

Overview and Scrutiny Committee Future Work Programme Suggestions

The following lists are suggestions received from various sources as a result of a communication campaign since March 2014 as well as items rolled over from 2013-14.

The suggestions have been grouped as per the Committee Terms of Reference. However, members may have alternative views on which Committee should lead on a subject.

Some items have potential to cross more than one Committees Terms of Reference. These items will be reviewed by the Scrutiny Coordinating Committee at their meeting in July to decide if these items should be reviewed jointly

Community, Leisure Services and Environment O&S Committee

Suggestion	Further Details	Source	Suggested Date	Lead Officer
Cabinet Member Priorities			July 2014	Cabinet Member
Review of Allocations Scheme		John Littlemore	July/Aug 2014	Neil Cole
Financial Inclusion updates on the borough wide partnership	Quarterly reports from August 2014	Ellie Kershaw	Aug 2014	Ellie Kershaw
Troubled Families project updates	Quarterly reports from August 2014	Ellie Kershaw	Aug 2014	Ellie Kershaw
Waste Strategy (Commercial opportunity)	For example: <ul style="list-style-type: none"> • Recycling • Freighter service 	David Edwards and Gary Stevenson	Summer 2014	Gary Stevenson
Crematorium Business Plan		David Edwards and Gary Stevenson	Summer 2014	Gary Stevenson
Flooding	Reviewing David Edwards' review report before it goes to Cabinet in September 2014	David Edwards	September 2014	David Edwards
Review - Accessing Mental Health Services Before the Point of Crisis	Rolled over	Rolled over	9 September 2014	Sarah Shearsmith
Housing Strategy Review		John Littlemore	February 2015	Neil Cole
Review of MKIP Shared Environmental Housing Service		John Littlemore	February 2015	
Street Population	For the Crime and Disorder Committee – ideally after the summer	Sarah Robson	February 2015	Sarah Robson
Annual Refresh of the Health Inequalities Action Plan	Rolled over	Rolled over	10 March 2015	Sarah Shearsmith
Council's Commercialisation Agenda:	Look at potentials such as: <ul style="list-style-type: none"> • Waste • Crematorium • Parks and Open Spaces 	David Edwards and Gary Stevenson		Gary Stevenson

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Suggestion	Further Details	Source	Suggested Date	Lead Officer
Addressing the needs of an ageing population	To include: <ul style="list-style-type: none"> • Information services • Dementia care • Care home provision • Loneliness • Recruiting quality care staff 	Cllr Vizzard		
Revisit the Community Toilet Scheme	To look at: <ul style="list-style-type: none"> • Is information on MBC web site? • How many organisations take part? • How many new organisations are taking part? • Potential of sponsorship • RADAR facilities 	Cllr Blackmore		John Edwards
Maternity Services for the Borough	<ul style="list-style-type: none"> • Are the new arrangements working for Maidstone? 	Cllr Grigg		
Child and Adolescent Mental Health Services in the Borough		Zena Cooke		
Health Inequalities	<ul style="list-style-type: none"> • Update listed for March 2015 – but possibility of looking at a particular area in more detail 	Zena Cooke		Sarah Shearsmith
Welfare Reforms – and the impact on housing		Zena Cooke		
Health and Wellbeing Boards	<ul style="list-style-type: none"> • Their effectiveness - What difference have they made to Maidstone? • Have they increased democratic input into strategic decisions about health and wellbeing services across Maidstone? 	Zena Cooke		
Air pollution and Noise		Cllr Grigg		

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Suggestion	Further Details	Source	Suggested Date	Lead Officer
How we assess our environmental standards	<ul style="list-style-type: none"> Fly tipping Dog mess Litter collection – suggestion from Parish Council Informal advertising signs 	David Edwards Gary Stevenson Member of public via Twitter Teston Parish Council		Gary Stevenson
Gypsy and Traveller sites	The Coordinating Committee have suggested that PT&D should take the initial lead on this – further information from members is sought at the workshop.	Cllr Blackmore		Sarah Anderton
Using the South Maidstone Action for Roads and Transport (SMART) model across the Borough		Cllr Grigg		
Mobile Phone Services	Also included on PT&D and E&CD	Received via Twitter		
The Night Time Economy	Also included on E&CD list	Cllr Vizzard		
Promoting cycling, walking and public transport to ease congestions in the town		Received via Twitter		
Improving Relationships with Parish Councils	Possible link to the recommendation (SCRAIP) from 8/4/14 re Parish Charter	Cllr Grigg	TBA	TBA
Acting as the Crime and Disorder Overview and Scrutiny Committee	Meets twice per year – February and August			

Planning, Transport and Development O&S Committee

Suggestion	Further Details	Source	Suggested Date	Lead Officer
Cabinet Member Priorities			July 2014	
Arriva Bus Service				Jeff Kitson
Advertisement control	To consider the effectiveness across the Borough	Parish Council		
Parking	With the town centre under so much pressure getting this right is crucial to the survival of businesses	Editor of Downs Mail And someone via Twitter		Jeff Kitson
Public Transport	"This is not something the Council is active on – the policy seems laissez-faire"	Editor of Downs Mail		Jeff Kitson
Traffic and Road infrastructure		Via Twitter		
Promoting cycling, walking and public transport to ease congestions in the town		Via Twitter		
Office space	Ensuring prime office space doesn't get converted to residential developments. Also included on E&CD.	Via Twitter		
Gypsy and Traveller sites	The Coordinating Committee have suggested that PT&D should take the initial lead on this – further information from members is sought at the workshop.	Cllr Blackmore Cllr McLoughlin		Sarah Anderton
Using the South Maidstone Action for Roads and Transport (SMART) model across the Borough		Cllr Grigg		
Mobile Phone Services	Also included on C,LS&E and E&CD	Received via Twitter		
Local Plan reports in preparation for the next stage – Regulation 19	Further details will be provided by officers at the 9 June PTD OSC meeting	Rolled over	TBA	Rob Jarman / Sue Whiteside
Improving the borough's sewage provision and infrastructure	Scrutiny review with Southern Water	Rob Jarman		

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Suggestion	Further Details	Source	Suggested Date	Lead Officer
Update on the paperless office pilot with parishes for planning support (minutes 15/4/14)	Rolled over from 2013/14			
Results of the further call for sites and proposed additional sites for inclusion in the Local Plan	Rolled over from 2013/14			
Update on the state of play with the Integrated Transport Strategy	Rolled over from 2013/14			
Green and Blue Infrastructure Strategy	Rolled over from 2013/14 – suggested date 19 August			
Open Space Standards (possibly including the Action Plan)	Rolled over from 2013/14 – linked to Green and Blue Infrastructure Strategy – suggested date 19 August			

Strategic Leadership and Corporate Service O&S Committee

Suggestion	Further Details	Source	Suggested Date	Lead Officer
Use of Revenue Underspend	Rolled over	Rolled over	June 2014	Paul Riley
Annual Performance Report	Standard item		July 2014	Angela Woodhouse
KPI target for 2014-17	Standard item		July 2014	Angela Woodhouse
MKIP Joint Scrutiny with TWBC and SBC	First joint meeting to be confirmed	Rolled over	Likely to be early July	Paul Taylor / Jane Clarke
Corporate Improvement Plan	Standard six monthly item	Georgia Hawkes	July 2014 Dec 2014 / Jan 2015	Georgia Hawkes
Customer Service Improvement Strategy		Georgia Hawkes	July 2014	Georgia Hawkes
Local Council Tax Support Scheme – Options for 2015/16	Options for 2015/16	Steve McGinnes	July 2014 before Full Council in December	Steve McGinnes
Local Council Tax Support Scheme – Options for the Future	Design options for the future. To discuss and look at the initial options	Steve McGinnes	July 2014 onwards	Steve McGinnes
Discretionary Housing Payments	Report going to Cabinet in July 2014	Steve McGinnes	Could come to July meeting before Council	Steve McGinnes
Complaints	Standard item each quarter		Q4 – report and end of year report Jul/Aug 2014 Q1 – report Sept 2014 Q2 – report Dec 2014 Q3 – report Mar 2015	Sam Bailey
Policy for Discretionary Business Rate Relief	Including a suggestion to use as a tool to attract business into the town from Dawn Hudd	Steve McGinnes	August 2014	Steve McGinnes
Capital Programme Update	General update and SCRAIP update	Paul Riley	August 2014	Paul Riley
Cabinet Member Priorities			August 2014	
MKIP Planning Support Shared Service	Rolled over – customer improvement work requested by Committee in March 2014	Rolled over	September 2014	Ryan O'Connell
Equality Objectives	Rolled over – possibly a small review workshop session	Rolled over	September 2014 onwards	Clare Wood

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Suggestion	Further Details	Source	Suggested Date	Lead Officer
Performance Reports	Quarterly Reports – standard agenda item		Quarter 1 – September 2014 Quarter 2 – December 2014 Quarter 3 – March	Clare Wood
Council as a Business	Rolled over - An update in financial terms	Paul Riley	October 2014	Paul Riley
Budget Strategy 2015-16 Onwards – Revenue		Paul Riley	October 2014	Paul Riley
Accommodation Strategy	Rolled over from 2013-14	David Edwards	Before December 2014	David Edwards
Workforce Development Strategy	Pre decision scrutiny before decision making in Feb/Mar 2015 Suggested witnesses: Dena Smart, Head of HR Share Service David Edwards, Director of Environment and Shared Services Alison Broom, Head of Paid Service and Chief Executive	Dena Smart	Dec 2014 / Jan 2015	Dena Smart
Budget Strategy	To include - Capital, Revenue, and Fees & Charges	Paul Riley	January 2015	Paul Riley
Medium Term Financial Strategy (MTFS)	To include both Capital and Revenue	Paul Riley	January 2015	Paul Riley
Strategic Plan	Policy Framework Document	Angela Woodhouse	January 2015	Angela Woodhouse
Policy for the Use of Bankruptcy Proceedings	Rolled over	Rolled over	TBA	Steve McGinnes
New Asset Management Plan		Paul Riley	TBA	David Tibbit
Development of the new Engagement Strategy / Plans for Engaging Local Residents	Agreed by Committee in April 2014, this includes looking at plans to engage local residents in processes such as setting budgets and priorities.	Rolled over		Angela Woodhouse
Budget Monitoring	Do Committee want to receive budget monitoring information each quarter?	Paul Riley		Paul Riley
Budget Scrutiny Proposals	Rolled over – for discussion at workshop			Paul Riley
Improving Relationships with Parish Councils		Cllr Grigg	TBA	TBA

Economic and Commercial Development O&S Committee

Suggestion	Further Details	Source	Suggested Date	Lead Officer
Draft Economic Development Strategy	Rolled over – to include survey results, possible workshop outside of Committee and interview with Shared Intelligence Consultants	Rolled over	1 July 2014	Dawn Hudd / John Foster
Events and Festivals Strategy	Rolled over – date suggested by Officers	Rolled over	29 July 2014	Dawn Hudd
Cabinet Member Priorities			July 2014	
Draft Commercialisation Strategy	Pre decision scrutiny item for consideration before Cabinet – dates to be confirmed but for scrutiny in July or August 2014. Scrutiny Coordinating committee suggested this go to ECD OSC. However in view of the cross cutting nature and links with Medium Term Financial Strategy SL&CD may also want to see this.	Rolled over	July/August 2014	Dawn Hudd / Marcus Lawler
Formation of Maidstone Culture and Leisure	Overview, outline and timeline	Dawn Hudd	July/August 2014	Dawn Hudd
Museum Forward Plan	Rolled over	Rolled over	July/August 2014	Laura Case
IT infrastructure in offices	Via Twitter	Local business		
Skills and Employability Programmes	Rolled over	Rolled over	October 2014	Abi Lewis
Follow up on the proposals for the Enterprise Hub	Rolled over – review before Cabinet Member takes a decision. Date suggested by Officers	Rolled over	Before December	Dawn Hudd
Follow up on SCRAIP for the Events Review	The Events Review / SCRAIP went to Cabinet for consideration in May 2014	Rolled Over	December 2014 / January 2015	Dawn Hudd
The Barriers to Rural Business	For example – weight restrictions on roads and the IT infrastructure	Dawn Hudd		
South East Local Enterprise Partnership	What's in it for Maidstone?	Zena Cooke		
Using the River Medway	Rolled over from 2013-14 – suggestion of charging fees for using the river	Also suggested via Twitter from two sources		
Follow up on SCRAIP for Council as a Business Review	Following discussions at SLCS Committee meeting in March this cross cutting issue was considered by Scrutiny Coordinating Committee in April and agreed ECD take a lead on this moving forward	Rolled over / Scrutiny Coordinating Committee		Paul Riley

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