

Outside Bodies – Current Status

Final Decision-Maker	Democracy and General Purposes Committee
Lead Head of Service	Angela Woodhouse, Head of Policy, Communication and Governance
Lead Officer and Report Author	Ryan O’Connell, Democratic and Electoral Services Manager and Oliviya Parfitt, Democratic Services Officer.
Classification	Public
Wards affected	All

Executive Summary

The report informs the committee that Outside Bodies administration is continuing but is considered a low priority. It also sets out the current information on Outside Body vacancies across committees.

Purpose of Report

To provide an update on the current status of Outside Bodies

This report makes the following recommendations to this Committee:

1. That the low operational priority currently being given to Outside Bodies administration and the update on Outside Body vacancies be noted.

Timetable

Meeting	Date
Democracy and General Purposes Committee	1 July 2020

Outside Bodies – Current Status

1. CROSS-CUTTING ISSUES AND IMPLICATIONS

Issue	Implications	Sign-off
Impact on Corporate Priorities	Good governance has an indirect impact on all Corporate Priorities.	Democratic and Electoral Services Manager
Cross Cutting Objectives	Good governance has an indirect impact on all Corporate Objectives.	Democratic and Electoral Services Manager
Risk Management	None – report for information	Democratic and Electoral Services Manager
Financial	None – report for information	Democratic and Electoral Services Manager
Staffing	None – report for information	Democratic and Electoral Services Manager
Legal	Outside bodies are appointed to in accordance with the Council’s constitution and the standing orders/agreements of each outside body	Democratic and Electoral Services Manager
Privacy and Data Protection	None – report for information	Democratic and Electoral Services Manager
Equalities	None – report for information	Democratic and Electoral Services Manager
Public Health	None – report for information	Democratic and Electoral Services Manager
Crime and Disorder	None – report for information	Democratic and Electoral Services Manager

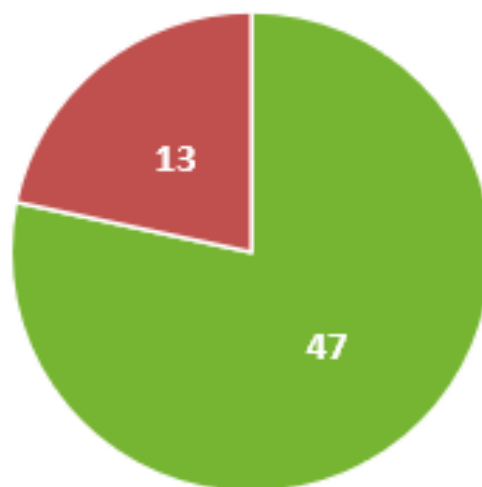
Procurement	<ul style="list-style-type: none"> • None – report for information 	Democratic and Electoral Services Manager
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2. INTRODUCTION AND BACKGROUND

- 2.1 Outside bodies were reviewed at the end of 2019 with new rules introduced for advertising vacancies and considering whether to retain membership of the outside body where no nominees were forthcoming for two rounds of advertising.
- 2.2 Outside bodies are not easy to administer. This is due in great part to the need to liaise with 33 outside bodies to ensure that things are being run smoothly and good governance is in place. Although our internal processes are sound, due to a combination of staffing changes and the outbreak of Covid-19 the administration of outside bodies is set as a low priority. The basic administration is continuing with outside body reports going to committees and nominations still being sought, but more detailed work and reviewing the need for positions has been put on hold.
- 2.3 As a result this report only updates the committee on the current status of Outside Body vacancies and the diagram below sets out the current number of vacancies.

Outside Body Summary

Total Number of Outside Bodies	
Total Positions	33
Not Vacant	60
Vacant	47
Vacancy Percentage	13
	22%



■ Not Vacant ■ Vacant

- 2.4 Appendix 1 sets out the details of the vacancies. A number of these are being advertised at the moment and the detail may have changed by the time of the Committee meeting.
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3. AVAILABLE OPTIONS

- 3.1 The Committee is recommended to note the update.
- 3.2 In addition the committee could provide a steer on desired action or information on Outside Bodies from Democratic Services, or add a future item into the Committee work programme.
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4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS

- 4.1 Due to the current workloads and staffing levels in Democratic Services it is recommended that the update be noted with no further action at this time.
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5. RISK

- 5.1 The report has no significant impact on risk.

6. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK

- 6.1 None
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7. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION

- 7.1 None
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8. REPORT APPENDICES

Appendix 1: Outside Body Detail

9. BACKGROUND PAPERS

None