

MAIDSTONE BOROUGH COUNCIL

FORWARD PLAN

**1 February 2011 to
31 May 2011**

**Councillor Christopher Garland
Leader of the Council**



Forward Plan February 2011 - May 2011

INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

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WHO MAKES DECISIONS?

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

WHO ARE THE CABINET?



Councillor Christopher Garland

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Councillor Marion Ring

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Councillor John A Wilson

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Councillor Richard Ash

Cabinet Member for Leisure and Culture

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Councillor Malcolm Greer

Cabinet Member for Regeneration

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HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council or any Cabinet Member on-line. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

Cabinet Roadshows are held 3 times a year in different wards. This is an opportunity for you to meet the Cabinet Members direct and discuss any issues that may concern you.

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Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
<p>Cabinet</p> <p>Due Date: 9 Feb 2011</p>	<p>Core Strategy: setting of the Gypsy & Traveller pitch target</p> <p>To decide the Core Strategy numerical target for Gypsy and Traveller pitches for the period 2006-2016.</p>		<p>Michael Thornton, Head of Spatial Planning</p> <p>21st January</p>	<p>Cabinet, Council or Committee Report for Core Strategy: setting of the Gypsy & Traveller pitch target</p>
<p>Cabinet</p> <p>Due Date: 9 Feb 2011</p>	<p>Core Strategy 2006 - 2026</p> <p>To set a housing and employment target for the borough and agree a spatial pattern of development for inclusion in the draft Core Strategy for public consultation, and to approve the revised Core Strategy programme.</p>	<p>All Members' workshops on 25 October 2010 and 6 January 2011 to develop optimal strategy.</p>	<p>Michael Thornton, Head of Spatial Planning</p> <p>24 January 2011</p>	<p>Cabinet, Council or Committee Report for Core Strategy Progress</p>

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<p>Cabinet</p> <p>Due Date: 9 Feb 2011</p> <p>Original Date: 15 Oct 2010</p>	<p>Adoption of the Maidstone Local Bio Diversity Action Plan</p> <p>To adopt the LBAP and its associated actions</p>	<p>As the document is large it will be posted on MBC website for consultee to access. The executive summary will be enclosed with the report.</p>	<p>Jason Taylor, Parks and Open Spaces Officer</p> <p>1st November 2010</p>	<p>Cabinet, Council or Committee Report for Adoption of the Maidstone Local Bio Diversity Action Plan</p>
<p>Cabinet</p> <p>Due Date: 9 Feb 2011</p>	<p>Housing Strategy 2011-15</p> <p>The Housing Strategy is part of the Council's Policy Framework. It will decide how housing is developed in Maidstone for the next 5 years</p>	<p>All partners & stakeholders & general public Website Stakeholder, partner and public consultation</p>	<p>John Littlemore, Head of Housing & Community Safety</p> <p>30 January 2011</p>	<p>Cabinet, Council or Committee Report for Housing Strategy 2010-15</p>

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<p>Cabinet</p> <p>Due Date: 9 Mar 2011</p>	<p>Core Strategy 2006-2026: Public Consultation Draft</p> <p>The Core Strategy Development Plan Document will set out the spatial vision and strategy for the future development of Maidstone borough to 2026. This is a draft document for public consultation, to seek views on the Council's preferred strategy from local residents, businesses and other interested parties.</p>	<p>Stakeholders, Member workshops, LDDAG and Leisure & Prosperity Overview & Scrutiny Committee during preparation of the draft Core Strategy, and wider public consultation with local residential and business communities in spring and later in the year. Internal and external stakeholder consultations to develop the draft Core Strategy for public consultation in spring. Following consideration of the representations received, a further round of public consultation will be undertaken later this year.</p>	<p>Michael Thornton, Head of Spatial Planning</p> <p>18 February 2011</p>	<p>Cabinet, Council or Committee Report for Core Strategy 2006-2026: Public Consultation Draft</p>

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<p>Cabinet</p> <p>Due Date: 9 Mar 2011</p>	<p>High Street Improvement Project</p> <p>To consider whether to approve the final designs and budget for the High Street Improvement project</p>	<p>Bus operators, taxi representatives, disability groups, retailers and Town Centre Management, Kent County Council. A programme of stakeholder engagement is taking place. A planning application has also been submitted</p>	<p>Brian Morgan, Assistant Director of Regeneration & Cultural Services</p> <p>August 6th 2010</p>	<p>Cabinet, Council or Committee Report for High Street Improvement Project</p>
<p>Cabinet Member for Regeneration</p> <p>Due Date: 28 Feb 2011</p>	<p>Private Sector Housing Review of HMO licensing fees, conditions and assistance</p> <p>To review and agree Housing Assistance available from April 2012, to set the licence fees for Houses in Multiple Occupation and conditions from April 2012</p>	<p>Key stakeholders meeting</p>	<p>John Littlemore, Head of Housing & Community Safety</p> <p>6/11/2010</p>	<p>Cabinet Member Report for Private Sector Housing Review of HMO licensing fees, conditions and assistance</p>

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Cabinet Member for Regeneration Due Date: 18 Mar 2011	Building Surveying Charges To agree the Building Surveying Charges from 4th April 2011	Senior Management Cabinet Member Circulated report	David Harrison 03/03/2010	Cabinet Member Report for Building Surveying Charges