

## The Licensing Partnership

## Application for a Hackney Carriage / Private Hire Vehicle Licence

**Please read the questions carefully before completing the form.**

Local Authorities must protect funds it handles and so the information you have provided on this form may be used to detect and prevent fraud. The information may also be shared for the same purposes, with other organisations which handle public funds including data to be used as part of the National Fraud Initiative. Your personal data will also be shared with the local authorities, which make up the Licensing Partnership, for the purpose of processing your licensing application. Your personal data will not be used for any other purpose without your prior consent, except as permitted under the Data Protection Act 1988. For further information, please see <https://www.gov.uk/government/collections/national-fraud-initiative>

Please state which Licensing Authority you are applying to operate within (one application form per authority):

Maidstone Borough Council

**Please state which type of licence you are applying for (note that only one application per vehicle may be made per form):**

Hackney Carriage Private Hire 

**Is this for a new application or a renewal?**

New application Renewal application  If renewal, please state the existing licence number:

21/03448/TXVHC

[Click here for Licence Lookup](#)

If renewal, please state expiry date of existing licence:

20/01/2023

**Part 1 - General** (Sole or Principal Applicant to complete in all cases)

Surname: Omar

Forename(s): Wakil

Home address [Click here for address lookup](#)

[Redacted]

Postcode [Redacted]

Date of birth [Redacted]

Contact telephone number

[Redacted]

Email address

[Redacted]

Place of birth

[Redacted]

**Part 2 - Vehicles Details of the Vehicle to be Licensed**

Registration letters and numbers GX09 HKG

Plate number H 25

Make LTI

Model TX4

Engine CC 2499

Colour White

Date of first registration 09/08/2022

Number of doors 4

Number of persons the vehicle is licensed to carry as passengers: 5

Is the vehicle wheelchair accessible? No  Yes 

**For Hackney Carriage Vehicles only:** [Redacted]  
Taxi meter make.

**For Hackney Carriage Vehicles only:** [Redacted]  
Taxi meter model.

Are the windows tinted? No  Yes

Name of the firm with which the vehicle will operate: (or your intended "Business name")

N/A

Are you the sole proprietor?

No  Yes

If not, state truly the names, places of abode and interest in the vehicle of every proprietor or part proprietor of the vehicle and every other person concerned either solely or in partnership with any other person, in the keeping, employing or letting for hire of the vehicle. This would include the details of a hire purchase company.

Is this application being made by a:

Company  Sole Trader  Partnership

If a company, then please give details of all directors and the Company Secretary. If by a Partnership, then please give details of all partners.

**Part 3 - General Declaration (if joint application, all applicants must confirm)**

**IMPORTANT** I declare that all the answers given above are true. I understand that it is an offence under Section 57(3) of the Local Government (Miscellaneous Provisions) Act 1976 for any person to knowingly or recklessly make a false statement or omit any material particular in giving the required information.

I / we also declare that there is in force, and will be during its use as a Hackney Carriage/ Private Hire vehicle, a policy of insurance or such security as complies with the requirements of Part VI of the Road Traffic Act 1988, and which covers use for private or public hire relevant to the vehicle licence being applied for.

Confirmation:  Date:

Please tick this box to confirm that you have read and understood the policy for the authority to which you are making the application and that you agree to comply with the conditions set out within it.

and all others on behalf of a company:

Confirmation:  Position / authority:

Confirmation:  Position / authority:

**Scanned documents or a photograph of the documentation is acceptable for online renewal applications for Maidstone Borough Council.**

- Vehicle registration document (V5) - original documents will be returned
- Certificate of insurance referred to above - original documents will be returned

I understand that if I do not comply in providing the listed documents, my application will be rejected.

I understand that I must provide the listed documents in support of this application.

Address to send documents to:

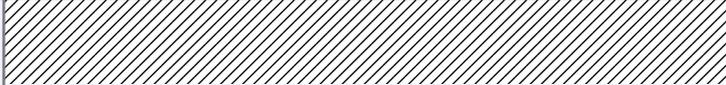
Licensing Partnership  
P.O. Box 182  
Sevenoaks  
Kent TN13 1GP

**Note:** Any person acting as a driver of a Hackney Carriage or Private Hire vehicle without having first obtained a driver's licence from the relevant Licensing Authority will be liable to prosecution and if the applicant knowingly or recklessly makes a false statement or omits any material particulars in answering the aforementioned questions, he/she shall be guilty of an offence.

**Please tell us anything else you think we should know about.**

### Equal Opportunities Monitoring

We are asking you to complete this section as part of our equal opportunities monitoring. We wish to ensure we are treating all sections of the population equally, to which of these groups do you consider you belong to

<p><b>White</b></p> <p>British <input type="checkbox"/></p> <p>Irish <input type="checkbox"/></p> <p>Other white <input type="checkbox"/></p> <p><b>Please specify:</b> <input type="text"/></p>	<p><b>Black or Black British</b></p> <p>Caribbean <input type="checkbox"/></p> <p>African <input type="checkbox"/></p> <p>Other black <input type="checkbox"/></p> <p><b>Please specify:</b> <input type="text"/></p>
<p><b>Mixed</b></p> <p>White and black Caribbean <input type="checkbox"/></p> <p>White and black African <input type="checkbox"/></p> <p>White and Asian <input type="checkbox"/></p> <p>Other mixed <input type="checkbox"/></p> <p><b>Please specify:</b> <input type="text"/></p>	<p><b>Asian or Asian British</b></p> <p>Bangladeshi <input type="checkbox"/></p> <p>Indian <input type="checkbox"/></p> <p>Pakistani <input type="checkbox"/></p> <p>Other Asian <input type="checkbox"/></p> <p><b>Please specify:</b> <input type="text"/></p>
<p>Chinese <input type="checkbox"/></p>	<p>Other <input type="checkbox"/></p> <p><b>Please specify:</b> <input type="text"/></p>
<p>Unwilling to respond <input type="checkbox"/></p>	

Do you consider yourself disabled? No  Yes

XML Specific

Application Type

Licence Case Type

Licence Status

XML Template

CAPS Reference

Payments request

CallingAppID

CallingAppRef

PaymentSourceCode

Customer Message

Empty text area for Customer Message

Response response

PaymentAuthorisationCode

IncomeManagementReceiptNumber

OriginatorsReference

CardScheme

CardType

PaymentAmount

ResponseCode

ResponseDescription

Number of payment lines

Service Message

Empty text area for Service Message

Payment 1

Receipt Number

DueDate

PaymentType

Pay Description

XML Description

PaymentDue  VAT

Paid

Payment Date

Fund

Reference

Payment 2

Receipt Number

DueDate

PaymentType

Pay Description

XMLDescription

PaymentDue  VAT

Paid

Payment Date

Fund

Reference

Payment 3

Receipt Number

DueDate

PaymentType

Pay Description

XML Description

PaymentDue  VAT

Paid

Payment Date

Fund

Reference

Payment 4

Receipt Number

DueDate

PaymentType

Pay Description

XML Description

PaymentDue  VAT

Paid

Payment Date

Fund

Reference

Payment 5

Receipt Number

DueDate

PaymentType

Pay Description

XML Description

PaymentDue  VAT

Paid

Payment Date

Fund

Reference

**Case Overview**

Form file name:  Current Date

Form data set reference  Date From

Has been E-Signed  Date/Time E-Signed

Date/Time Submitted to main server  Data Validation Reference

Date/Time Submitted to external server  Date/Time form Started

**Automatic Messaging**

Receipt Email Address  Notification Email Address

Receipt Email Subject  Notification Email Subject

Receipt Email Message  Notification Email Message

Mobile Number

**Case Notes**

**CRM Integration**

CRM Case Ref

**Form History**

09/08/2022 16:18:53 | Received on Remote Server  
 9/8/2022 16:21:36 | Submitted | (anon, ) | Application for a Vehicle Licence (1.0).wdf, 79972, Licensing, new | Ref: 079972-20809-7P6TRYT  
 09/08/2022 16:18:53 | Received on Remote Server  
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**Form Database**

Primary Record ID  Secondary Record ID

Department Name  Form Status

Depart Classification / Priority  Search Field 3

Dept Case Reference

Date Record Started

Date Last Modified

**Current User**

Title  Surname  First Name  User Record Id

Tel No  Email address  Address

User Classification

Portal Username  Expert for this form

**System Data**

Pages active with dynamic paging

Data Locked for Editing  Date of offline forms creation  Enable high-quality print (WDF)

Type of form - ufx, wdf or txt  If TXT - Optimised for screen-readers  Enable top controls on opening

Start page for expert users  Print Collation Config

**Form Design Settings**

Dynamic paging enabled  Use page titles for page menu  ESigning is available  After ESigning/Submission - go to page No?  TXT form is available

Pages with forced error checking

Pages that override forced error checking

Last visible page: Unregistered users  Registered users  Expert users  Override for TXT version

Default branding file:  e.g. 'UK Revenues & Benefits Branding (1.0)'

Shared Data Dictionary  e.g. 'Victoria Forms UK Government Data (1.0)'

HTML pages within WDF  Page no for thumbnail

## The Licensing Partnership

### Taxi Licensing: Application for a Hackney Carriage / Private Hire Vehicle Licence

Sevenoaks District Council, Tunbridge Wells Borough Council, Maidstone Borough Council and London Borough of Bexley have a Licensing Partnership to process and issue licensing applications.

Licensing Officers are located at each local licensing authority, together with admin support to deal with people visiting the Gateways and Tunbridge Wells Town Hall.

Thank you for using the Licensing Partnership self service. Before completing the form, please be aware of the following information:

#### Form Submission:-

When you have completed the application form please submit it. When you submit the application, you will receive an electronic response which will be sent directly to the email address provided in the application.

#### Payment:-

If you are submitting an application which requires a payment, please have your credit or debit card to hand as payment can be made upon submitting your application form. Applications requiring a payment will only be validated once payment is confirmed.

#### General Information:-

If you have any problems with completing the form please contact [licensing@sevenoaks.gov.uk](mailto:licensing@sevenoaks.gov.uk)

#### For official use only

Title	Customer Name	Form Filename	
	Omar Wakil	Form Reference	Wakil, Omar
DOB	NINO	Notes	
TEL			
Email			
Customer Address			
Date Form Started	09/08/2022 16:14:48		
Date of E-signing			
Date Submitted			
Data Validation Ref			
Advisor Name (who started form)			
Advisor Department	Self-Service		