

Corporate Planning Timetable

Final Decision-Maker	Policy and Resources Committee
Lead Head of Service	Angela Woodhouse
Lead Officer and Report Author	Angela Woodhouse Head of Policy Communications and Governance and Anna Collier Policy and Information Manager
Classification	Public
Wards affected	All

Executive Summary

Every year the Committee is asked to consider whether to update the existing strategic plan, create a new one or leave the current one in place. This report sets out a proposed approach to this and setting the Medium Term Financial Strategy 2020/21 – 2024/25.

Purpose of Report

Decision

This report makes the following recommendations to this Committee:

That:

1. The Strategic Plan 2019-45 is not refreshed or re-written.
2. The corporate planning timetable be adopted.

Timetable

Meeting	Date
Policy and Resources Committee	23 July 2019

Corporate Planning Timetable

1. CROSS-CUTTING ISSUES AND IMPLICATIONS

Issue	Implications	Sign-off
Impact on Corporate Priorities	<p>The Strategic Plan sets the Council's objectives, currently these are:</p> <ul style="list-style-type: none"> • Embracing Growth and Enabling Infrastructure • Safe, Clean and Green • Homes and Communities • A Thriving Place 	Head of Policy, Communications and Governance
Cross Cutting Objectives	<p>The four cross-cutting objectives are:</p> <ul style="list-style-type: none"> • Heritage is Respected • Health Inequalities are Addressed and Reduced • Deprivation is Reduced and Social Mobility is Improved • Biodiversity and Environmental Sustainability is respected 	Head of Policy, Communications and Governance
Risk Management	Already covered in the risk section	Head of Policy, Communications and Governance
Financial	The financial implications of the strategic plan are set out in the Council's five year Medium Term Financial Strategy. The MTFS will be updated and rolled forward to cover the period 2020/21 to 2024/25 as set out in the timetable at paragraph 4.3 of this report.	Director of Finance and Business Improvement
Staffing	We will deliver the recommendations with our current staffing.	Head of Policy, Communications and Governance
Legal	There are no legal implications	Head of Policy, Communications and Governance
Privacy and Data Protection	This decision will have no impact on Privacy and Data Protection	Policy and Information Team
Equalities	The recommendations do not propose a change in service therefore will not require	Policy & Information

	an equalities impact assessment	Manager
Public Health	We recognise that the recommendations will not negatively impact on population health or that of individuals.	Public Health Officer
Crime and Disorder	The decision will have no direct impact on Crime and disorder	Head of Policy, Communications and Governance
Procurement	No procurements will be undertaken as part of this decision	Head of Policy, Communications and Governance

2. INTRODUCTION AND BACKGROUND

- 2.1 The Strategic Plan is a core element of our corporate planning. The priorities and outcomes in the Strategic Plan are developed alongside the Medium Term Financial Strategy (MTFS) to ensure consistency between service delivery and budgets. Service Planning allows the Council to convert high level priorities from the Strategic Plan into actions for each directorate, service or team across the Council, which then feeds into individual staff appraisals.
- 2.2 Each year the Policy and Resources Committee are asked to agree whether to refresh the existing strategic plan or create a new one. A timetable of activity is then planned around this process. The timetable includes a period of public consultation and reports to service committee meetings on the budget.

3. AVAILABLE OPTIONS

- 3.1 The Committee could either choose to create a new strategic plan, refresh the current plan or decide that there is no reason to produce either an update or a new plan and just update time specific actions.
- 3.2 A timetable for corporate planning is outlined in section 4; the Committee can review and amend this timetable as appropriate.
- 3.3 A full residents survey is planned for 2020 so this year there will be the usual budget consultation to inform the MTFS. A report elsewhere on your agenda sets out the process for updating the MTFS.

4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS

- 4.1 It is recommended that there is no update or rewrite required as the current Strategic Plan 2019- 2025 was agreed by Council in March 2019; following substantial consultation and analysis.

- 4.2 A full rewrite of the strategic plan is not recommended as the vision and priorities are fresh and at an early stage of implementation. The Council is at an early stage of monitoring progress against the new vision and priorities and therefore there is insufficient information to identify whether these priorities are the correct area of focus.
- 4.3 An update on the Strategic Plan progress will be presented to this Committee in April 2020, at this point it may opportune to review any actions that have been completed and identify new ones as appropriate.

Corporate Planning Timetable

Date	Action
July 2019	MTFS 2020/21 – 2024/25 – Initial Scope
August 2019	Service Planning begins
September 2019	Public Consultation on MTFS
November 2019	MTFS 2020/21 – 2024/25 – Final
January 2020	MTFS – Capital Programme 2020/21
February 2020	Final Budget Proposals 2020/21
April 2020	Strategic Plan 2019-45 Update

5. RISK

- 5.1 The risks associated with delivering the Council’s Strategic Plan are set out in the Corporate Risk Register.

6. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK

- 6.1 All Members and each committee were central to the development of the Strategic Plan 2019-2045

7. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION

- 7.1 If Committee agree the recommended action, next steps will be followed as set out in the timetable at 4.3. If members request another course of action, officers will need to revise the timetable and review resources and bring an updated report to Committee.