

The Licensing Partnership

Application to vary a Premises Licence

Sevenoaks District Council, Tunbridge Wells Borough Council, Maidstone Borough Council and London Borough of Bexley have a Licensing Partnership to process and issue licensing applications.

Licensing Officers are located at each local licensing authority, together with admin support to deal with people visiting the Gateways and Tunbridge Wells Town Hall.

Thank you for using the Licensing Partnership self service. Before completing the form, please be aware of the following information:

Form Submission:-

When you have completed the application form please submit it. When you submit the application, you will receive an electronic response which will be sent directly to the email address provided in the application.

Payment:-

If you are submitting an application which requires a payment, please have your credit or debit card to hand as payment can be made upon submitting your application form. Applications requiring a payment will only be validated once payment is confirmed.

General Information:-

If you have any problems with completing the form please contact licensing@sevenoaks.gov.uk

For Official Use Only

Title	Customer Name	Form Filename	<input type="text"/>
<input type="text"/>	Unity Parties Limited	Form Reference	Unity Parties Limited/
DOB	NINO	Notes	Caps Reference
TEL	016223 95456		
Email	management@thegarden-project.co.uk		
Customer Address	32 - 34 Earl Street Maidstone Kent ME14 1PS		
Date Form Started	21/12/2020 13:51:02		
Date of E-signing	<input type="text"/>		
Date Submitted	<input type="text"/>		
Validation Ref	<input type="text"/>		
Occupancy type	<input type="text"/>		
Advisor Name (who started form)	<input type="text"/>		
Advisor Department	Self-Service		

Licensing Authority:

Ref:

Application to vary a Premises Licence under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form.
Use the blank page at the end of the form to provide further details if necessary.
When it is complete you can submit the form directly to us - click on the Submit Form button.
You may wish to print and keep a copy of the completed form for your records.
For help information about filling in this type of electronic form, click on the help information button.

I/We Unity Parties Limited being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Maldstone Borough Council

[Click here for licence lookup](#)

Premises licence number 20/02307/LAPRE

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description 32 - 34 Earl Street Maldstone Kent ME14 1PS	
	Post code

Telephone number at premises (if any) 01622 395456

Non-domestic rateable value of premises £ 82500.00

Part 2 - Applicant Details

Title Mr

Surname Adams

Firstnames Daniel Unity Parties Limited

Daytime contact telephone number 01622 395456 

Email address (optional) 

Current postal address if different from premises address 

Post Town Postcode 

Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

We would like to:

- Remove certain conditions
- Extend trading hours ①
- ~~Add payment to licence~~
- ~~Add additional~~

Floor Layouts:

Basement: Overflow for main restaurant and private hire

Ground Floor: Whisky Room at front of property and restaurant at rear of property.

First Floor: Record Shop at front of property and Multi Function room at rear of property.

Second Floor: Members Only Cocktail Bar / Private Hire at four of property.

Third Floor: Office space, radio station and second kitchen

① We plan to open at 8am with a breakfast menu to run alongside the radio station that is now based at the venue.
The 4am variation is for various functions including dance music, comedy and live entertainment

Part 4 - Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 2).</u>	Indoors	X
Day	Start	Finish		Outdoors	
				Both	
Mon	0800	0400	<u>Please give further details here</u> (please read guidance note 3)		
Tue	0800	0400			
Wed	0800	0400	<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Thur	0800	0400			
Fri	0800	0400	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Sat	0800	0400			
Sun	0800	0400			

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 2).</u>	Indoors	X
Day	Start	Finish		Outdoors	
				Both	
Mon	0800	0400	<u>Please give further details here</u> (please read guidance note 3)		
Tue	0800	0400			
Wed	0800	0400	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Thur	0800	0400			
Fri	0800	0400	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Sat	0800	0400			
Sun	0800	0400			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<p><u>Please give further details</u> (please read guidance note 3)</p> <p><u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)</p> <p><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>
Day	Start	Finish	
Mon	0800	0400	
Tue	0800	0400	
Wed	0800	0400	
Thur	0800	0400	
Fri	0800	0400	
Sat	0800	0400	
Sun	0800	0400	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<p><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both - please make selection with an "x"</u> (please read guidance note 2).</p>	Indoors	X
Day	Start	Finish		Outdoors	
Mon	0800	0400	<p><u>Please give further details here</u> (please read guidance note 3)</p>	Both	
Tue	0800	0400			
Wed	0800	0400	<p><u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)</p>		
Thur	0800	0400			
Fri	0800	0400	<p><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sat	0800	0400			
Sun	0800	0400			

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 2).	Indoors	X
Day	Start	Finish		Outdoors	
Mon	0800	0400	Please give further details here (please read guidance note 3)	Both	
Tue	0800	0400			
Wed	0800	0400	State any seasonal variations for performance of live music (please read guidance note 4)		
Thur	0800	0400			
Fri	0800	0400	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	0800	0400			
Sun	0800	0400			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 2).	Indoors	X
Day	Start	Finish		Outdoors	
Mon	0800	0400	Please give further details here (please read guidance note 3)	Both	
Tue	0800	0400			
Wed	0800	0400	State any seasonal variations for playing recorded music (please read guidance note 4)		
Thur	0800	0400			
Fri	0800	0400	Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	0800	0400			
Sun	0800	0400			

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 2).	Indoors	X
Day	Start	Finish		Outdoors	
Mon	0800	0400	Please give further details here (please read guidance note 3)	Both	
Tue	0800	0400			
Wed	0800	0400	State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur	0800	0400			
Fri	0800	0400	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	0800	0400			
Sun	0800	0400			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing To permit similar entertainment that will take place in the presence of an audience		
Day	Start	Finish	Will the entertainment take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 2).	Indoors	X
				Outdoors	
Mon	0800	0400	Please give further details here (please read guidance note 3)	Both	
Tue	0800	0400			
Wed	0800	0400	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Thur	0800	0400			
Fri	0800	0400	Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	0800	0400			
Sun	0800	0400			

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment be indoors or outdoors or both - please make selection with an "x" (please read guidance note 2).	Indoors	X
Day	Start	Finish		Outdoors	
Mon	0000 2300	0400	Please give further details here (please read guidance note 3)	Both	
Tue	0000 2300	0400			
Wed	0000 2300	0400	State any seasonal variations for provision of late night refreshment (please read guidance note 4)		
Thur	0000 2300	0400			
Fri	0000 2300	0400	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	0000 2300	0400			
Sun	0000 2300	0400			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption please make selection with an "x" (please read guidance note 7).	On the premises	
Day	Start	Finish		Off the premises	
	0800	0400			X
Mon					
Tue	0800	0400	<u>State any proposed seasonal variations for the</u> supply of alcohol (please read guidance note 4)		
Wed	0800	0400			
Thur	0800	0400			
Fri	0800	0400			
Sat	0800	0400	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Sun	0800	0400			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	0800	0400	
Tue	0800	0400	

L

Wed	0800	0400	Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 5)
Thur	0800	0400	
Fri	0800	0400	
Sat	0800	0400	
Sun	0800	0400	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

- Alcohol may be sold or supplied for one hour following the hours set out above and on Christmas Day, between 3pm and 7pm to persons taking table meals in the premises in a part of the premises usually set apart for the service of such persons and for consumption by such a person in that part of the premises as an ancillary to his meal. For other purposes or in other parts of the premises the hours set out above shall continue to apply.

- Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons taking table meals there and for consumption by such a person as an ancillary thereto.

-No draught beer to be sold or consumed on the premises.

Please make selection with an "x"

I will enclose the premises licence with the declaration

I will enclose the relevant part of the premises licence with the declaration

Neither of above

If checking this box please fill in reasons for not sending the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

I do not have a copy of the current licence

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General - all four licensing objectives (b,c,d,e) (please read guidance note 9)

We have considered the proposed impact of this variation and do not consider that there will be any adverse effect on the promotion of the licensing objectives. No further steps will be necessary to promote the licensing objectives and the existing measures will continue.

The premises will be used as an events centre that will operate to provide different forms of entertainment during the opening hours stated in this application. This includes a restaurant and bars located on various floors. The premises will provide events for persons of all ages including family use and provision of events for mixed age groups.

b) The prevention of crime and disorder

**- CCTV to be located wherever licensable activities take place.
-Each event will be risk assessed to determine the amount of door staff required.**

c) Public safety

Existing legislation applies that it is not necessary to duplicate in this licence. A site specific fire risk assessment has been prepared for the use at the premises and is with this application.

d) The prevention of public nuisance

A noise dispersal policy will be prepared to arrange a steady dispersal after an event. This will also include confectionary handed out at the end to keep the customers noise levels to a minimum while leaving the building.

e) The protection of children from harm

Challenge 25 applies. No harm to children has been identified.

Please make selection with an "x"

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

I/WE UNDERSTAND THAT IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMMOUNT

Part 5 - Declaration (please read guidance note 10)

Confirmation of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name Date
 Capacity

For joint applications confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name Date
 Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Name
 Address
 Post Town
 Postcode
 Telephone number (if any)
 If you would prefer us to correspond with you by e-mail your e-mail address (optional)

For Official Use Only

Form Filename: Submission Ref:
 Applicant Name: **Unity Parties Limited/** Date Submitted:

**Use this page if there is any other information that you think we should know about.
Information entered on this page will be sent to us, along with the data on the rest of the form when you
use the "Submit" option.**

A large, empty rectangular box with a thin black border, intended for entering additional information.

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

