

**MAIDSTONE BOROUGH COUNCIL**

**LICENSING ACT 2003 COMMITTEE**

**MINUTES OF THE MEETING HELD ON THURSDAY 19 JUNE 2014**

**Present:**            **Councillor Mrs Joy (Chairman), and  
Councillors Mrs Grigg, Harper, B Mortimer, Newton,  
Perry, Round, Springett and Mrs Wilson**

**Also Present:**

1.    **APOLOGIES FOR ABSENCE**

It was noted that apologies for absence had been received from Councillors Mrs Hinder, Naghi, Mrs Parvin and Parvin.

2.    **NOTIFICATION OF SUBSTITUTE MEMBERS**

It was noted that Councillor Springett was substituting for Councillor Mrs Hinder.

It was also noted that Councillor Mrs Wilson was substituting for Councillor Naghi.

3.    **NOTIFICATION OF VISITING MEMBERS**

It was noted that there were no visiting members.

4.    **ELECTION OF CHAIRMAN**

**RESOLVED:** That Councillor Mrs Joy be elected as Chairman of the Committee for the Municipal Year 2014/15.

5.    **ELECTION OF VICE CHAIRMAN**

**RESOLVED:** That Councillor B Mortimer be elected as Vice-Chairman of the Committee for the Municipal Year 2014/15.

6.    **DISCLOSURES BY MEMBERS AND OFFICERS**

There were no disclosures by Members or Officers.

7.    **DISCLOSURES OF LOBBYING**

There were no disclosures of lobbying.

8. EXEMPT ITEMS

**RESOLVED:** That the items on the agenda be taken in public as proposed.

9. MINUTES OF THE MEETING HELD ON 14 NOVEMBER 2013

The Committee was informed that the Minutes of the meeting held 14 November 2014 had been inadvertently omitted from the Agenda and as such could not be agreed.

RESOLVED: That the Minutes of the meeting held on 14 November 2014 be included on the agenda for the next meeting of the Committee.

10. APPOINTMENT OF POLITICAL GROUP SPOKESPERSONS

Conservative - Councillor Perry  
Independent - Councillor Newton  
Labour – Councillor Harper  
Liberal Democrat - Councillor B Mortimer

11. MEMBERS' FUTURE TRAINING REQUIREMENTS

The Committee considered the Oral Report of the Head of Housing and Community Services which outlined the proposed training for new Members to the Committee.

Two sessions would take place for new Members and substitute Members; one which would cover the Licensing Act 2003 and Gambling Act 2005 with hearings and the second would deal with Street Trading, Sex Establishments and Taxis. The training sessions would also be open to all Members of the Committee, including Substitutes, should they wish to attend.

It was also proposed that there would be a refresher session prior to the meeting on 29 January 2015 which would include any changes and information from the Institute of Licensing Conference.

Members were also made aware of the 2014 Institute of Licensing Conference. It was noted that one Member could attend for the whole Conference or two Members could attend for 1 day each. One day being specifically for Members.

**RESOLVED:** That the oral report be noted. Members would be consulted on who would attend and which option was preferred.

12. URGENT UPDATE ON THE AMALGAMATION OF THE LICENSING AND LICENSING ACT 2003 COMMITTEES

The Chairman requested that the Head of Housing and Community Services gave Members an urgent update on the proposed amalgamation of the Licensing and Licensing Act 2003 Committees as this had been part

of the recommendations from the Peer Review last year and matters needed to be concluded at the earliest opportunity.

The Head of Housing and Community Services stated that he had hoped to present a report to the Committee earlier in the year but events over the early part of the new year such as the flooding incidences had resulted in a delay in producing a report.

He advised that he intended to bring a report to a special meeting of the Licensing Committee and Licensing Act 2003 Committee meetings in August setting out recommendations which would be put to Council at its meeting on 17 September 2014.

Members noted that should Council be minded to approve the recommendations put forward, then it could delegate all matters to the Licensing Committee which would meet the following day to agree a scheme of delegation to Sub Committees and Officers.

**RESOLVED:** That a Special Meeting of the Licensing Committee and Licensing Act 2003 Committee be set up in August to consider a report by the Head of Housing and Community Services on the creation of a single Licensing Committee.

13. DURATION OF MEETING

7 p.m. to 7.10 p.m.