

MAIDSTONE BOROUGH COUNCIL

COBTREE MANOR ESTATE CHARITY COMMITTEE

MINUTES OF THE MEETING HELD ON 15 JANUARY 2010

Present: Councillor Garland (Chairman) and
Councillors Ash and Greer

Also Present: Mr R Corben and Mr L Martin –
Cobtree Charity Trust Limited

46. APOLOGIES FOR ABSENCE

It was noted that apologies for absence had been received from Councillor Mrs Ring.

47. NOTIFICATION OF VISITING MEMBERS

There were no Visiting Members.

48. DISCLOSURES BY MEMBERS AND OFFICERS

There were no disclosures by Members and Officers.

49. DISCLOSURES OF LOBBYING

There were no disclosures of lobbying.

50. EXEMPT ITEMS

RESOLVED: That the items on the agenda be taken in public as proposed.

51. MINUTES OF THE MEETING HELD ON 20 NOVEMBER 2009

RESOLVED: That the Minutes of the meeting held on 20 November 2009 be approved as a correct record and signed.

52. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 20 NOVEMBER 2009 - MINUTE 33 - PREPARATION OF MASTER PLAN

DECISION MADE:

That the Consultant be informed that if the information is not received by 7 February 2010, the contract will be terminated.

For full details of this Record of Decision, please follow this link:-

<http://meetings.maidstone.gov.uk/ieDecisionDetails.aspx?ID=266>

53. ESTIMATES 2010/11

DECISION MADE:

That the estimates for the financial year 2010/11 be approved and that provision be included for the following items as discussed at the meeting:-

- Cobtree Manor Park Events Programme - £2,200.
- Garden Cottage – Repairs, Reinstatement and Associated Costs - Costings Subject to Further Report.
- Cobtree Manor Park Gate Locking/Unlocking – Costings Subject to Further Report.

For full details of this Record of Decision, please follow this link:-

<http://meetings.maidstone.gov.uk/ieDecisionDetails.aspx?ID=264>

54. FINANCIAL POSITION 2009/10

The Committee considered the report of the Head of Finance setting out details of the financial position in respect of the Golf Course and the Manor Park as at 30 November 2009. The report also included details of capital expenditure and the projected loan repayment position to 30 November 2009. It was noted that with regard to the Golf Course, there was a variance on employee costs of £13,287. This was due to the profile of the budget being incorrect following the re-letting of the management contract. The profile would be adjusted and it was anticipated that there would be no significant variance at the end of the financial year. In terms of the Manor Park, there was still an overspend on the premises costs heading due to unanticipated expenditure being incurred in respect of a replacement boiler at 3 Stream Cottages and underpinning at Garden Cottage.

RESOLVED: That the report be noted.

55. PARK RANGER - PROGRESS REPORT

DECISION MADE:

1. That the progress report be noted.
2. That the sum of £2,200 be included in the draft estimates for 2010/11 to cover costs associated with the proposed events programme.
3. That the draft aims and objectives for the proposed Park Management Plan be noted.

4. That Boxley Parish Council be approached to discuss the possibility of it being involved in a practical way in the development of the Park.

For full details of this Record of Decision, please follow this link:-

<http://meetings.maidstone.gov.uk/ieDecisionDetails.aspx?ID=265>

56. COBTREE MANOR ESTATE - FORSTAL VILLA

DECISION MADE:

That the request that the Council acting as Corporate Trustee of the Charity known as the Cobtree Manor Estate surrender its leasehold interest in the property known as Forstal Villa for a nominal consideration be refused.

For full details of this Record of Decision, please follow this link:-

<http://meetings.maidstone.gov.uk/ieDecisionDetails.aspx?ID=267>

57. GARDEN COTTAGE - SUBSIDENCE

DECISION MADE:

1. That the Officers be requested to seek competitive tenders for the required works to and reinstatement of Garden Cottage and estimates for all other associated costs.
2. That the Officers should liaise with Councillor Greer regarding the proposed works and tender documentation.

For full details of this Record of Decision, please follow this link:-

<http://meetings.maidstone.gov.uk/ieDecisionDetails.aspx?ID=268>

58. COBTREE MANOR ESTATE - GATE LOCKING/UNLOCKING

DECISION MADE:

That agreement be given to expenditure of £4,000 in the current financial year in respect of the locking and unlocking of the gates at the entrance to the Cobtree Manor Park and that a further report be submitted to the Committee at the earliest opportunity addressing the arrangements from April 2010 onwards.

For full details of this Record of Decision, please follow this link:-

<http://meetings.maidstone.gov.uk/ieDecisionDetails.aspx?ID=269>

59. COBTREE MANOR PARK GOLF COURSE - CONTRACT EXTENSION

DECISION MADE:

That no further action be taken with regard to the negotiation of an extension to the term of the existing management contract in respect of the Cobtree Manor Park Golf Course.

For full details of this Record of Decision, please follow this link:-

<http://meetings.maidstone.gov.uk/ieDecisionDetails.aspx?ID=270>

60. DURATION OF MEETING

2.00 p.m. to 3.20 p.m.