

## **Maidstone Borough Council**

### **Economic & Commercial Development Overview & Scrutiny Committee**

**Tuesday 22 April 2014**

#### **Future Work Programme & List of Forthcoming Decisions**

**Report of:** Sam Bailey, Research & Performance Officer

#### **1. Introduction**

- 1.1 To consider the Committee's future work programme and the Forward Plan of Key Decisions.
- 1.2 To consider the update on the work programme given by the Research & Performance Officer.

#### **2. Recommendation**

- 2.1 That the Committee considers the draft future work programme, attached at **Appendix A**, to ensure that it is appropriate and covers all issues Members currently wish to consider within the Committee's remit.
- 2.2 That the Committee considers the sections of the List of forthcoming decisions relevant to the Committee at **Appendix B** and discuss whether these are items require further investigation or monitoring by the Committee.

#### **3. Reasons for Recommendation**

- 3.1 Throughout the course of the municipal year the Committee is asked to put forward work programme suggestions. These suggestions are planned into its annual work programme. Members are asked to consider the work programme at each meeting to ensure that remains appropriate and covers all issues Members currently wish to consider within the Committee's remit.
- 3.2 The Committee is reminded that the Constitution states under Overview and Scrutiny Procedure Rules number 9: Agenda items that 'Any Member of an Overview and Scrutiny Committee or Sub-Committee shall be entitled to give notice to the proper officer that he wishes an item relevant to the functions of the Committee or Sub-Committee to be included on the agenda for the next available meeting. On receipt of such a request the proper officer will ensure that it is included on the next available agenda.'

## **4 Future Work Programme**

- 4.1 The future work programme shows all of the items that have come to the committee during 2013/2014.
- 4.2 In addition to this, following a meeting held by the Scrutiny Team with Dawn Hudd, the Head of Commercial and Economic Development, the following items may wish to be considered by the Committee in the upcoming municipal year:
- Events & Festivals Strategy;
  - Economic Development Strategy; and
  - Museum Business Plan.
- 4.3 The Economic Development Department are currently carrying out a business survey to inform the Economic Strategy. The results of this should be ready for the committee meeting of the 1<sup>st</sup> July 2014. The results of this survey may be useful for the committee to help them decide their future work programme for 2014/2015.

## **5 List of Forthcoming Decisions**

- 5.1 The List of Forthcoming Decisions (**Appendix B**) contains one decision relevant to the Economic & Commercial Development Overview and Scrutiny Committee's current work programme and terms of reference.
- 5.1 Maidstone Museums' Collections Development Policy 2013 – 2018 is due for decision by the Cabinet Member for Economic & Commercial Development by Friday 30<sup>th</sup> May 2014. The committee visited the museum on 8 April 2014 to view the collections held at the museum.

## **5 Impact on Corporate Objectives**

- 5.1 The Committee will primarily consider reports that deliver against the Council priority: 'For Maidstone to have a growing economy.'
- 5.2 The Strategic Plan sets the Council's key objectives for the medium term and has a range of objectives which support the delivery of the Council's priorities. Actions to deliver these key objectives may therefore include work that the Committee will consider throughout the coming year.

### **5.4 Background Documents**

Appendix A: Future Work Programme  
Appendix B: List of Forthcoming Decisions