

MAIDSTONE BOROUGH COUNCIL

EXECUTIVE

MINUTES OF THE MEETING HELD ON WEDNESDAY 27 JULY 2022

Attendees:

Executive Members:	Councillors Burton (Chairman), Cooper, Parfitt-Reid, Perry, Russell and S Webb
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19. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Round.

20. URGENT ITEMS

There was an additional Appendix 2 that had been published and circulated for item 17 – Medium Term Financial Strategy that would be taken with that item.

21. CHANGE TO THE ORDER OF BUSINESS

It was agreed to item 18 - Corporate Planning Timetable, prior to item 17 – Medium Term Financial Strategy as there was a logic to considering the timetabling item first.

22. NOTIFICATION OF VISITING MEMBERS

There were no Visiting Members.

23. DISCLOSURES BY MEMBERS OR OFFICERS

There were disclosures by Members or Officers.

24. DISCLOSURES OF LOBBYING

There were no disclosures of lobbying.

25. TO CONSIDER WHETHER ANY ITEMS SHOULD BE CONSIDERED IN PRIVATE DUE TO THE POSSIBLE DISCLOSURE OF EXEMPT INFORMATION

RESOLVED: That the items on the agenda be taken in public, unless any Member of the Executive wished to refer to detail within item 23 – Property Acquisition for 1,000 Affordable Homes Programme, in which case the Executive would enter into closed session due to the possible disclosure of exempt information.

26. MINUTES OF THE MEETING HELD ON 27 JUNE 2022

RESOLVED: That the Minutes of the meeting held on 27 June 2022 be approved as a correct record and signed.

27. PRESENTATION OF PETITIONS (IF ANY)

There were no petitions.

28. QUESTIONS FROM LOCAL RESIDENTS TO THE LEADER OR INDIVIDUAL LEAD MEMBER (AS APPROPRIATE)

There were no questions from local residents.

29. QUESTIONS FROM MEMBERS TO THE LEADER OR INDIVIDUAL LEAD MEMBER (AS APPROPRIATE)

There were no questions from Members.

30. MATTERS REFERRED TO THE EXECUTIVE FOR RECONSIDERATION (IF ANY)

There were no matters referred to the Executive for Reconsideration.

31. ISSUES ARISING FROM OVERVIEW AND SCRUTINY (IF ANY)

There were no issues arising from Overview and Scrutiny.

32. MATTERS REFERRED BY ANY OTHER COMMITTEE (IF ANY)

There were no matters referred by any other committee.

33. ANY MATTER RELATING TO A SERIOUS SERVICE FAILURE OR NUISANCE (IF ANY)

There were no matters relating to a serious service failure or nuisance.

34. RECEIPT OF WRITTEN REPRESENTATIONS FROM MEMBERS OF THE COUNCIL (IF ANY)

There were no written representations from Members of the Council.

35. EXECUTIVE FORWARD PLAN

The Executive noted the following amendments:

- There would a Q1 performance monitoring report in September.
- Duplicated reports would be removed.
- The review of the Housing Assistance Policy would be moved 2 months to November 2022.
- The Housing Strategy would be moved 2 months to December 2022.

RESOLVED: That the Executive Forward Plan be noted.

36. CORPORATE PLANNING TIMETABLE

RESOLVED: That the Strategic Plan 2019-2045 milestones for 2023-28 be refreshed and the corporate planning timetable at 3.5 of the report be approved.

(See Record of Decision)

37. MEDIUM TERM FINANCIAL STRATEGY

RESOLVED: That

1. The issues and risks associated with updating the Medium-Term Financial Strategy be noted;
2. The assumptions described in the report for planning purposes and to establish the remit for detailed budget development, and together with the additional information provided at Appendix 2, which shows the effect of 0% council tax increase on the four scenarios presented, be approved;
3. It be noted that Lead Members on the Executive, together with Officers and Members of Policy Advisory Committees, will carry out a detailed review of initial budget proposals. The purpose of this review will be to identify possible savings required to eliminate budget gaps; and
4. The proposed approach outlined to development of an updated Medium Term Financial Strategy for 2023/24 – 2027/28 and a budget for 2023/24 be approved.

(See Record of Decision)

38. ANNUAL GOVERNANCE STATEMENT AND LOCAL CODE OF CORPORATE GOVERNANCE

RESOLVED: That

1. The Annual Governance Statement at Appendix A be approved and signed by the Leader; and
2. The local Code of Corporate Governance as amended at Appendix B be approved.

(See Record of Decision)

39. LOCAL DEVELOPMENT SCHEME 2022 - 2024

The Executive considered the report on the Local Development Scheme and resolved to recommend the approval of the Local Development Scheme 2022-2024 for the reasons set out in the report.

RESOLVED: That Council be recommended to approve the Local Development Scheme 2022-2024, attached at Appendix 1 to the report.

40. NEIGHBOURHOOD PLANNING PROTOCOL

RESOLVED: That the Neighbourhood Planning Protocol, attached at Appendix 1 to the report, be approved.

(See Record of Decision)

41. PROPERTY ACQUISITION FOR 1,000 AFFORDABLE HOMES PROGRAMME

RESOLVED:

1. That the financial returns for the proposed acquisition as shown in Appendix 1, which is part 2 of the report, which support the Housing Development and Regeneration Investment Plan and the overall Development Strategy, are approved;
2. That the site acquisition in line with 2.6 of the report is approved;
3. That the Director of Finance and Business Improvement is granted delegated authority to:
 - 3.1 negotiate terms for the purchase of the proposed acquisition for the sum as referred to in the Part 2 report, subject to the site securing planning consent;
 - 3.2 Procure and enter into all such deeds, agreements, contracts and documents which may be required to facilitate the purchase of the site, and the subsequent redevelopment works required to deliver the scheme referred to in this report. Including (but not limited to) any related appointments such as a suitably qualified Employers Agent and Contractor; and
 - 3.3 Subject to satisfactory conclusion of all due diligence to negotiate and finalise and complete all legal formalities, deeds and agreements which may be required to facilitate the purchase;
4. That the Head of Mid Kent Legal Services is authorised to appoint the solicitors required to negotiate and complete the necessary contract documentation, deeds and agreements associated with the purchase of the site and the procurement and appointment of contractors and consultants on the terms as agreed by the Director of Finance & Business Improvement; and
5. Post completion of the procurement process a contractor be appointed to bring forward for approval a detailed project delivery and investment plan (prior to the development itself commencing).

(See Record of Decision)

42. DURATION OF MEETING

6.30 p.m. to 6.55 p.m.