

Maidstone Borough Council - Overview & Scrutiny Proposal Form

Proposer Name	
Proposed Topic (What?)	
Description and Reason for Review (Why?)	<i>Provide a description of the topic, its background and the reasons why you are suggesting its review.</i>
Link to: Council's Strategic Plan National/Regional priorities Executive Priorities	<i>Outline the link to the:</i> <i>Strategic Plan and Corporate Priorities</i> <i>National/Regional priorities</i> <i>Executive Priorities</i>
Desired Outcome(s) (Outcome)	<i>Include what you think the review should achieve.</i>
Approach (How, When and Who)	<i>Such as:</i> <i><u>Type of research</u></i> <i>(desk based?)</i> <i>Site Visits</i> <i><u>Sources of Information Required</u></i> <i>Previous Council Reports</i> <i><u>Possible Participants</u></i> <i>Evidence collection – written and/or verbal – and from which individuals/bodies</i> <i>Council Teams i.e. officer interviews</i>

Appendix F: Proposal Form

<p>Review Timescale (When)</p>	<p><i>Such as:</i></p> <p><i>Suggested timeline of the review, e.g. 2 or 3 months.</i></p> <p><i>How the review should take place, e.g. at formal committee meetings or a working group.</i></p> <p>Work Programme Impact: Heavy/Medium/Light</p>
<p>Link to CfPS effective scrutiny principles</p>	<p><i>Select which CfPS effective scrutiny principles would be met through conducting the review:</i></p> <ul style="list-style-type: none"> • <i>Provides a constructive 'critical friend' challenge</i> • <i>Amplifies public voices and concerns</i> • <i>Is Independently led by Councillors</i> • <i>Drives Improvement in Public Services</i>
<p>Officer Support</p>	<p><i>To include:</i></p> <p><i>DSO Officer</i></p> <p><i>Policy Officer</i></p> <p><i>Relevant HoS/Senior Officer</i></p>