

**Strategic Plan Actions 2019-2024**

<b>Final Decision-Maker</b>	Council
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<b>Lead Officer and Report Author</b>	Angela Woodhouse Head of Policy Communications and Governance and Anna Collier Policy and Information Manager
<b>Classification</b>	Public
<b>Wards affected</b>	All

**Executive Summary**

Following agreement of a new vision, priorities and outcomes by Council in December 2018 this report sets out the proposed high level key actions the Council will take in the short term to deliver against the outcomes.

**This report makes the following recommendations to Heritage Culture and Leisure Committee**

1. To consider the high level key actions as identified in Appendix A and provide feedback to the Policy and Resources Committee

**Timetable**

<b>Meeting</b>	<b>Date</b>
Heritage, Culture and Leisure Committee	29 January 2019
Strategic Planning and Sustainable Transport Committee	5 February 2019
Communities Housing and the Environment Committee	12 February 2019
Policy and Resources Committee	13 February 2019
Council	27 February 2019

# Strategic Plan Actions 2019-2024

## 1. INTRODUCTION AND BACKGROUND

- 1.1 In December 2018 Council agreed the new vision, priorities and outcomes for the Borough until 2045.
- 1.2 The formation of the new vision, priorities and outcomes has been reached following an intensive process of engagement, research and involvement which included a number of councillor workshops and public and partner consultation to ensure what was developed reflects the key issues facing the borough in the long term.
- 1.3 This report identifies proposed high level key actions that the Council will take in the short to medium term to ensure that the Council is on course to achieve the agreed outcomes. The focus is on significant projects and changes to the Council's approach and work programmes. The intention is not to include every business as usual activity in the high level key action plan. Each council service produces an operational service plan and this is where actions to maintain or evolve these services is articulated.

### Key Actions

- 1.4 Proposed key actions can be seen in the sections beginning with "between 2019-24 we will place particular importance on" under each priority in Appendix A.
- 1.5 The vision in the Strategic Plan is to 2045, so key actions reflect the Council's focus of resources in the short to medium term (1-5 years). Actions will be regularly reviewed to ensure that the Council's resources are always focused in the right areas, reflecting the needs of the borough at the time.
- 1.6 The actions identified are brief and strategic, following assessment of the Council's current plans, our ambitions and the resources needed. It should be noted that not every outcome will have actions at this point in time as the Council has finite resources and the plan stretches until 2045 allowing some topics to be addressed now and others to be considered at a later date, in other words the action plan acknowledges that the Council will not be able to tackle all the outcomes straight away. The proposed actions reflect current promises and outcomes where current issues are most acute for example housing. Some areas for example community development currently have limited resource and will require careful planning and further work as well as looking at funding before we can progress.
- 1.7 The Council has a comprehensive range of topic specific strategies each of which has an associated action plan. Our Strategic Plan document will include a full strategy map. As noted above operational actions will be covered in departments' service plans which will be refreshed (as is our usual practice) in February/March 2019 to coincide with the new municipal year; they will

reflect the budget provision for 2019/20 and any preparations needed for operational changes or budget changes agreed for the period beyond.

### **Monitoring of Actions**

- 1.8 Members will be able to keep oversight of progress of these key actions through the service Committees in a number of ways:
- Quarterly and annual key performance indicators
  - Strategy and briefing updates
  - 6 monthly strategic plan updates.

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## **2. AVAILABLE OPTIONS**

- 2.1 The Committee is asked to review the strategic plan at Appendix A and identify any improvements and/or amendments for consideration by the Policy and Resources Committee. The Vision, Priorities and Outcomes have already been approved by Council and cannot be amended.
- 2.2 A number of options are open to the committee:
- Review and make amendments  
This would allow the committee to influence the document prior to submission to Council and make suggestions for improvement to Policy and Resources for example additional actions or changes to actions under the priorities.
  - Review and make no amendments  
This would demonstrate that the committee is content with the document.
  - Choose not to review the plan  
This course of action is not recommended as the Committee would be forfeiting influencing a key strategic document outlining actions for services within its remit for 2019/20 onwards.
  - Recommend a rewrite of the Plan and/or request further work  
Careful consideration will need to be given to this option as this may compromise the timetable for the plan.

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## **3. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS**

- 3.1 The Committee is recommended to review the plan and make recommendations to the Policy and Resources Committee as appropriate. A key role for the committee is ensuring that the Council delivers its strategic objectives with regard to Heritage, Culture and Leisure.
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#### **4. RISK**

- 4.1 The Strategic Plan sets out the Council's priorities and how they will be delivered informing the council's risk register which will pick up any actions from the Strategic Plan. A Member and Officer corporate risk workshop is being delivered on 22 January 2019 to review and identify risks in relation to the new plan and the product of this will be reported to the Policy and Resources Committee with monitoring by Audit, Governance and Standards Committee in the usual way.
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#### **5. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK**

- 5.1 As the Committee will be aware from previous reports and discussions on the new Strategic Plan, consultation has been undertaken with residents, Parish Councils, Councillors and Committees to develop the agreed vision, priorities and outcomes. This report provides an opportunity to comment on the actions that have now been developed prior to consideration by Policy and Resources.
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#### **6. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION**

- 6.1 The Service Committees will all have an opportunity to comment on and influence the strategic plan actions. Policy and Resources Committee will then consider all the feedback at its meeting on 13<sup>th</sup> February 2019 and make recommendations to Council for adoption on 27 February 2019.
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#### **7. CROSS-CUTTING ISSUES AND IMPLICATIONS**

<b>Issue</b>	<b>Implications</b>	<b>Sign-off</b>
<b>Impact on Corporate Priorities</b>	The plan sets out the short to medium term high level key actions to achieve the outcomes associated with Council's corporate priorities.	Head of Policy, Communications and Governance
<b>Risk Management</b>	Refer to section 4.	Head of Policy, Communications and Governance
<b>Financial</b>	This report sets out the key actions the Council will take in the short term to deliver Strategic Plan outcomes. The Medium Term Financial Strategy (MTFS), approved by Council on 12 December 2018,	Section 151 Officer & Finance Team

	sets out how the Strategic Plan will be delivered in financial terms. The actions described here are consistent with the MTFS.	
<b>Staffing</b>	The Plan will inform the Council's Service Plans which in turn inform individual appraisals setting out the direction and key tasks for staff.	Head of Policy, Communications and Governance
<b>Legal</b>		[Legal Team]
<b>Privacy and Data Protection</b>	We recognise the plan actions will impact what information the Council holds on our residents. As projects are developed which involve the collection and/or processing of personal data the project managers/owners of specific tasks will ensure that privacy impact assessments have been undertaken	Head of Policy, Communications and Governance
<b>Equalities</b>	As decisions are made on each of the projects and actions equality impact assessments will be undertaken as needed	Head of Policy, Communications and Governance
<b>Public Health</b>	The plan has actions to improve health and wellbeing of our residents	Head of Policy, Communications and Governance
<b>Crime and Disorder</b>	The plan sets out high level priorities for community safety	Head of Policy, Communications and Governance
<b>Procurement</b>	No implications	

## 8. REPORT APPENDICES

- Appendix A: Draft Strategic Plan 2019-2045

## 9. BACKGROUND PAPERS

Report to Council: New Strategic Plan Vision, Priorities and Outcomes 2019-2045  
<http://aluminum:9080/documents/s63863/New%20Strategic%20Plan%20Vision%20Objectives%20and%20Outcomes%202019-45.pdf>