Executive Committee	Cllr Wendy Hinder. Note that in the Constitution the Mayor of Maidstone or his /her Deputy is the Honorary President during the term of office and attends the AGM and receives personal invites to visit Beauvais.

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<b>Outside Body</b>										
<b>Maidstone Street Pastors</b>	Street Pastors is an inter-denominational Church response to urban problems, engaging with people on the streets to listen care and help. A Street Pastor is a church member who has a concern for society and who is willing to engage people where they are both in terms of their thinking and their location. Each Street pastor undertakes 50 hours of training over 8 sessions, covering subjects such as counselling skills, drugs awareness, sociology, knowing your community, role and responsibility and street safety.	Our objectives are to maintain and if possible grow the service we currently provide. We would like to extend to operating perhaps on a Friday night as well as our usual Saturday night and also look in to the possibility of having Day Pastors.	Our expectations are fulfilled by our representative. She attends most meetings and provides valuable information. It is a great privilege to have her on our management team	As described, very good	Understanding, passion, compassion, informative, we have these with our representative	We meet around 5 - 6 times a year for management meetings but often contact them by email more frequently.	There is not a preferred time of year but it would seem logical to start this at the beginning of every new year.	One	Their role is on our management committee.	Denise Joy
<b>One Maidstone (Maidstone Town Centre Management Liaison Group)</b>	The MBC/TCM Liaison Group meets to allow any topics affecting either party to be spoken about informally and confidentially	Maidstone Town Centre Management is currently working on a merge with the Town Team and plan to live trade from 1 April 2016 as One Maidstone CIC. We share our plans, and updates with the members of the Liaison Group to ensure that they are comfortable with our work	We value the input of our nominated members and seek their guidance on how best to deliver our objectives whilst avoiding duplication and wherever possible meeting joint objectives of both TCM and MBC	I would say that our needs are met effectively by the councillors that we work with	The members can feed into the group the needs of the people and businesses in the wards that they represent	The Liaison Group meets periodically, alternating host locations approximately quarterly. However the group will no longer be required once the new CIC is formed as the nominated members will be involved through different groups	We have no difficulty with falling into line with whenever the nominations come through and as the new company starts to trade we will have a better idea of when/how this might best be done	We have three councillors on the Liaison Group and one nominated member (differing from those on the Liaison Group) on our board		Our Liaison Group members are Cllrs Denise Joy and Gordon Newton. Our Board member is Clive English
<b>MIND Maidstone</b>	We are passionate about supporting people with mental health issues. We believe in recognising people as unique individuals and not as a diagnosis or a label. We aim to equip people with the tools they need to work towards positive well-being and self-fulfillment. We work to stamp out stigma and discrimination.	To provide person centred peer support and recovery services to improve the mental health and wellbeing of local people. Our long term aim is to expand our services so that all residential groups are catered for and the stigma attached to poor mental health is eradicated.	To promote us and raise awareness of the organisation and to keep us informed of local government direction and funding arrangements	We have somewhat less contact with our local members than we would like	Funding awareness, understanding the voluntary sector, local needs analysis and an awareness of how local policies effect the voluntary sector.	The Board meets every other month	April	2	Board Member	Cllrs English, Joy and Fran Wilson (Cllr Grigg)
<b>PATROL - Parking and Traffic Regulations Outside London - Joint Committee</b>	PATROL has been established to enable councils undertaking civil parking enforcement in England to exercise their functions under: S81 of the TMA Act 2004; Reg 17 & 18 of the Civil Enforcement of Parking Contraventions (Eng); Gen Regs 2007 (the Eng Gen Regs); Regs 12 & 13 of the Road User Charging Schemes (Penalty Charges, Adjudication and Enfc) (Eng); Regs 2013 (Road User Charging Regs)	N/A PATROL is the joint committee of a legal tribunal (Traffic Penalty Tribunal)	To attend and participate in JC meetings, raise issues as put forward by your authority for discussion.	The previous nomination Cllr Black attended most meetings which is preferred but attendance is not mandatory.	None. It is advantageous to the nomination if they have an understanding of local Highway /Parking issues however.	Three – January, June, October	N/A – You can nominate a Cllr at any point throughout the year.	One Cllr nomination (a named substitute (Cllr) is welcomed)	Committee Member	Cllr Clive English
<b>Rochester Bridge Trust</b>	Medieval charity responsible for providing crossings of the River Medway at Rochester, supporting other crossings of the river and making grants for engineering education and preservation of heritage	Efficient maintenance of the river crossings. Raise awareness and standard of education to encourage young people into civil engineering careers. Making best use of grant funds available – new funding programmes will launch in the New Year	Active participation in the activities of the charity. Good attendance record, reading the papers in advance and engaging in decision making	Mr Butler has only recently joined us but is already making a good and effective contribution to the charity	None but knowledge in one or more of our key areas of operation are useful (engineering, property management, financial research and archives, charity governance)	Quarterly "board" meeting plus quarterly committee meeting plus approx. 6 other events per annum	There is a fixed timetable for appointments. Each 4-year term ends on 31 May so it is helpful if a replacement is in place in advance of that date in the years where an appointment is needed	One	Charity trustee (Board member)	Derek Butler
<b>Upper Medway Internal Drainage Board</b>	The Medway IDB was set-up under the Land Drainage Act to manage surface water and land drainage issues within its drainage district (roughly the floodplain)	To maintain current maintenance levels and manage the drainage district in an appropriate manner. To ensure new development does not increase flood risk.	They represent the public (and not the council) within their council areas. Their input and local knowledge helps in a number of areas	They are very good and helpful.	To know their area well, if they have any other skills like knowledge of finance or environmental then that's a benefit.	four times a year	no preference	2x members	Board Member	Cllr Round
<b>Vinters Valley Park Trust</b>	Vinters Valley Nature Reserve is one of the few areas close to Maidstone town centre which is dedicated to the preservation and enjoyment of Nature The Aim of the organization is to maintain this diversity and continue into the future providing a quiet oasis where all animals and plants can live and where people can experience this first hand .Visitors are welcome to enjoy the nature reserve and its many features – these may appear everyday common species but in our ever expanding fast moving world we aim to provide a public space to watch the changing seasons and enjoy the riches that Nature provides .	The current objectives are to engage the future generations ,local schools Groups, and nurseries, in engaging in preserving and identifying the local flora and fauna and taking a pride in their surroundings. To improve accessibility and to raise more funds.	To attend Trustee meetings and to bring expertise and knowledge to these meetings.	Have been very impressed with our present representative	A good understanding of meeting etiquette, good and useful contacts and advise on budgetary issues	Trustee meetings are held 4 times a year and also an AGM	At any time	One	Trustee	Martin Cox (plus Cllr Harper)
<b>YMCA Maidstone</b>	Maidstone YMCA, on behalf of its Members, aims to strive to fulfil the YMCA aims and purposes; provide a centre of excellence with a Christian emphasis in regard to its work with young people; enrich the lives of members by the provision of high standard sporting, recreation and social programme facilities in a safe and stimulating environment; encourage personal development in body, mind and spirit; foster friendship and fellowship between members; co-operate with other agencies and organisations in order to meet with the needs of the communities it serves; enable appropriate growth and development by way of strategic and creative planning.	To continue to run the Loose site and generate income to keep our charity on a sound financial footing and develop our new Tovil Community Centre to its full potential and eventually get the site to break even.	To keep us up to date with funding opportunities and help with networking and problem solving - ie planning issues	Our expectations are met by both MBC Councillor reps	A knowledge of business, planning, personnel, audit, finance and a good knowledge of stakeholder help from Maidstone	Our Board meets 12 time each year ply an AGM	Any time is OK for recruiting representatives	Two	One is a Board Member and one is an observer soon to be a Board member	Sue Girgg and Derek Mortimer