

MAIDSTONE BOROUGH COUNCIL

AUDIT COMMITTEE

Work Programme

2014/15



Appendix A

Date of Meeting	Title of Report	Contact Officer
14 July 2014	Benefit Fraud Annual Report 2013/14	Filmer Wellard, Investigations Manager
14 July 2014	Internal Audit Annual Report 2013/14	Russell Heppleston, Audit Manager
14 July 2014	Audit Committee Annual Report 2013/14	Russell Heppleston, Audit Manager
14 July 2014	Internal Audit Process Refresh Report 2014/15	Rich Clarke, Head of Audit Partnership
14 July 2014	Treasury Management Performance 2013/14	Paul Riley, Head of Finance and Resources
14 July 2014	External Auditor's Audit Plan 2013/14	Paul Holland, Senior Accountant
14 July 2014	Audit Committee Progress Report July 2014	Paul Holland, Senior Accountant
14 July 2014	External Audit Fees 2014/15	Paul Holland, Senior Accountant
14 July 2014	Local Code of Corporate Governance - Update	Angela Woodhouse, Head of Policy and Communications
14 July 2014	Annual Governance Statement 2013/14	Angela Woodhouse, Head of Policy and Communications
14 July 2014	Statement of Accounts 2013/14	Paul Holland, Senior Accountant
15 September 2014	Follow-up Progress Report on the Audits which Received Limited Assurance in 2013/14	Rich Clarke, Head of Audit Partnership
15 September 2014	External Auditor's Audit Findings Report 2013/14 and Statement of Accounts 2013/14	Ellie Dunnet, Chief Accountant
15 September 2014	Irrecoverable Business Rates - Procedures	Stephen McGinnes, Head of Revenues and Benefits
24 November 2014	External Auditor's Annual Audit Letter 2013/14	Paul Riley, Head of Finance and Resources

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24 November 2014	Treasury Management Strategy Mid-Year Performance 2014/15, including Review of Rates of Return	Paul Riley, Head of Finance and Resources
24 November 2014	Annual Governance Statement Action Plan Update	Angela Woodhouse, Head of Policy and Communications
January 2015	Treasury Management Strategy 2015/16	Paul Riley, Head of Finance and Resources
January 2015	Review of Risk Assessment of Budget Strategy 2015/16 Onwards	Paul Riley, Head of Finance and Resources
January 2015	Internal Audit Interim Report	Russell Heppleston, Audit Manager
30 March 2015	Certification of Financial Claims and Returns	Stephen McGinnes, Head of Revenues and Benefits
30 March 2015	Internal Audit Operational Plan for 2015/16	Rich Clarke, Head of Audit Partnership
30 March 2015	Grant Thornton - Enquiries of Management and Audit Committee As Those Charged With Governance	Paul Riley, Head of Finance and Resources
TBA	Review of Financial Thresholds in the Contract Procedure Rules	Paul Riley, Head of Finance and Resources
TBA	Audit Committee Member Skills	Rich Clarke, Head of Audit Partnership
TBA	Review of Corporate Policies	Rich Clarke, Head of Audit Partnership
TBA	Strategic Risk Register – Action Plans	Rich Clarke, Head of Audit Partnership
TBA	HR Assessment of Benefits of IIP Accreditation	Dena Smart, Head of HR Shared Service