

**AGENDA ITEM 1**

**MAIDSTONE LOCALITY BOARD**  
**Action/Matters Arising Log**  
**17 December 2012**

Agenda Item	Actions/Matters Arising	Lead	Deadline	Status
<b>MLB Meeting 28 March 2012</b>				
<b>3.3/280312</b>	Following the refinement of objectives and actions, the Locality Board approaches all housing associations operating in the borough to encourage them to make the best use of the local skills and when maintaining their properties to employ local tradesmen	<b>ZC</b>	<b>By Mar 2013</b>	<b>On target</b>
<b>MLB Meeting 25 June 2012</b>				
<b>3/250612</b>	<b>Tackling Worklessness</b> 1. Establish a co-ordinating function within MBC; 2. Identify and engage with 10 local employers to support and mentor young people NEET; 3. Secure 50 work experience placements; 4. Use Connexions data to identify 30 NEETs and work with them into employment within 6 months.	<b>ZC</b> <b>EK</b> <b>EK</b> <b>EK</b>	<b>By 31 Dec 2012</b> <b>By 31 Mar 2013 and on-going</b>	<b>Complete</b> <b>All actions on target</b>
<b>MLB Meeting 1 October 2012</b>				
<b>2/011012</b>	<b>Maidstone Locality Board priorities and dashboard</b> 1. Development of the Local Environmental Improvements Report Card. 2. Development of the Locality Board dashboard and regular reports for the Board on how these indicators are changing for Maidstone.	<b>DE/AJ</b> <b>CW</b>	<b>By Mar 2013</b> <b>By Mar 2013</b>	<b>Complete</b> <b>On target</b>
<b>3/011012</b>	<b>Tackling worklessness and poverty</b> 1. Identify which agencies present issues/ barriers etc. and how these can be addressed. 2. Identify how schools and young people (particularly 14-19 year olds) can be supported with volunteering placements.	<b>EK</b> <b>EK</b>	<b>By 31 Mar 2013</b>	<b>All actions on target</b>
<b>3.2/011012</b>	<b>Maidstone's offer to co-ordinate support into employment</b> 1. Create a matching website for skills training, volunteer and apprenticeship opportunities; 2. Work with business to create a starter guide to setting up your own business; 3. Identify and prioritise employment, education and training needs with young	<b>EK</b> <b>EK</b> <b>EK</b>	<b>By Mar 2013</b>	<b>All actions on target</b>

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	<p>people and business;</p> <p>4. Identify and secure external funding for projects that improve access to employment;</p> <p>5. Investigate issues around transport costs – set up a task and finish group.</p>	<b>EK</b>		
<b>3.3/011012 4/011012</b>	<p><b>Maidstone Integrated Local Area Workforce Strategy</b></p> <p>1. Support a 'We Care in Maidstone' initiative to recruit and incentivise young people into social care (apprenticeships, work experience, work with young people's community services;</p> <p>2. To take forward these actions through the Tackling Worklessness and Poverty priority sub-group.</p>	<b>SR/JC /KM</b>	<b>Ongoing</b>	<b>All actions on target</b>
<b>6/0011012</b>	<p><b>Any Other Business</b></p> <p>1. Review the Health and Wellbeing group and Local Children's Trust Board</p> <p>2. Dissolve the Economic Development group and establish the Maidstone Business Partnership</p> <p>3. Dissolve the Environmental Equality group as part of the creation of the Environmental Improvements priority sub-group.</p>	<b>SR/AJ</b>	<b>Jun 2013</b>	<b>On target</b>
		<b>SR</b>	<b>Dec 2012</b>	<b>Complete</b>
		<b>SR</b>	<b>Dec 2012</b>	<b>Complete</b>
<b>MLB Meeting 17 December 2012</b>				
<b>3.4/171212</b>	<p><b>Locality Board Priorities and Performance</b> Each Project Lead will establish a Project Group (meeting quarterly), consisting of county and district members and local agencies, subject to approval by the Maidstone Locality Board Chair and Vice Chair.</p> <p><b>Community Budgets (Troubled Families) –</b> Cllr Chris Garland</p> <p><b>Tackling Worklessness and Poverty –</b> Mr Gary Cooke</p> <p><b>Local Environmental Improvements –</b> Cllr Marion Ring</p>	<b>SR/AJ</b>	<b>March 2013</b>	<b>Complete</b>
<b>4.4/171212</b>	<p><b>Kent Commissioning Plan for Education Provision</b> Ensure existing task and finish group includes elected Member representation from both County and Borough members and other interested Maidstone Locality Board partners. Paulina Stockell to lead and agree representation to Alison Broom.</p>	<b>PS/AJ /SR</b>	<b>March 2013</b>	<b>Complete</b>