

Maidstone Borough Council

Economic and Commercial Development Overview and Scrutiny Committee

Monday 29 September 2014

Future Work Programme and SCRAIP update

Report of: Sam Bailey, Research and Performance Officer

1. Introduction

- 1.1 To consider the Committee's future work programme (FWP).
- 1.2 To consider the information update given by the Chairman.

2. Recommendation

- 2.1 That the Committee considers the draft future work programme, attached at **Appendix A**. Items on the draft programme were agreed at the meeting of 26 August 2014.
- 2.2 That the Committee considers the sections of the List of Forthcoming Decisions relevant to the Committee at **Appendix B** and whether these are items require further investigation or monitoring.
- 2.3 That the Committee notes the update in the SCRAIP from 29 July 2014 attached as **Appendix C**.
- 2.4 That the Committee considers its continuous professional development needs and recommends possible training or development sessions it would like to undertake.

3 Future Work Programme

- 3.1 Throughout the course of the municipal year the Committee is asked to put forward work programme suggestions. These suggestions are planned into its annual work programme. Members are asked to consider the work programme at each meeting to ensure that it remains appropriate and covers all issues Members currently wish to consider within the Committee's remit.
- 3.2 Following agreement from the committee at the meeting of 26 August, the possible item on 'The Council as a Business? Review SCRAIP Update' has been removed from the FWP as the Committee felt it had been superseded by the Commercialisation Strategy.
- 3.3 The Scrutiny Co-ordinating Committee has agreed that 'Using the River Medway' can be considered by this Committee. The Committee needs to decide whether they wish to take this as an

item.

3.4 In consultation with Officers and the Chairman, the following items have been changed on the Future Work Programme subject to the Committee's approval:

- Formation of Maidstone Culture and Leisure and Museum Forward Plan have been moved from the September meeting to the October meeting; and
- Skills and Employability Update has been moved from the October meeting to the November meeting.

3.5 The Committee is reminded that the Constitution states under Overview and Scrutiny Procedure Rules number 9: Agenda items that 'Any Member shall be entitled to give notice to the proper officer that he wishes an item relevant to the functions of the Committee or Sub-Committee to be included on the agenda for the next available meeting of the Committee or Sub-Committee. On receipt of such a request the proper officer will ensure that it is included on the next available agenda, the Member must attend the meeting and speak on the item put forward.'

4 List of Forthcoming Decisions

4.1 The List of Forthcoming Decisions (**Appendix B**) is a live document containing all key and non-key decisions.

4.2 Due to the nature of the List of Forthcoming Decisions, and to ensure the information provided to the Committee is up to date, a verbal update will be given at the meeting by the Chairman. The Committee can view the live document online at:
<http://meetings.maidstone.gov.uk/mgListPlans.aspx?RPId=443&RD=0>

5 SCRAIP update

5.1 An update on the recommendations from the meeting of 29 July 2014 is attached as **Appendix C**.

6. Impact on Corporate Objectives

6.1 The Committee will consider reports that deliver against the following Council priorities:

- 'For Maidstone to have a growing economy' and 'For Maidstone to be a decent place to live'.

6.2 The Strategic Plan sets the Council's key objectives for the medium term and has a range of objectives which support the delivery of the Council's priorities.