

## Appendix A

### Key Deliverables

We will be looking for the successful candidate to deliver the following.

#### **1. Vision and identity**

- § Establish an organisational set of values and an overarching vision and identity for Mid Kent Services.

#### **2. Accepting new and consolidating existing partnerships**

- § Accepting operational responsibility for any other shared services that have been identified by the MKIP Management Board for inclusion within MKS.
- § Consolidating the Legal Services Partnership under one Legal Services Manager, and potentially overseeing the alignment of employees under one employer.
- § Completing the work to put in place the enabling infrastructure for the ICT partnership.
- § Working with the Shared Service Boards to clarify the future strategic needs of the three partners and putting in place plans to support delivery of targets and identify future efficiencies.

#### **3. Performance and Governance**

- § Establishing a streamlined management reporting structure for Mid Kent Service Managers and working in participation with the Shared Service Boards to monitor client requirements.
- § Establishing clear performance objectives/targets and service level agreements in collaboration with the Shared Service Boards.
- § Supporting resolution of the work on the 'practical issues' identified by the MKIP Management Board, and working with the Management Board via the MKIP Programme Manager to resolve these.

#### **4. Plotting a course for the future**

- § Producing a proposition setting out existing and potential savings in the short, medium and long-term for Mid Kent Services, which will be subject to independent assessment and final validation by the MKIP Management Board.