

# LICENSING ACT 2003 SUB COMMITTEE MEETING

Date: Thursday 8 March 2018  
Time: 10.30 am  
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Mrs Hinder, McLoughlin and Newton

*The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.*

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## AGENDA

Page No.

1. Disclosures by Members and Officers
2. Disclosures of Lobbying
3. To consider whether any items should be taken in private because of the possible disclosure of exempt information
4. Application for a premises licence under the Licensing Act 2003 for Co-Operative, 1 Buckingham Drive, Harrietsham, Kent, ME17 1GF 1 - 28

### ALTERNATIVE FORMATS

The reports included in Part I of this agenda can be available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact Democratic Services on [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk) or 01622 602743**. To find out more about the work of the Committee, please visit [www.maidstone.gov.uk](http://www.maidstone.gov.uk)

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**Issued on Wednesday 28 February 2018**

*Alison Broom*

**Alison Broom, Chief Executive**

# Agenda Item 4

**Agenda Item No:** 1 - Summary of Report

**Licence Reference** 18/00189/LAPRE

**Report To:** LICENSING SUB – COMMITTEE  
(UNDER THE LICENSING ACT 2003)

**Date:** 19 FEBRUARY 2018

**Report Title:** CO-OPERATIVE, 1 BUCKINGHAM DRIVE, HARRIETSHAM, KENT, ME17 1GF

**Application for:** A premises licence under the Licensing Act 2003

**Report Author:** Lorraine Neale

- Summary:**
1. The Applicant – Co-operative Group Food Limited
  2. Type of authorisation applied for: A premises licence under the Licensing Act 2003.
  3. Proposed Licensable Activities and hours:

			Main Event
M	Supply of Alcohol	Mon - Sun	06:00 – 23:00

**Affected Wards:** HARRIETSHAM & LENHAM

**Recommendations:** **The Committee is asked to determine the application and decide whether to grant the premises licence.**

**Policy Overview:** The decision should be made with regard to the Secretary of State's Guidance and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from Policy or Guidance the departure must be directed solely at the attainment of the licensing objectives, and that such departure be supported by proper reasons.

**Financial Implications:** Costs associated with processing the application are taken from licensing fee income.

**Other Material Implications:** **HUMAN RIGHTS:** In considering this application it is appropriate to consider the rights of both the applicant and other parties, such as “**responsible authorities**” and/or “**other persons**” (objectors). The procedure for determining licences has a prescribed format to ensure fair representation of the relevant facts by all parties.

**LEGAL:** Under the Licensing Act 2003 the **Licensing Authority** has a duty to exercise licensing control of relevant premises.

**Background Papers:** Licensing Act 2003  
DCMS Guidance Documents issued under section 182 of the Licensing Act 2003 as amended  
Maidstone Borough Council Statement of Licensing Policy

**Contacts:** Mrs Lorraine Neale at: [lorraineneale@maidstone.gov.uk](mailto:lorraineneale@maidstone.gov.uk) – tel: 01622 602028

## Agenda Item No. 1

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**Contacts:** Mrs Lorraine Neale at: [lorraineneale@maidstone.gov.uk](mailto:lorraineneale@maidstone.gov.uk) – tel: 01622 602028

**Report Title:** CO-OPERATIVE, 1 BUCKINGHAM DRIVE, HARRIETSHAM, KENT, ME17 1GF

**Application:** For a premises licence under the Licensing Act 2003. (Appendix A).

### Purpose of the Report

The report advises Members of an application for a Premises Licence to be granted under the Licensing Act 2003, made by Co-operative Group Food Limited, in respect of the premises Co-Operative, 1 Buckingham Drive, Harrietsham, Kent, ME17 1GF (Appendix B) in respect of which 1 objection has been received from other parties (Appendix C).

### Issue to be Decided

Members are asked to determine whether to :

1. grant as applied for
2. grant with conditions
3. exclude any licensable activity
4. reject the DPS

5. or reject the application.

2 The relevant sections are Part 3 S16 -24 of The Licensing Act 2003 and section 4 of The Licensing Act 2003 in particular the Licensing Objectives:

- The prevention of crime and disorder;
- Public Safety
- The prevention of public nuisance; and
- The protection of children from harm

3. The application has been correctly advertised in the local press and notices displayed at the premises for the required period.

4. There are no representations received from responsible authorities.

5. There is 1 representation from other parties.

6. The table below illustrates the relevant representations which have been received

There appears to be concerns that the requested hours will potentially contribute to noise nuisance and parking problems at unsociable hours in a residential area.

The applicant's solicitors have responded to explain that the "allocated parking" that Mr Cooper has mentioned in his objection is actually public car parking and not provided by the Co-Operative for its customers, a plan has also been provided (Appendix 5)

**7. Members are advised that applications cannot be refused in whole or in part, or conditions attached to the licence unless it is appropriate to do so to promote the licensing objectives.**

**8. The Operating Schedule submitted by the Applicant has addressed the licensing objectives in the following manner:**

**a) General – all four licensing objectives:**

Convenience store selling groceries, sundry items and alcohol for consumption off the premises only.

**b) The prevention of crime and disorder:**

The premises shall maintain a CCTV system which gives coverage of all entry and exit points.

<b>Responsible Authority /Interested Party</b>	<b>Licensing Objective</b>	<b>Associated Documents</b>	<b>Appendix</b>
Mr M Cooper	Public Nuisance	Letter	C

The system shall continually record whilst the premises are open and conducting licensable activities.

All recordings shall be stored for a minimum period of 28 days and shall be capable of being easily downloaded.

Recordings shall be made available upon the receipt of a request by an authorised Officer of the Police or the Local Authority.

There shall be "CCTV in Operation" signs prominently displayed at the premises.

An incident log (whether kept in a written or electronic form) shall be retained at the premises and made available to an authorised Officer of the Police or the Local Authority.

The premises shall operate a proof of age scheme, such as a Challenge 25, whereby the only forms of acceptable identification shall be either a photographic driving licence, a valid passport, military identification or any other recognised form of photographic identification incorporating the PASS logo, or any other form of identification from time to time approved by the secretary of the state.

The premises will be fitted with a burglar alarm system.

The premises will be fitted with a panic button system for staff to utilise in the case of an emergency.

**c) Public Safety:**

The premises licence holder shall ensure that the appropriate fire safety, and health and safety regulations are applied at the premises.

**d) The prevention of public nuisance:**

A complaints procedure will be maintained, details of which will be made available in store and upon request.

**e) The Protection of children from harm:**

All staff will receive comprehensive training in relation to age restricted products and in particular the sale of alcohol.

No member of staff will be permitted to sell age restricted products until such time as they have successfully completed the aforementioned training.

An age till prompt system will be utilised at the premises in respect of age restricted products.

A refusals register (whether kept and written or electronic form) will be maintained at the premises and will be made available for inspection upon request by an authorised Officer of the Police or the Local Authority.

9. Relevant sections of **The Guidance issued under section 182 of The Licensing Act 2003;**

**Chapters 8 & 9 Premises Licences & Determining Applications**

**Chapter 10 Conditions NB: There is Home Office Supporting Guidance on Pools of Conditions but this is not statutory guidance.**

**Relevant policy statements contained in the Licensing Authority's Statement of Licensing Policy:**

Relevant policy statements contained in **the Licensing Authority's Statement of Licensing Policy**:

### **17.19 – 17.22 Prevention of Public Nuisance**

#### **Prevention of Public Nuisance**

The applicant will be expected to detail any appropriate and proportionate steps to prevent nuisance and disturbance arising from the licensable activities at the premises and from the customers using the premises.

The applicant will be expected to demonstrate that they have considered the following and included steps to prevent public nuisance:

- (i) Proximity of local residents to the premises
- (ii) Licensable activities proposed and customer base
- (iii) Hours and nature of operation
- (iv) Risk and Prevention of noise leakage from the premises from equipment, customers and machinery
- (v) Prevention of noise from customers leaving the premises and customer pick up points outside premises and from the Car Park.
- (vi) Availability of public transport to and from the premises
- (vii) Delivery and collection times and locations
- (viii) Impact of external security or general lighting on residents.
- (ix) History of management of and complaints about the premises.
- (x) Applicant's previous success in preventing Public Nuisance.
- (xi) Outcomes of discussions with the relevant Responsible Authorities.
- (xii) Impact of location, noise and contamination from outside smoking areas on neighbours and other customers
- (xiii) Collection of litter arising from the premises

Steps to prevent public nuisance may include a range of options including noise limiting devices, sound insulation, wind down periods, acoustic lobbies, management of smoking areas etc.

Steps will differ depending on the individual premises and activities and it is for the applicant to ensure that reasonable, effective and appropriate steps are included within the operating schedule.

## **10. Options**

Legal options open to members -

1. Grant the licence subject to conditions as are consistent with the operating schedule accompanying the application.
2. Grant the licence with modified conditions
3. Exclude a licensable activity

4. Refuse to specify the DPS

5. REJECT the whole or part of the application

Members of the Licensing Act 2003 – Licensing Sub – Committee are reminded of their duty under section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the Licensing Authority’s responsibility to co – operate in the reduction of crime and disorder in the Borough

Section 17 of the Crime and Disorder Act 1988 states:

"Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those function on, and the need to do all that it reasonably can prevent, crime and disorder in its area".

#### 11. **Implications Assessment**

The decision should be made with regard to the Secretary of State’s Guidance and the Council’s Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from either the Guidance or the policy clear and cogent reasons must be given. Members should be aware that if such a departure is made the risk of appeal/challenge is increased.

#### 12. **Human Rights**

While all Convention Rights must be considered, those which are of particular relevance to the application are:

- Article 8 – Right to respect for private and family life
- Article 1 of the First Protocol – Protection of Property
- Article 6(1) – Right to Fair Hearing
- Article 10 – Freedom of Expression

The full text of each Article is given in the attached Appendices

#### 13. **Conclusion**

Members must ensure that the application is considered on its merits, as well as against the relevant guidance, policy and statutory framework.

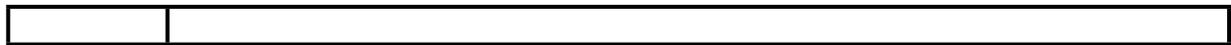
#### 14. **List of Appendices**

- Appendix 1 Application Form
- Appendix 2 Plan of Premises
- Appendix 3 Other parties representation
- Appendix 4 Plan of area
- Appendix 5 E-mail and plan from Applicants solicitor
- Appendix 6 Human Rights Articles
- Appendix 7 Order of Proceedings

#### 15. **Appeals**

**The applicant or any other person(objector) may appeal the Licensing Act 2003 Sub Committee’s decision within 21 days beginning with the day on which the Appellant is notified. All/any appeals must be lodged with the Magistrates’ Court. Parties should be aware that they MAY incur an Adverse Costs Order should they bring an appeal.**

Contact:	<b>Senior Licensing Officer</b>
Email:	<a href="mailto:lorraineneale@maidstone.gov.uk">lorraineneale@maidstone.gov.uk</a>





Dear Sir/Madam

I am writing to strenuously oppose the application for a licence to sell alcohol until 2300 hrs at the below mentioned property

1 Buckingham Drive

Harrietsham

Maidstone

Kent

ME17 1GF

I feel as though this application is not taking into consideration of the local community of which are in close proximity of the mentioned property, with the allocated parking within yards of said properties.

I also feel that the said property should not have a closing time of no later than 2100 hrs

Again my reasoning for this is the negative impact this shop will have on the local community

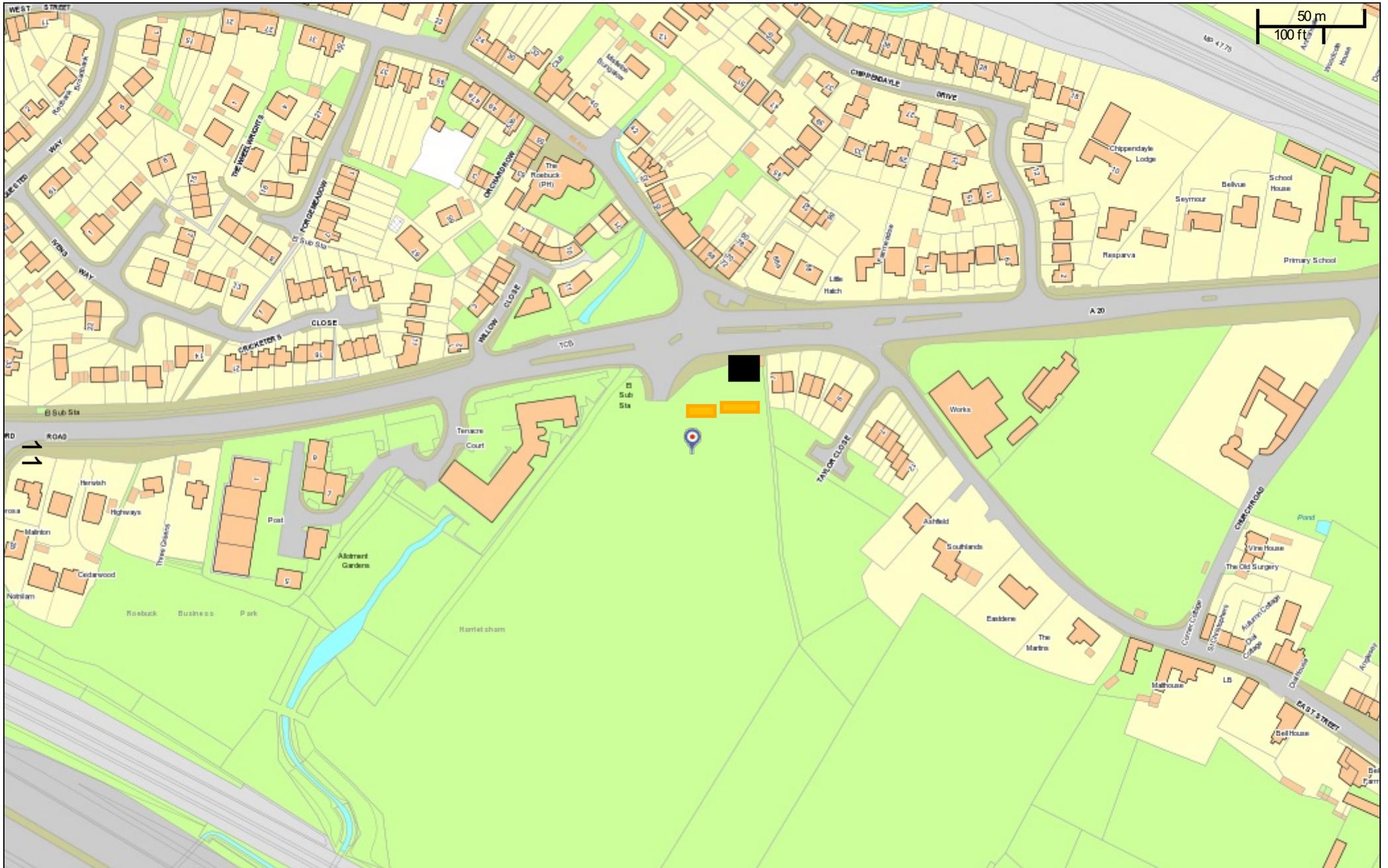
I sincerely hope my concerns are taken into account when issuing the license for said property, as I am sure you would not want the noise, parking issues and the possibility of the gathering of people yards from your house after 2100hrs

Regards

Mr M Cooper

ADDRESS REDACTED

Sent from my iPad




**Enter map title**  
 Scale: 1:2400  
 Printed on: 19/2/2018 at 14:46 PM by LorraineN

There is currently no area plan that shows exactly where the premises are as the premises and Buckingham Drive are new builds. This is an approximation

**From:** Richard Arnot (email info redacted)  
**Sent:** 21 February 2018 08:58  
**To:** Lorraine Neale  
**Subject:** Our client COOP and Buckingham Drive, Harrietsham [WH-WH.FID2760114]  
**Attachments:** Plan.pdf

Hi Lorraine,

Further to our recent discussion, I attach for your information a plan of the development. I have marked the location of the offending car parking spaces. I had presumed that, when we spoke, the carpark in discussion was ours and that the resident objected to its use at night time. However, as you'll see from the plan, the spaces are adjacent to the road and are public. As such, they can be used by anyone, at any time and whether we're there or not.

I appreciate that you are trying to contact the resident and it might help, if you don't mind, if you mention the above.

Kind regards

Richard

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**Richard Arnot**  
**Partner | Licensing & Regulatory Unit**

Direct: +44 (0) 191 204 4342

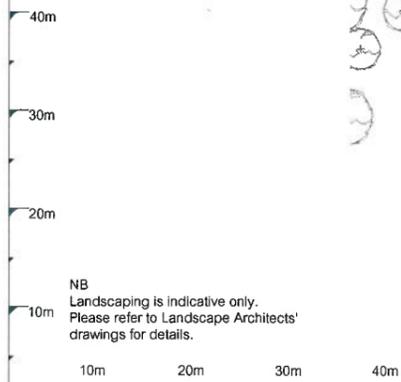
**wardhadaway**  
lawfirm

**Newcastle | Leeds | Manchester**



House no	Description	Storey	Bedrooms	Qty
A	2 Bed Cottage	2	2	2
B	2 Bed House	2	2	3
C	2 Bed House	2	3	17
D	2 Bed Cottage	2	2	1
E	3 Bed House	2	3	10
F	3 Bed House	2	3	1
G	3 Bed House	2.5	3	10
H	4 Bed House	2.5	4	10
J	4 Bed House	2	4	2
K	4 Bed House	2	4	3
L	3 Bed House	2	3	2
Total				69
BLOCK 1				
B1-2BF-1	2 Bed Apartment	3	2	2
B1-2BF-2	2 Bed Apartment	3	2	2
B1-2BF-2-C2	2 Bed Villa/semi-detached Apt	3	2	1
B1-2BF-3	2 Bed Apartment	3	2	3
BLOCK 2				
B2-2BF-1	2 Bed Apartment	3	2	2
B2-2BF-2	2 Bed Apartment	3	2	2
B2-2BF-3	2 Bed Apartment	3	2	2
B2-2BF-4	2 Bed Apartment	3	1	1
BLOCK 3				
B3-2BF-1	2 Bed Apartment	3	2	2
B3-2BF-2	2 Bed Apartment	3	2	2
B3-2BF-3	2 Bed Apartment	3	2	2
B3-2BF-4	2 Bed Apartment	3	1	1
BLOCK 4				
B4-2BF-1	2 Bed Apartment	3	2	2
B4-2BF-2	2 Bed Apartment	3	2	2
B4-2BF-3	2 Bed Apartment	3	1	1
AA	2 Bed Cottage	2	2	2
AB	2 Bed House	2	2	3
AC	3 Bed House	2	3	10
AD	3 Bed House	2	3	3
Total				47
Overall Total				114

13



Reference 1:500



dha architecture ltd

Brooklands Farm Business Park  
 Bottle Lane  
 Binfield  
 Berkshire  
 RG42 5QX

t. 0118 934 9666  
 e. surname@dhaarchitecture.co.uk  
 w. www.dhaarchitecture.co.uk

ashford road, harrietsham

02.04.2014 created  
 1:500 @ A2 scaling  
 SM/LH contact  
 reference 061302-WARD-01 B revision

Planning Layout  
 B 24.01.15 JcH Shop parking revised. New pedestrian link added (adj to Plot 16)  
 A 12.11.14 JcH Planning Officer and Parish Council's comments incorporated.  
 rev date by details

HUMAN RIGHTS

Article 8

1. Everyone has the right to respect for his private and family life, his home and his correspondence.
2. There shall be no interference by a public authority with the exercise of this right except such as is in accordance with the law and is necessary in a democratic society in the interests of national security, public safety or the economic well-being of the country, for the prevention of disorder or crime, for the protection of health or morals, or for the protection of the rights and freedoms of others.

Article 1 of the First Protocol

Every natural or legal person is entitled to the peaceful enjoyment of his possessions. No one shall be deprived of his possessions except in the public interest and subject to the conditions provided for by law and by the general principles of international law. The preceding provisions shall not, however, in any way impair the right of a State to enforce such laws as it deems necessary to control the use of property in accordance with the general interest or to secure the payment of taxes or other contributions or penalties.

Article 6(1)

In the determination of his civil rights and obligations or of any criminal charge against him, everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law. Judgement shall be pronounced publicly but the press and public may be excluded from all or part of the trial in the interest of morals, public order or national security in a democratic society, where the interests of juveniles or the protection of the private life of the parties so require, or to the extent strictly necessary in the opinion of the court in special circumstances where publicity would prejudice the interests of justice.

Article 10

3. Everyone has the right to freedom of expression. This right shall include freedom to hold opinions and to receive and impart information and ideas without interference by public authority and regardless of frontiers. This Article shall not prevent States from requiring the licensing of broadcasting, television or cinema enterprises.
4. The exercise of these freedoms, since it carries with it duties and responsibilities, may be subject to such formalities, conditions, restrictions or penalties as are prescribed by law and are necessary in a democratic society, in the interests of national security, territorial integrity or public safety, for the prevention of disorder or crime, for the protection of health or morals, for the protection of the reputation or rights of others, for preventing the disclosure of information received in confidence, or for maintaining the authority and impartiality of the judiciary.



## **LICENSING AUTHORITY: MAIDSTONE BOROUGH COUNCIL**

### **Licensing Act 2003 Sub-Committee Hearing Procedure of Applications for New Premises Licences/Club Premises Certificates and Variations to existing licences and certificates**

## **Introduction and Procedure**

### **i) Introductions**

The Chairman will request all those persons participating in the hearing to identify themselves, starting with the:

- Members of the sub-committee (who will, if applicable, declare any personal or prejudicial interests)
- Legal advisor
- Committee clerk
- Maidstone Borough Council licensing officers/managers
- Applicant (and any representative)
- Each responsible authority (and any representative)
- Each interested party (and any spokesperson or representative)

### **ii) Procedural Matters**

- **Procedure**

The Chairman will:

- Confirm that all parties are aware of the sub-committee hearing procedure and that each party has a copy of the hearing procedure document.

- **Submissions**

The Chairman will:

- Explain that the sub-committee will allow all parties to put their case fully and make full submissions, within a reasonable time frame.

- **Discussion and cross-examination**

The Chairman will:

- Explain that the sub-committee procedure shall take the form of a discussion led by the sub-committee.
- Explain that the sub-committee will usually permit cross examination (conducted within a reasonable time frame).

- **Disruptive Behaviour**

The Chairman will:

- Explain that where any person attending the hearing behaves in a disruptive manner, the sub-committee may direct that person to leave the hearing (including temporarily) and thereafter the person may submit to the sub-committee in writing any information which the person would have been entitled to give orally had the person not been required to leave the hearing.

- **Reading of Papers**

The Chairman will:

- Confirm that all sub-committee members have pre-read all the papers and any other documents contained in the report regarding the hearing.

- **Draft Conditions**

The Chairman will:

- Enquire whether draft conditions have been agreed between the applicant and any of the other parties for the sub-committee to consider.

- **Witnesses**

The Chairman will:

- Enquire whether any parties request to have any witnesses give evidence at the hearing; and if so grant the request unless the request is unreasonable.
- Invite the parties, where appropriate, to appoint a spokesperson.

## The Hearing

### Outline of the Application and Representations

- The Chairman will ask the legal advisor or community services manager to briefly outline the application and all representations regarding the application.

#### **i) The Applicant**

- Opening remarks by the applicant (or their representative).
- Evidence of the applicant and any witnesses.
- After each person has given evidence the person may be questioned by each responsible authority, interested party and sub-committee member.
- If necessary, the applicant (or their representative) may clarify any matter that arose during questioning.

#### **ii) Responsible Authorities (where applicable)**

<b>RESPONSIBLE AUTHORITY</b>	<b>Tick if applicable</b>
Police	
Trading standards	
Environmental Health	
Child Protection (Social Services)	
Planning	
Fire and Rescue	

- Opening remarks by the officer representing the responsible authority (or their representative).
- Evidence of the responsible authority officer and any witnesses.
- After each person has given evidence the person may be questioned by the applicant, each other responsible authority, interested party and sub-committee member.
- If necessary, the officer (or representative) may clarify any matter that arose during questioning.

#### **iii) Interested Parties**

- Opening remarks by the interested party (or spokesperson/representative).
- Evidence of the interested party and any witnesses.
- After each person has given evidence the person may be questioned by the applicant, responsible authorities, each other interested party and sub-committee member.
- If necessary, the interested party (or spokesperson/representative) may clarify any matter that arose during questioning.

## Closing Speeches

In the following order:

- Each Responsible Authority**
- Each Interested Party**
- The Applicant**

## End of Hearing

- The Chairman will ask the members of the sub-committee if they have any final questions for any party to the hearing.
- The Chairman will ask the legal advisor whether there are any further matters to be raised or resolved before the hearing is closed.
- The Chairman will bring the hearing to a close and shall declare that the sub-committee will retire, to private session, to consider the application, all relevant representations, evidence, the relevant extracts of Licensing Authority's Statement of Licensing Policy, the relevant extracts of the National Guidance issued under section 182 of The Licensing Act 2003 and the licensing objectives under the Licensing Act 2003.
- The Chairman shall invite the legal advisor to remain with the sub-committee during its deliberations and ask all other persons to withdraw from the room.

## The Decision

The Chairman shall declare in public session:

- The sub-committee's determination.
- All parties to the hearing will receive a copy of the written Determination Notice regarding the sub-committee's determination.
- All parties may appeal against the sub-committee's decision within 21 days beginning with the day on which the appellant is notified of the Licensing Authority's written determination. Appeals must be lodged with the Magistrates' Court. Parties should be aware that the Magistrates Court may make an order with respect to costs on any appeal.
- The hearing is formally closed.

Licensing Authority: *The Licensing Partnership*

Licensing Partnership  
P.O. Box 182  
Sevenoaks  
Kent TN13 1GP

Ref:

**Application for a Premises Licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes found at bottom of Page 4 of this form.

Use the blank page at the end of the form to provide further details if necessary.

When it is complete you can submit the form directly to us - click on the Submit Form button.

You may wish to print and keep a copy of the completed form for your records.

For help information about filling in this type of electronic form, click on the help information button.

I / We **Co-operative Group Food Limited** apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 - Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description

Co-operative  
1 Buckingham Drive,  
Harrietsham

Post town

Maidstone, Kent

Post code

ME17 1GF

Telephone number of premises (if any)

01912044491

Non-domestic rateable value of premises

£

If the premises is under construction please check here



If the premises hasn't been assigned a rateable value yet, please check here



**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as

*Please make selection with an "x"*

- |                                                |                                     |                             |
|------------------------------------------------|-------------------------------------|-----------------------------|
| a) An individual or individuals*               | <input type="checkbox"/>            | please complete section (A) |
| b) a person other than an individual*          |                                     |                             |
| i as a limited company                         | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership                            | <input type="checkbox"/>            | please complete section (B) |
| iii as an unincorporated association or        | <input type="checkbox"/>            | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/>            | please complete section (B) |
| c) A recognised club                           | <input type="checkbox"/>            | please complete section (B) |
| d) a charity                                   | <input type="checkbox"/>            | please complete section (B) |

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

*Please make selection with an "x"*

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a:
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

*You do not have to answer the questions in this section.*

Title

Surname

First names

Are you 18 years or older?  Yes  No

Date of Birth

Nationality

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

**SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)**

Title

Surname

First names

Date of Birth  
(you must be 18  
years old or over)

Nationality

Current postal  
address  
if different from  
premises address

Postcode

Post Town

Daytime contact telephone number

Email address  
(optional)

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name

Co-operative Group Food Limited

Address

Dept 10227  
1 Angel Square  
Manchester  
M60 0AG

Registered number (where applicable)

26715R

Description of applicant (for example,  
partnership, company, unincorporated  
association etc.)

Company

Telephone number (if any)

E-mail address (optional)

**Part 3 - Operating Schedule**

When do you want the premises licence to start?

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people attend the premises at any one time, please state the number expected to attend

**General description of premises (please read guidance note 1)**

**Convenience store selling groceries, sundry items and alcohol for consumption off the premises only.**

What licensable activities do you intend to carry on from the premises?  
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

*Please check all relevant boxes*

**Provision of regulated entertainment (please read guidance note 2)**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**

**M**

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption <u>please make selection with an "x"</u> (please read guidance note 8).	On the premises	
Day	Start	Finish		Off the premises	X
Mon	06:00	23:00			
Tue	06:00	23:00	<u>State any proposed seasonal variations for the supply of alcohol</u> (please read guidance note 5)		
Wed	06:00	23:00			
Thur	06:00	23:00			
Fri	06:00	23:00			
Sat	06:00	23:00	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun	06:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor. (Please see declaration about the entitlement to work in the checklist at the end of the form):

Title	Mr
Surname	Arnold
First Name(s)	Luke
Date of Birth	16/10/1986
Address	39 Charlotte Court The Royal Seabathing Margate Kent
Postcode	CT9 5NB
Personal Licence number (if known)	LN/201000231
Issuing licensing authority (if known)	Thanet Council

Please print the 'Consent of individual to being specified as premises supervisor' form (shown on pages 19 and 20), and have the person specified above sign and confirm the details given.

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

NONE

**O**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variation</b> (please read guidance note 5)
Day	Start	Finish	<b>Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list</b> (please read guidance note 6)
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

**P** Describe the steps you intend to take to promote the four licensing objectives:

**a) General - all four licensing objectives (b,c,d,e) (please read guidance note 10)**

The applicant has given thought to the potential impact of the grant of this application on the four licensing objectives and, having regard to the locality, considers that the attached conditions are appropriate and proportionate.

**b) The prevention of crime and disorder**

please see the attached.

**c) Public safety**

please see the attached.

**d) The prevention of public nuisance**

please see the attached.

**e) The protection of children from harm**

please see the attached.

Please make selection with an "x"

- I have enclosed the plan of the premises
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships.] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

**Part 5 - Declaration** (please read guidance note 11)

**Confirmation of applicant or applicant's solicitor or other duly authorised agent.** (See guidance note 12) **If confirming on behalf of the applicant please state in what capacity.**

• [Applicable to all individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

• The DPS named in this application form is entitled to work in the UK, (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

Confirmation

Name  Date

Capacity

**Please print the 'Consent of individual to being specified as premises supervisor form (shown on pages 19 and 20), and have the person specified above sign and confirm the details given.**

**For joint applications confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent.** (please read guidance note 13) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name  Date

Capacity

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 14)

Name

Address

Post Town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Use this page if there is any other information that you think we should know about. Information entered on this page will be sent to us, along with the data on the rest of the form when you use the "Submit" option.

A large, empty rectangular box with a thin black border, occupying most of the page below the instructions. It is intended for the user to provide any additional information they think is relevant to the form.