

MAIDSTONE BOROUGH COUNCIL

AUDIT COMMITTEE

Work Programme

2013/14



Date of Meeting	Title of Report	Contact Officer
10 June 2013	Property Investment	Paul Riley, Head of Finance and Resources
15 July 2013	Benefit Fraud Annual Report 2012/13	Stephen McGinnes, Head of Revenues and Benefits
15 July 2013	Internal Audit Annual Report 2012/13	Brian Parsons, Head of Audit Partnership
15 July 2013	Audit Committee Annual Report 2012/13	Jennifer Daughtry, Audit Manager
15 July 2013	Audit Committee Member Skills	Brian Parsons, Head of Audit Partnership
15 July 2013	Treasury Management Annual Report 2012/13	Paul Riley, Head of Finance and Resources
15 July 2013	External Auditor's Opinion Audit Plan 2012/13	Paul Riley, Head of Finance and Resources
15 July 2013	External Auditor's Audit Progress Report 2012/13	Paul Riley, Head of Finance and Resources
15 July 2013	External Audit Fees 2013/14	Paul Riley, Head of Finance and Resources
15 July 2013	Museum East Wing Project Review	Alison Broom, Chief Executive
12 August 2013	Local Code of Corporate Governance - Update	Paul Riley, Head of Finance and Resources
12 August 2013	Annual Governance Statement 2012/13	Angela Woodhouse, Head of Policy and Communications
12 August 2013	Statement of Accounts 2012/13	Paul Riley, Head of Finance and Resources
16 September 2013	Internal Audit Charter	Brian Parsons, Head of Audit Partnership
16 September 2013	External Auditor's Audit Findings Report 2012/13 and Statement of Accounts 2012/13	Paul Riley, Head of Finance and Resources
25 November 2013	Internal Audit - Six Monthly Interim Report	Brian Parsons, Head of Audit Partnership

25 November 2013	External Auditor's Letter to the Chairman	Paul Riley, Head of Finance and Resources
25 November 2013	External Auditor's Annual Audit Letter 2012/13	Paul Riley, Head of Finance and Resources
25 November 2013	Treasury Management Strategy Mid-Year Performance 2013/14	Paul Riley, Head of Finance and Resources
25 November 2013	Annual Governance Statement Action Plan Update	Angela Woodhouse, Head of Policy and Communications
January TBA	Treasury Management Strategy 2014/15	Paul Riley, Head of Finance and Resources
January TBA	Review of Risk Assessment of Budget Strategy 2014/15 Onwards	Paul Riley, Head of Finance and Resources
3 March 2014	Certification of Financial Claims and Returns	Stephen McGinnes, Head of Revenues and Benefits
3 March 2014	External Auditor's Progress Report - March 2014	Paul Riley, Head of Finance and Resources
3 March 2014	Internal Audit Operational Plan for 2014/15	Brian Parsons, Head of Audit Partnership
3 March 2014	Audit Committee Member Skills	Brian Parsons, Head of Audit Partnership
3 March 2014	Review of Corporate Policies	Brian Parsons, Head of Audit Partnership
3 March 2014	Strategic Risk Register – Action Plans	Brian Parsons, Head of Audit Partnership
3 March 2014	Review of Financial Thresholds in the Contract Procedure Rules	Paul Riley, Head of Finance and Resources
3 March 2014	Update on Enhanced Scrutiny Arrangements and Public Meetings	Angela Woodhouse, Head of Policy and Communications