

MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 OCTOBER 2024 TO 31 JANUARY 2025

This Forward Plan sets out the details of the key and non-key decisions which the Cabinet or Cabinet Members expect to take during the next four-month period.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current Cabinet Members are:



Councillor Stuart Jeffery
Leader of the Council
Email stuartjeffery@maidstone.gov.uk



Councillor Clive English
Deputy Leader and Cabinet Member for
Environmental Services and Enforcement
Email cliveenglish@maidstone.gov.uk



Councillor Kathy Cox
Cabinet Member for Corporate Services
Email KathyCox@Maidstone.gov.uk



Councillor Tony Harwood
Cabinet Member for Planning Policy and
Management
Email tonyharwood@maidstone.gov.uk



Councillor Stephen Thompson
Cabinet Member for Healthier Stronger
Communities
Email: StephenThompson@Maidstone.gov.uk



Councillor Mike Summersgill
Cabinet Member for Climate Transition and
Nature Recovery
Email MichaelSummersgill@Maidstone.gov.uk



Councillor David Naghi

Cabinet Member for Community Cohesion
and Safety

Email Davidnaghi@maidstone.gov.uk



Councillor Simon Wales

Cabinet Member for Housing and Homelessness

Email SimonWales@Maidstone.gov.uk

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the [Council's website](#).

Members of the public are welcome to attend meetings of the Cabinet which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on the [Council's Website](#), or you may contact the Democratic Services Team on telephone number **01622 602899** for further details.

Councillor Stuart Jeffery
Leader of the Council

Details of the Decision to be taken	Decision to be taken by	Relevant Cabinet Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
<p>Housing Allocation Scheme – Review</p> <p>A review of the Allocation Scheme that details who is eligible for Social Housing within the borough and how vacant units are allocated.</p>	Cabinet Member for Housing and Homelessness	Cabinet Member for Housing and Homelessness	Not before 12th Nov 2024	Yes	No	Housing and Community Cohesion Policy Advisory Committee 12 Nov 2024	Housing Allocation Scheme - Review	<p>Tony Stewart, John Littlemore</p> <p>tonystewart@maidstone.gov.uk, johnlittlemore@maidstone.gov.uk</p>
<p>Homelessness and Rough Sleeping Strategy Action Plan</p> <p>The Homelessness and Rough Sleeping Strategy was endorsed in March 2024. The Action Plan will sit alongside the strategy and support our strategic ambitions.</p>	Cabinet Member for Housing and Homelessness	Cabinet Member for Housing and Homelessness	14 Nov 2024	Yes	No	Housing and Community Cohesion Policy Advisory Committee 10 Dec 2024	Homelessness and Rough Sleeping Strategy Action Plan	<p>Hannah Gaston</p> <p>hannahgaston@maidstone.gov.uk</p>
<p>Equality, Diversity and Inclusion - Annual Update</p>	Cabinet Member for Community Cohesion and Safety	Cabinet Member for Community Cohesion and Safety	Not before 10th Dec 2024	No	No Open	Housing and Community Cohesion Policy Advisory Committee 10 Dec 2024	Equality, Diversity and Inclusion - Annual Update	<p>Anna Collier, Orla Sweeney</p> <p>annacollier@maidstone.gov.uk, orlasweeney@maidstone.gov.uk</p>

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Community Larders	Cabinet Member for Community Cohesion and Safety	Cabinet Member for Community Cohesion and Safety	11 Dec 2024	Yes	No	Housing and Community Cohesion Policy Advisory Committee 10 Dec 2024	Community Larders	Orla Sweeney, Anna Collier orlasweeney@maidstone.gov.uk, annacollier@maidstone.gov.uk
2nd Quarter Financial Update Report	Cabinet	Cabinet Member for Corporate Resources	18 Dec 2024	No	No Open	Climate Transition, Corporate and Environmental Services Policy Advisory Committee 3 Dec 2024 Planning and Healthier Stronger Communities Policy Advisory Committee 5 Dec 2024 Housing and Community Cohesion Policy Advisory Committee 10 Dec 2024	2nd Quarter Financial Update Report	Paul Holland paulholland@maidstone.gov.uk

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<p>Half-yearly Performance Update</p> <p>A half-yearly update on key performance indicators.</p>	Cabinet	Cabinet Member for Corporate Resources	18 Dec 2024	No	No Open	<p>Climate Transition, Corporate and Environmental Services Policy Advisory Committee 3 Dec 2024</p> <p>Planning and Healthier Stronger Communities Policy Advisory Committee 5 Dec 2024</p> <p>Housing and Community Cohesion Policy Advisory Committee 10 Dec 2024</p>	Half-yearly Performance Update	<p>Carly Benville</p> <p>carlybenville@maidstone.gov.uk</p>
<p>Fees and Charges 2025/26</p> <p>Setting Fees and Charge for 2025/25 that form part of the budget setting process.</p>	Cabinet	Cabinet Member for Corporate Resources	18 Dec 2024	Yes	No Open	<p>Climate Transition, Corporate and Environmental Services Policy Advisory Committee 3 Dec 2024</p> <p>Planning and</p>	Fees and Charges 2025/26	<p>Adrian Lovegrove</p> <p>adrianlovegrove@maidstone.gov.uk</p>

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						Healthier Stronger Communities Policy Advisory Committee 5 Dec 2024 Housing and Community Cohesion Policy Advisory Committee 10 Dec 2024		
Financial Update Report	Cabinet	Cabinet Member for Corporate Resources	18 Dec 2024	No	No Open	Climate Transition, Corporate and Environmental Services Policy Advisory Committee 3 Dec 2024 Planning and Healthier Stronger Communities Policy Advisory Committee 5 Dec 2024 Housing and Community Cohesion Policy	Financial Update Report	Adrian Lovegrove Head of Finance adrianlovegrove@m aidstone.gov.uk

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						Advisory Committee 10 Dec 2024		
Maidstone East, Sandling Road Procurement Process Formerly the Demolition & Contamination Update Update on the demolition contract and grounds contamination surveys.	Cabinet	Cabinet Member for Housing and Homelessness	18 Dec 2024	Yes	No Open	Housing and Community Cohesion Policy Advisory Committee 10 Dec 2024	Demolition & Contamination Update	Alison Elliott alisonelliott@maidstone.gov.uk
Parish Charter Review	Cabinet	Cabinet Member for Community Cohesion and Safety	18 Dec 2024	No	No Open	Housing and Community Cohesion Policy Advisory Committee 10 Dec 2024	Parish Charter Review	Orla Sweeney orlasweeney@maidstone.gov.uk
Residential Rent Setting Policies Rent and Service Charge Setting Policies, changes to charges for TA in MBC Owned properties.	Cabinet	Cabinet Member for Housing and Homelessness	18 Dec 2024	Yes	No Open	Housing and Community Cohesion Policy Advisory Committee 10 Dec 2024	Residential Rent Setting Policies	Julie Shuter JulieShuter@Maidstone.gov.uk