

MAIDSTONE BOROUGH COUNCIL

FORWARD PLAN

**1 March 2010 to
30 June 2010**

**Councillor Christopher Garland
Leader of the Council**



Forward Plan March 2010 - June 2010

INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

Forward Plan March 2010 - June 2010

WHO MAKES DECISIONS?

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

WHO ARE THE CABINET?



Councillor Christopher Garland

Leader of the Council

christophergarland@maidstone.gov.uk

Tel: 07766 343024



Councillor Mark Wooding

Cabinet Member for Environment

markwooding@maidstone.gov.uk

Tel: 07932 830888



Councillor Marion Ring

Cabinet Member for Community Services

marionring@maidstone.gov.uk

Tel: 01622 686492



Councillor Brian Moss

Cabinet Member for Leisure and Culture

brianmoss@maidstone.gov.uk

Tel: 01622 761998



Councillor Richard Ash

Cabinet Member for Corporate Services

richardash@maidstone.gov.uk

Tel: 01622 730151



Councillor Malcolm Greer

Cabinet Member for Regeneration

malcolmgreer@maidstone.gov.uk

Tel: 01634 862876

**Forward Plan
March 2010 - June 2010**

HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council or any Cabinet Member on-line. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

Cabinet Roadshows are held 3 times a year in different wards. This is an opportunity for you to meet the Cabinet Members direct and discuss any issues that may concern you.

**Forward Plan
March 2010 – June 2010**

Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
<p>Cabinet</p> <p>Due Date: 10 Mar 2010</p>	<p>Land Transfers to Parish Councils</p> <p>To seek authority to consider the transfer of land currently held by the Borough as Open Space/Amenity land, which would be more suited to management by Parish Councils</p>	<p>Discussions with: Corporate Services Overview and Scrutiny Committee Management Team</p>	<p>Alasdair Robertson, Head of Business Improvement</p> <p>22 February 2010</p>	<p>None.</p>
<p>Cabinet</p> <p>Due Date: 14 Apr 2010</p>	<p>Information Strategy 2010 - 2013</p> <p>The Council's Information Strategy, this is a 3 year rolling programme, reviewed annually.</p>	<p>Report to ICT Steering Group, Management Team, and Cabinet Member for Corporate Services.</p>	<p>Paul Taylor, Assistant Director of Customer Services and Partnerships</p> <p>15th March 2010</p>	<p>Information Strategy 2010 - 13</p>

**Forward Plan
March 2010 – June 2010**

Decision Maker and Date of Decision/Month in which decision will be made:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
<p>Cabinet</p> <p>Due Date: 9 Jun 2010</p>	<p>Treasury Management Performance for 2009/10</p> <p>To agree Treasury Management performance for 2009/10 and to consider revisions to arrangements for 2010/11 in accordance with the CIPFA Code of Practice on Treasury Management</p>	<p>Management Team and Heads of Service Internal</p>	<p>Paul Riley, Head of Finance</p> <p>30 April 2010</p>	<p>Cabinet, Council and Committee for Treasury Management Performance for 2009/10</p>
<p>Cabinet</p> <p>Due Date: 9 Jun 2010</p>	<p>Revenue and Capital Outturn for 2009/10</p> <p>To agree Revenue and Capital Outturn for 2009/10</p>	<p>Management Team, Heads of Service and Members Internal</p>	<p>Paul Riley, Head of Finance</p> <p>30 April 2010</p>	<p>Cabinet, Council and Committee for Revenue and Capital Outturn for 2009/10</p>
<p>Cabinet</p> <p>Due Date: 9 Jun 2010</p>	<p>Summary of the Statement of Accounts for 2009/10</p> <p>To agree a summary of the Statement of Accounts for 2009/10</p>	<p>Management Team, Heads of Service and Members Internal</p>	<p>Paul Riley, Head of Finance</p> <p>30 April 2010</p>	<p>Cabinet, Council and Committee for Summary of the Statement of Accounts for 2009/10</p>

**Forward Plan
March 2010 – June 2010**

Decision Maker and Date of Decision/Month in which decision will be made:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
Cabinet Member for Corporate Services Due Date: 26 Mar 2010	Asset Management Plan To consider the asset management plan for 2010-13	Consultation with Overview & Scrutiny	David Tibbit End of February	None.
Cabinet Member for Corporate Services Due Date: Before 31 Mar 2010	Procurement Strategy To consider the procurement strategy for 2010-13	Consultation with Overview & Scrutiny	David Tibbit End of February	None.