

MAIDSTONE BOROUGH COUNCIL

CABINET

MINUTES OF THE MEETING HELD ON 9 JULY 2014

Present: Councillor Mrs Blackmore (Chairman) and
Councillors Burton, Greer, Perry and Mrs Ring

Also Present: Councillor McKay

13. **APOLOGIES FOR ABSENCE**

It was noted that apologies for absence had been received from Councillor McLoughlin.

14. **URGENT ITEMS**

There were no urgent items.

15. **NOTIFICATION OF VISITING MEMBERS**

Councillor McKay attended the meeting as an observer.

16. **DISCLOSURES BY MEMBERS AND OFFICERS**

There were no disclosures by Members or Officers.

17. **DISCLOSURES OF LOBBYING**

There were no disclosures of lobbying.

18. **EXEMPT ITEMS**

RESOLVED: That the items on the agenda be taken in public as proposed.

19. **MINUTES OF THE MEETING HELD ON 11 JUNE 2014**

RESOLVED: That the Minutes of the meeting held on 11 June 2014 be approved as a correct record and signed.

20. **MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 11 JUNE 2014**

Minute 9 – Accommodation Project

The Chairman said that the informal, cross party Accommodation Working Group would continue to meet throughout August and an update report would be submitted to the Cabinet in September.

21. ANNUAL GOVERNANCE STATEMENT

DECISION MADE:

That subject to the insertion of dates for the setting of new equality objectives (2015) and the period of the new Strategic Plan (2015-2020) on page 9 of the document, the draft Annual Governance Statement, attached as Appendix A to the report of the Chief Executive, be approved for sign off by the Leader of the Council and the Chief Executive, having regard to any comments which may be made by the Audit Committee.

For further information regarding this decision, please follow this link:

<http://services.maidstone.gov.uk/ieDecisionDetails.aspx?ID=846>

22. LOCAL CODE OF CORPORATE GOVERNANCE

DECISION MADE:

That the Local Code of Corporate Governance, attached as Appendix A to the report of the Chief Executive, be approved for sign off by the Chief Executive and the Leader of the Council, having regard to any comments which may be made by the Audit Committee.

For further information regarding this decision, please follow this link:

<http://services.maidstone.gov.uk/ieDecisionDetails.aspx?ID=844>

23. ANNUAL PERFORMANCE REPORT

DECISION MADE:

- (a) That the performance out-turns and end of year Strategic Plan action updates set out in the Strategic Plan Annual Performance Report, attached as Appendix A to the report of the Head of Policy and Communications, be noted (Indicator Definitions are included for reference at Appendix B);
- (b) That individual Cabinet Members should discuss areas within their portfolios where action needs to be taken to improve performance against targets with the responsible Officers;
- (c) That the targets for the Strategic Plan 2014-15 refresh for the Key Performance Indicators for 2014-17, as set out at Appendix C to the report of the Head of Policy and Communications, be approved subject to the amendment of the 2014-15 target in respect of KPI HSG 001 (Number of affordable homes delivered) from 150 to 200;
- (d) That with the exception of DEP 007 (Percentage of fly-tipping reports responded to within one working day) which should be retained due to its sensitive nature, the Key Performance Indicators set out at

Appendix D to the report of the Head of Policy and Communications be removed from the KPI set; and

- (e) That the progress made during the period October 2013 – March 2014 on the Corporate Improvement Plan work streams and projects, as set out in Appendix E to the report of the Head of Policy and Communications, be noted.

For further information regarding this decision, please follow this link:

<http://services.maidstone.gov.uk/ieDecisionDetails.aspx?ID=847>

24. DURATION OF MEETING

6.30 p.m. to 7.05 p.m.