

**Medium Term Financial Strategy 2018/19  
Fees and Charges  
Communities, Housing Environment Committee**

Fees and Charges April 2017 - March 2018	* Includes VAT	Discretionary Fee	Statutory Fee	2016-2017 Actuals	2017 -2018 Current Estimate	Current Charges 2017-2018	Proposed Charges 2018-2019	% Change	2017-2018 +/- Income	2018 -2019 Estimate	Comments
				£	£	£	£		£	£	

**Community Protection**

Fixed Penalty Fines		x		111,524	101,520	80.00	120.00	50.00%	-99,000	2,520	Charge reduces to £90 if paid within 14 days. Income budget removed as this was associated with previous contract.
Dog Control Order (Fouling)		x				80.00	80.00	0.00%			
Dog Control Order (Exclusion)		x				80.00	80.00	0.00%			
Failure to produce waste documents		x				300.00	300.00	0.00%			
Failure to produce authority to transport waste		x				300.00	300.00	0.00%			
Unauthorised distribution of free printed matter		x				75.00	75.00	0.00%			
Fly Posting		x				80.00	80.00	0.00%			
Abandonment of a vehicle		x				200.00	200.00	0.00%			
Repairing vehicles on a road		x				100.00	100.00	0.00%			
Graffiti		x				75.00	75.00	0.00%			
Failure to comply with a waste receptacles notice		x				100.00	100.00	0.00%			
Smoking in a smoke free place		x				50.00	50.00	0.00%			Discounted to £30 for early payment - set by central government
Failure to display no smoking signs		x				200.00	200.00	0.00%			Discounted to £150 for early payment - set by central government
Community Protection Notice Fixed Penalty Notice		x				100.00	100.00	0.00%			Amount shown is the maximum penalty
Public Space Protection Order Fixed Penalty Notice		x				100.00	100.00	0.00%			Amount shown is the maximum penalty
Fly tipping		x				400.00	400.00	0.00%			Amount shown is the maximum penalty
<b>Stray dog charges</b>											
		x		4,804	3,900					3,900	Fees have been increased in line with collection fees from contractor
Collection charge (office hours)		x				45.00	85.00	88.89%			Reduced to £65 if paid within two weeks of the invoice date. Includes statutory fee of £25
Collection charge (out of office hours)		x				65.00	85.00	30.77%			Reduced to £65 if paid within two weeks of the invoice date. Includes statutory fee of £25
Collection charge (out of office hours (after midnight))		x				75.00	85.00	13.33%			Reduced to £65 if paid within two weeks of the invoice date. Includes statutory fee of £25

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<b>Pest Control charges</b>											
<b>Set by tender/contract - whilst fee levels are set by M.B.C. the income remains with Contractor under the terms of the contract - MBC receives a set fee of £12,000 pa</b>											
Hourly charge for treatments carried out on industrial and commercial properties						"Call for quote"	"Call for quote"				Flexible to allow competition in bidding for contracts
For treatments outside of normal office hours	x					96.00	96.00	0.00%			
Charge per visit for the treatment of wasps nests carried out on domestic properties	x					58.50	58.50	0.00%			Per visit charge (Wasp nest requiring treatment using a ladder/tower scaffold, this will require a survey as a surcharge may be applied)
Additional nests treatment	x					8.00	8.00	0.00%			Additional nests treated on same visit
Charge per visit for the treatment of rat and mouse nests carried out on domestic premises for initial two visits.	x					58.00	58.00	0.00%			For mandatory two visits
Additional rat and mouse treatment visits £29 per visit	x					29.00	29.00	0.00%			
Minimum charge for the treatment of ants carried out on domestic premises	x					30.00	30.00	0.00%			Per visit charge
Squirrels: for a 2 x Fenn Trapping Programme	x					96.00	96.00	0.00%			
Culls	x					70.00	70.00	0.00%			
For the treatment of fleas and other household pests (Flies, Lice, Silverfish etc.) carried out on a domestic premises upto 6 x rooms. Additional rooms over the original 6 are £10 each	x					70.00	70.00	0.00%			Subsequent minimum charge will apply for further treatments after a period of 14 days has elapsed
Minimum charge (including up to four rooms) for the treatment of bedbugs carried out on a domestic premises	x					280.00	280.00	0.00%			Higher cost in relation to other services reflects the nature of the treatment and number of visits required. Subsequent minimum charge will apply for further treatments after a period of 14 days has elapsed.
For each additional room (up to four rooms additional)	x					10.00	10.00	0.00%			As above
Documentation charge added to charges above where it is necessary to send an invoice for payment.	x					29.50	29.50	0.00%			
<b>Community Safety Charges</b>											
Road closure application	x					0.00	75.00				<b>New charge</b> - standard fee to cover the cost of trained operatives displaying signage and an administration fee
CCTV Footage request (insurance companies etc.)	x					0.00	50.00				<b>New charge</b> - administration fee for handling CCTV Footage requests from insurance companies in relation to their investigations into claims
<b>Environmental Enforcement Total</b>				<b>116,328</b>	<b>105,420</b>				<b>-99,000</b>	<b>6,420</b>	

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**Environmental Health**

Level 2 Food Hygiene Courses		x		0	1,910	65.00	65.00	0.00%		1,910	MKEH are aligning their fees in line with neighbouring training providers to £65 inclusive of VAT
Voluntary Surrender of unsound food (certificate)		x		0	0	183.00	183.00	0.00%		0	To align with the Shared Service fees.
Food Export certificate		x		0	0	82.00	82.00	0.00%		0	To align with the Shared Service fees.
		x									
Contaminated Land search fee		x		800	1,000	25.00	25.00	0.00%		1,000	Case law and the East Sussex (relating to Land Charges and EIR requests) ruling indicate the fee should be £25 per hour rather than a set fee. This will be consistent with the charge across the partnership.
Private Water Risk Assessment- Proposed charge £40 per hour- Max £500			x			40.00	40.00	0.00%			This charge is in line with Swale and Tunbridge Wells, it is a an hourly rate up to a max of 500.00. These fees are set by the DWI not local government
Private Water Sampling Charge - Max £100			x			40.00	40.00	0.00%			hourly rate up to a max of 100.00
			x								
Private water Authorisation Charge £40 per hour- Max £100			x			100.00	100.00	0.00%			hourly rate up to a max of 100.00
			x								
Private Water Investigation Charge £40 per hour- Max £100			x			100.00	100.00	0.00%			hourly rate up to a max of 100.00

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<b>Tattooing, Electrolysis, Acupuncture &amp; Ear-piercing - C205</b>		x		4,300	570					570	
Skin Piercing/Tattooing Registration ( previously 961 CL00 C205)		x				294.00	303.00	3.06%			
Additional registration of tattoo/piercing or other beauty treatment		x				50.00	51.50	3.00%			
Charge for Re-Visit and Re-scoring under the Food Hygiene			x			0.00	160.00	0.00%			The Food Standards Agency has agreed that local authorities can introduce cost recovery for requests from food businesses to carry out revisits for Food Hygiene Rating Scheme rescores, under the Localism Act 2011. There are clear guidelines for its implementation and the charge only applies to revisits where no statutory enforcement is being considered and therefore does not impact on our duty to protect public health.
Analysis – under Reg 10 (Domestic supplies)			x			25.00	25.00	0.00%			Where a domestic supply provides < 10 cubic meters per day or serves < 50 people.
Analysis – Check monitoring (Commercial supplies) (Maximum		x				100.00	100.00	0.00%			change from hourly rate to set fee
Analysis – Audit monitoring (Commercial supplies) (Maximum £		x				100.00	100.00	0.00%			change from hourly rate to set fee
Statutory Fees for 48 Pollution Prevention Control Processes			x	12,746	9,570	*	*			9,570	The fee levels for this are set by the Environmental Permitting Regulations.
<b>Environmental Health Total</b>				<b>17,846</b>	<b>13,050</b>				<b>0</b>	<b>13,050</b>	

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<b>Marden/Ulcombe Caravan Sites</b>											
Stilebridge Plot Rental 18 units		x		38,807	29,510	50.14	52.09	3.89%			
WaterLane Plot Rental 14 units			x	36,110	36,690	58.31	60.58	3.89%			Percentage increase taken from RPI value published 12/9/2017 in line with Mobile Homes Act
				<b>74,918</b>	<b>66,200</b>				<b>0</b>	<b>66,200</b>	

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<b>Recycling &amp; Refuse Collection Total</b>											
<b>Bulky Collection</b>				110,227	252,040				0	252,040	
1-4 items		x				24.00	25.00	4.17%			Any increased income through the bulky collection service will be required to fund any additional contract cost for the increased number of collections. It is recommended that the charge is increased by £1 per booking to cover the additional contract costs which have arisen due to indexation.
5-8 items		x				34.00	35.00	2.94%			
Fridge/Freezers		x				20.00	20.00				This was new charge introduced in September 2017 and therefore it is not proposed to increase in 2018/19 however will be reviewed for 2019/20.
<b>Garden Waste Service</b>											
140 litre bin hire		x		781,078	856,340	33.30	33.30	0.00%		856,340	As agreed in the MTFS the garden waste charges are being increased to £40 by 2020/21 and therefore are being held at last years rate for 2018/19 to allow for a slower incremental increase. the 140 litre bin will continue with a 10% reduction on the price of a 240 litre bin.
240 litre bin hire		x				37.00	37.00	0.00%			
<b>Trade Waste</b>											
Sack collection - refuse only		x		182,298	8,000	3.00	3.00	0.00%		0	8,000
240 litre bin - refuse only		x				10.00	10.00	0.00%			There was a substantial increase in fees last year and therefore to ensure we remain competitive and are able to retain and grow the customer base, fees should not be increased this year. For 2018-19 we need to continue to remain competitive and retain our profit margin. It is likely that if we increase our costs we will struggle to attract new customers and retain some of our existing ones. The customers have been refined to ensure maximum profitability and it is important that we do not jeopardise the work already completed
500 litre bin - refuse only		x				20.00	20.00	0.00%			
1100 litre bin - refuse only		x				25.00	25.00	0.00%			
Sack collection - with recycling		x				2.00	2.00	0.00%			
240 litre bin - with recycling		x				8.00	8.00	0.00%			
500litre bin - with recycling		x				16.00	16.00	0.00%			
1100 litre bin - with recycling		x				20.00	20.00	0.00%			
£1 charge per 240 litre bin or weekly sacks collection - for paper/cardboard		x				0.00	1.00	100.00%			<b>New charge - this is applied for customers with extra paper and cardboard bins only</b>
<b>Recycling &amp; Refuse Collection Total</b>				<b>1,073,603</b>	<b>1,116,380</b>				<b>0</b>	<b>1,116,380</b>	
<b>GRAND TOTAL</b>				<b>1,264,849</b>	<b>1,288,000</b>				<b>-99,000</b>	<b>1,202,050</b>	