

MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2024 TO 31 DECEMBER 2024

This Forward Plan sets out the details of the key and non-key decisions which the Cabinet or Cabinet Members expect to take during the next four-month period.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current Cabinet Members are:



Councillor Stuart Jeffery
Leader of the Council
Email stuartjeffery@maidstone.gov.uk



Councillor Clive English
Deputy Leader and Cabinet Member for
Environmental Services and Enforcement
Email cliveenglish@maidstone.gov.uk



Councillor Kathy Cox
Cabinet Member for Corporate Services
Email KathyCox@Maidstone.gov.uk



Councillor Tony Harwood
Cabinet Member for Planning Policy and
Management



Councillor Stephen Thompson
Cabinet Member for Healthier Stronger
Communities



Councillor Mike Summersgill
Cabinet Member for Climate Transition and
Nature Recovery

Email tonyharwood@maidstone.gov.uk	Email: StephenThompson@Maidstone.gov.uk	Email MichaelSummersgill@Maidstone.gov.uk
 <p>Councillor David Naghi Cabinet Member for Community Cohesion and Safety Email Davidnaghi@maidstone.gov.uk</p>	 <p>Councillor Simon Wales Cabinet Member for Housing and Homelessness Email SimonWales@Maidstone.gov.uk</p>	

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the [Council's website](#).

Members of the public are welcome to attend meetings of the Cabinet which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on the [Council's Website](#), or you may contact the Democratic Services Team on telephone number **01622 602899** for further details.

Councillor Stuart Jeffery
Leader of the Council

Details of the Decision to be taken	Decision to be taken by	Relevant Cabinet Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
<p>Annualised Garden Waste Subscriptions</p> <p>To consider changing to a fixed annual subscription period for garden waste collections with the introduction of an annual bin permit to be fixed to residents' bins.</p>	Cabinet	Cabinet Member for Environmental Services and Enforcement	23 Oct 2024	No	No Open	Climate Transition, Corporate and Environmental Services Policy Advisory Committee 1 Oct 24	Annualised Garden Waste Subscriptions	<p>Jennifer Stevens</p> <p>Head of Environmental Services & Public Realm</p> <p>jenniferstevens@maidstone.gov.uk</p>
The Biodiversity and Climate Change Action Plan Update	Cabinet	Cabinet Member for Climate Transition and Nature Recovery	23 Oct 2024	No	No Open	Climate Transition, Corporate and Environmental Services Policy Advisory Committee 1 Oct 2024	The Biodiversity and Climate Change Action Plan Update and Annual Review 2024	<p>Anna Collier</p> <p>Head of Insight, Communities & Governance</p> <p>annacollier@maidstone.gov.uk</p>
Allocation of Council Land for Biodiversity Net Gain Off Site Provision	Cabinet	Cabinet Member for Climate Transition and Nature Recovery	20 Nov 2024	No	No Open	Climate Transition, Corporate and Environmental Services Policy Advisory Committee 5 Nov 2024	Allocation of Council Land for Biodiversity Net Gain Off Site Provision	<p>Anna Collier</p> <p>Head of Insight, Communities & Governance</p> <p>annacollier@maidstone.gov.uk</p>

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Council Tax Reduction Scheme	Cabinet	Cabinet Member for Corporate Resources	20 Nov 2024	Yes	No Open	Climate Transition, Corporate and Environmental Services Policy Advisory Committee 5 Nov 2024	Council Tax Reduction Scheme	Zoe Kent Interim Head of Revenues & Benefits zoekent@swale.gov.uk
Discretionary Rate Relief Policy	Cabinet	Cabinet Member for Corporate Resources	20 Nov 2024	No	No Open	Climate Transition, Corporate and Environmental Services Policy Advisory Committee 5 Nov 2024	Discretionary Rate Relief Policy	Zoe Kent Interim Head of Revenues & Benefits zoekent@swale.gov.uk
Financial Update Report	Cabinet	Cabinet Member for Corporate Resources	20 Nov 2024	No	No Open	Climate Transition, Corporate and Environmental Services Policy Advisory Committee 5 Nov 2024 Planning and Healthier Stronger Communities	Financial Update Report	Adrian Lovegrove Head of Finance adrianlovegrove@maidstone.gov.uk

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
						<p>Policy Advisory Committee 6 Nov 2024</p> <p>Housing and Community Cohesion Policy Advisory Committee 12 Nov 2024</p>		
<p>Half-yearly Performance Update</p> <p>A half-yearly update on key performance indicators.</p>	Cabinet	Cabinet Member for Corporate Resources	18 Dec 2024	No	No Open	<p>Climate Transition, Corporate and Environmental Services Policy Advisory Committee 3 Dec 2024</p> <p>Planning and Healthier Stronger Communities Policy Advisory Committee 5 Dec 2024</p> <p>Housing and Community Cohesion Policy Advisory Committee 10 Dec 2024</p>	Half-yearly Performance Update	<p>Carly Benville</p> <p>carlybenville@maidstone.gov.uk</p>