

**SCRUTINY COMMITTEE RECOMMENDATION ACTION AND IMPLEMENTATION PLAN (SCRAIP)**

**Committee: Planning, Transport and Development Overview and Scrutiny Committee**

**Meeting Date: 15 April 2014**

**Minute No: 124**

**Topic: Cabinet Member Review of Priorities for 2013-14**

Recommendation <sup>i</sup>	Cabinet Member <sup>ii</sup>	Response <sup>iii</sup>	Timetable <sup>iv</sup>	Lead Officer <sup>v</sup>
<p>a) That Councillor Paine provides clarification on the briefing that was given to South East Design in relation to the Local Plan Consultation.</p> <p>b) That, at the next call for sites, the Committee recommended that landownership be carefully checked and landowners be communicated with accordingly to ensure the availability of sites.</p> <p>c) That the committee be provided with information about the specialist roles (within planning) that were being considered for sharing with other local authorities.</p>	<p>Cllr Paine</p>	<p>a) Accepted. Clarification of the role of Design South East is set out in the "Interim Report on the Key Issues arising from the Maidstone Borough Local Plan Regulation 18 Public Consultation Events", which will be presented to the Committee at its meeting on 9 June 2014.</p> <p>b) Accepted.</p> <p>c) We have undertaken joint specialist projects (e. SHMA) with neighbouring authorities and temporary sharing arrangements but due to differing resource levels and pressures, we have not agreed permanent arrangements for sharing specialist staff but continue to explore this on an ongoing basis as a potential option</p>	<p>9 June 2014</p> <p>N/A</p>	<p>Rob Jarman</p> <p>Rob Jarman</p> <p>Rob Jarman</p>

<p>d) That at the next call for sites for development, outcomes from discussions with parishes and officers are linked to the work undertaken on neighbourhood action plans to ensure the council's land supply figures are as complete as possible subject to further investigation.</p> <p>e) That the committee receive a briefing on the progress of the public gypsy and traveller site at a future meeting.</p>		<p>d) Accepted. A multi-stakeholder event is planned for September, facilitated by Design South East, at which parish council representatives, ward members, council officers and service providers (such as Kent County Council, Southern Water and the Environment Agency) will meet. The event will take a place-based approach and discussions will centre on individual sites.</p> <p>Update to be provided at the meeting.</p>	<p>September 2014</p>	<p>Rob Jarman</p>
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**Notes on the completion of SCRAIP**

<sup>i</sup> Report recommendations are listed as found in the report.

<sup>ii</sup> Insert in this box the Cabinet Member whose portfolio the recommendation falls within.

<sup>iii</sup> The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box either the acceptance or rejection of the recommendation.

**If the recommendation is rejected** an explanation for its rejection should be provided. The 'timetable' and 'lead officer' boxes can be left blank

**If the recommendation is accepted** an explanation of the action to be taken to implement the recommendation should be recorded in this box. Please also complete the 'timetable' and 'lead officer' boxes.

<sup>iv</sup> The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box when the action in indicated in the previous box will be implemented.

<sup>v</sup> The Officer/Cabinet Member responsible for responding to the recommendation should indicate in this box the Officer responsible for the implementation of the action highlighted in the 'response' box.