

# MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 DECEMBER 2024 TO 31 MARCH 2025

This Forward Plan sets out the details of the key and non-key decisions which the Cabinet or Cabinet Members expect to take during the next four-month period.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current Cabinet Members are:



**Councillor Stuart Jeffery**  
Leader of the Council  
Email [stuartjeffery@maidstone.gov.uk](mailto:stuartjeffery@maidstone.gov.uk)



**Councillor Clive English**  
Deputy Leader and Cabinet Member for  
Environmental Services and Enforcement  
Email [cliveenglish@maidstone.gov.uk](mailto:cliveenglish@maidstone.gov.uk)



**Councillor Kathy Cox**  
Cabinet Member for Corporate Services  
Email [KathyCox@Maidstone.gov.uk](mailto:KathyCox@Maidstone.gov.uk)



**Councillor Tony Harwood**  
Cabinet Member for Planning Policy and  
Management  
Email [tonyharwood@maidstone.gov.uk](mailto:tonyharwood@maidstone.gov.uk)



**Councillor Stephen Thompson**  
Cabinet Member for Healthier Stronger  
Communities  
Email: [StephenThompson@Maidstone.gov.uk](mailto:StephenThompson@Maidstone.gov.uk)



**Councillor Mike Summersgill**  
Cabinet Member for Climate Transition and  
Nature Recovery  
Email [MichaelSummersgill@Maidstone.gov.uk](mailto:MichaelSummersgill@Maidstone.gov.uk)



**Councillor David Naghi**

Cabinet Member for Community Cohesion  
and Safety

Email [Davidnaghi@maidstone.gov.uk](mailto:Davidnaghi@maidstone.gov.uk)



**Councillor Simon Wales**

Cabinet Member for Housing and Homelessness

Email [SimonWales@Maidstone.gov.uk](mailto:SimonWales@Maidstone.gov.uk)

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the [Council's website](#).

Members of the public are welcome to attend meetings of the Cabinet which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on the [Council's Website](#), or you may contact the Democratic Services Team on telephone number **01622 602899** for further details.

**Councillor Stuart Jeffery**  
**Leader of the Council**

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Cabinet Member</b>	<b>Expected Date of Decision</b>	<b>Key</b>	<b>Exempt</b>	<b>Proposed Consultees / Method of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
<p>Maidstone East, Sandling Road Procurement Process formerly the Demolition &amp; Contamination Update</p> <p>Update on the demolition contract and grounds contamination surveys.</p>	Cabinet	Cabinet Member for Housing and Homelessness	22 Jan 2025	Yes	No Open	Housing and Community Cohesion Policy Advisory Committee 14 Jan 2025	Demolition & Contamination Update	<p><b>Philip Morris</b></p> <p>philipmorris@maidstone.gov.uk</p>
<p>Public Sector-Led Garden Community (formerly the Heathlands Garden Community Update)</p> <p>An update on Heathlands Garden Community</p>	Cabinet	Cabinet Member for Housing and Homelessness	22 Jan 2025	Yes	No Open	Housing and Community Cohesion Policy Advisory Committee 14 Jan 2025	Public Sector-Led Garden Community	<p><b>Helen Garnett</b></p> <p>helengarnett@maidstone.gov.uk</p>
<p>Residential Rent Setting Policies</p> <p>Rent and Service Charge Setting Policies, changes to charges for TA in MBC Owned properties.</p>	Cabinet	Cabinet Member for Housing and Homelessness	22 Jan 2025	Yes	No Open	Housing and Community Cohesion Policy Advisory Committee 14 Jan 2025	Residential Rent Setting Policies	<p><b>Julie Shuter</b></p> <p>JulieShuter@Maidstone.gov.uk</p>

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Lead Member</b>	<b>Expected Date of Decision</b>	<b>Key</b>	<b>Exempt</b>	<b>Proposed Consultees / Method(s) of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
Equality, Diversity and Inclusion - Annual Update	Cabinet Member for Community Cohesion and Safety	Cabinet Member for Community Cohesion and Safety	Not before 4 Feb 2025	No	No Open	Housing and Community Cohesion Policy Advisory Committee 4 Feb 2025	Equality, Diversity and Inclusion - Annual Update	<b>Anna Collier, Orla Sweeney</b>  annacollier@maidstone.gov.uk, orlasweeney@maidstone.gov.uk
Corporate Strategy  Decision on the new Corporate Strategy 2025-30  The Strategic Plan has been widely consulted on	Cabinet	Leader of the Council	5 Feb 2025	Yes	No Open	Climate Transition, Corporate and Environmental Services Policy Advisory Committee 7 Jan 2025  Housing and Community Cohesion Policy Advisory Committee 14 Jan 2025  Planning and Healthier Stronger Communities Policy Advisory Committee 8 Jan 2025	Corporate Strategy	<b>Anna Collier</b>  annacollier@maidstone.gov.uk

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<p>Medium Term Financial Strategy 2025 to 2030, Savings Proposals and Capital Programme</p> <p>This report represents the final stage in the consideration of the budget for 2025/26. It brings together revenue and capital budget proposals for 2025/26, including a proposed level of Council Tax, so that a balanced budget may be recommended to Council on 5th February 2025.</p>	Cabinet	Cabinet Member for Corporate Resources	5 Feb 2025	Yes	No Open	<p>Climate Transition, Corporate and Environmental Services Policy Advisory Committee 7 Jan 2025</p> <p>Housing and Community Cohesion Policy Advisory Committee 14 Jan 2025</p> <p>Planning and Healthier Stronger Communities Policy Advisory Committee 8 Jan 2025</p>	Medium Term Financial Strategy 2025 to 2030, Savings Proposals and Capital Programme - CTCES PAC	<p><b>Adrian Lovegrove</b></p> <p>Head of Finance</p> <p>adrianlovegrove@maidstone.gov.uk</p>
<p>Preventing Financial Exclusion – Update</p> <p>Update on strategy action plan progress</p>	Cabinet Member for Community Cohesion and Safety	Cabinet Member for Community Cohesion and Safety	Not before 11 Mar 2025	No	No Open	Housing and Community Cohesion Policy Advisory Committee 11 Mar 2025	Preventing Financial Exclusion - Update	<p><b>Anna Collier, Orla Sweeney</b></p> <p>annacollier@maidstone.gov.uk, orlasweeney@maidstone.gov.uk</p>

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Communication and Community Engagement Strategy	Cabinet	Cabinet Member for Community Cohesion and Safety	19 Mar 2025	No	No Open	Housing and Community Cohesion Policy Advisory Committee 11 Mar 2025	Communication and Community Engagement Strategy	<b>Anna Collier, Julie Maddocks, Ryan O'Connell</b>  annacollier@maidstone.gov.uk, JulieMaddocks@Maidstone.gov.uk, Ryan.OConnell@Midkent.gov.uk
New Key Performance Indicators	Cabinet	Leader of the Council	19 Mar 2025	No	No Open	Climate Transition, Corporate and Environmental Services Policy Advisory Committee 4 Mar 2025  Housing and Community Cohesion Policy Advisory Committee 11 Mar 2025  Planning and Healthier Stronger Communities Policy Advisory Committee 5 Mar 2025	New Key Performance Indicators	<b>Carly Benville, Anna Collier</b>  carlybenville@maidstone.gov.uk, annacollier@maidstone.gov.uk

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Parish Charter Review	Cabinet	Cabinet Member for Community Cohesion and Safety	19 Mar 2025	No	No Open	Housing and Community Cohesion Policy Advisory Committee 11 Mar 2025	Parish Charter Review	<b>Orla Sweeney</b>  orlasweeney@maidstone.gov.uk